



**REGULAR MEETING OF THE WOU BOARD OF TRUSTEES  
MEETING NO. 26 - JANUARY 16, 2019  
12:00 PM – 6:00 PM  
WERNER UNIVERSITY CENTER, COLUMBIA ROOM**

**MINUTES**

**I. CALL-TO-MEETING/ROLL CALL**

Chair Betty Komp called the Board meeting to order at 12:05 PM asked Secretary Ryan Hagemann to take roll. The following trustees were present:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Rex Fuller  
Gavin Keulks (departed 1:49 PM; returned to meeting 3:46 PM)  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

The following trustees were absent

Zellee Allen  
Lydia Muniz  
Lane Shetterly

**II. CHAIR'S WELCOME**

Komp welcomed the audience and the Board to the regular January meeting.

**III. LUNCH/SHOWCASE: PERS Reform Presentation - *Tim Nesbitt, Consultant***

Komp recognized Tim Nesbitt for the PERS Reform showcase presentation. Nesbitt presented the materials included in the Board docket and answered questions from the Board.

**IV. CONSENT AGENDA (October 17, 2018 meeting minutes)**

Komp called for a motion to approve the consent agenda, consisting of the Board minutes for the October 17, 2018 meeting. Koontz moved approval and Arredondo seconded the motion. The following trustees voted for approval:

Jaime Arredondo



Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Gavin Keulks  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

## **V. PUBLIC COMMENT**

There were no individuals signed up public comment.

## **VI. SHARED GOVERNANCE REPORTS**

### 1) Faculty Senate

Komp recognized Dr. Adele Schpiege, Faculty Senate President, for a brief Faculty Senate report. Dr. Schpiege updated the Board on change in Senate leadership, curriculum innovations and course proposals, and new professional learning communities (PLCs), including integrative learning, diversity and global learning, graduate studies, and online teaching.

### 2) Staff Senate

Komp recognized Rip Horsey, Staff Senate President, for a brief Staff Senate report. Horsey updated the Board on how Staff Senate has structured meetings to recognize the value of staff, Senate committee restructuring, topics of interest from the Senate's Administrative Equity Committee, civility on campus, and joint shared governance meetings between Faculty Senate, Staff Senate, ASWOU, SEIU, WOUFT, and President's Cabinet.

### 3) ASWOU

Komp recognized Evelyn Guzman, ASWOU President, for a brief ASWOU report. Guzman updated the Board on IFC and budgeting processes, participation in the anti-hate march, introduction of the new Judicial Administrator, conference participation, and recruitment of students for participation in the legislative session.



## **VII. PRESIDENT'S REPORT**

Komp called on President Rex Fuller for the president's report. The president's report, as well as the individual cabinet officer reports, are in the written docket and material appendixes. Fuller updated the Board on the following:

- Governor's Recommended Budget
- Winter 2019 enrollment updates
- Strategic Planning implementation, including the new University Technology Advisory Committee
- Northwest Commission on Colleges and Universities accreditation update
- WOU Salem Center
- Doctor in Physical Therapy updates
- General Education curriculum redesign updates
- Joint Labor-Management Committee between the University and WOUFT
- Admission and recruitment activities for the Fall 2019 class
- New Student Health and Counseling Center Director
- Review of the \$1.3M in gifts as of December 31, 2018
- Preliminary planning for a comprehensive campaign and hiring of two development officers
- Hiring of two new head coaches for volleyball and women's soccer
- GPAs and academic accomplishments of NCAA Division II student-athletes

## **VIII. BREAK**

## **IX. ACADEMIC & STUDENT AFFAIRS COMMITTEE (ASAC)**

### 1) Committee Chair Report

Komp asked Interim Provost and Vice President for Academic Affairs Dr. Rob Winningham for a brief ASAC report. Winningham updated the Board on the retirement of the Dean of the Library and the opportunity to change the job description of the position to include online and technology-



enhanced programs, WOU Salem Center enrollment updates, Willamette Promise, and general education redesign before turning to the action items on the agenda.

2) Committee Recommendations for Board Action/Discussion

a) Doctor of Physical Therapy

Komp called on Winningham to present the proposed Doctorate of Physical Therapy degree program. After discussion, Komp called for a motion to approve the Doctorate of Physical Therapy degree program as presented and included in the written docket materials. Larson moved approval and Koontz seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

b) BA in Interpreting Studies: Theory

Komp called on Winningham to present the proposed BA in Interpreting Studies: Theory degree program. After discussion, Komp called for a motion to approve the degree program as presented and included in the written docket materials. Baumgartner moved approval and Mladenovic seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic



No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

## **X. FINANCE & ADMINISTRATION COMMITTEE (FAC)**

### 1) Committee Chair Report

Komp recognized FAC Chair Koontz for a brief FAC report. Koontz updated the Board on longer-term financial health, University Budget Advisory Committee (UBAC) reports to FAC, tuition bands, reports from the University Technology Advisory Committee (UTAC), and capital projects update before turning to FAC action items on the agenda.

### 2) Committee Recommendations for Board Action/Discussion

#### a) Campus Master Plan (final approval)

Komp recognized Koontz and Vice President for Finance & Administration Dr. Ana Karaman to discuss the Campus Master Plan. Fuller directed the Board to additional materials from the City of Monmouth Planning Commission's approval of the Campus Master Plan. After discussion, Komp called for a motion to approve the final Campus Master Plan. Larson moved approval and Chan-Tuyub seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.



b) FY18 Audited Financial Statement

Koontz and Karaman continued with the FY2018 Audited Financial Statement. Koontz described the two external audits. She observed that the audits reveal the University's strong position, an observation about coordination between the registrar and financial aid was corrected, and that the auditor's opinion was unmodified. After discussion, Komp called for a motion to approve the FY2018 Audited Financial Statement. Arredondo moved approval and Mladenovic seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Gavin Keulks  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

Separately, Komp called for a motion to approve the Federal Awards Reports in Accordance with the Uniform Guidance dated June 30, 2018 as presented and included in the written docket materials. After discussion, Komp called for a motion to approve Federal Awards Reports in Accordance with the Uniform Guidance dated June 30, 2018 as presented and included in the written docket materials. Arredondo moved approval and Larson seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Gavin Keulks  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic



No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

c) Investments Update: Addendum to the Board Statement on the Investment of Quasi-Endowment Funds

Koontz and Karaman continued with the Investment Update and Addendum to the Board Statement on the Investment of Quasi-Endowment Funds. Karman explained that because the University selected the Oregon State Treasury (OST) to serve as the fund manager, some minor policy adjustments needed to occur in order for OST to be on board. After discussion, Komp called for a motion to approve the addendum as presented and included in the written docket materials. Chan-Tuyub moved approval and Mladenovic seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Gavin Keulks  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

d) FY2019 Financial Update

i. Management Report as of November 30, 2018

Koontz and Karaman continued with the Management Report as of November 30, 2018. Karaman described a different approach to bad debt and that, in preparation for next year's budget, the University would look to actual experience with debt and reduce the bad debt



allowance. She observed that the fund balance was 22.17% of revenues and Baumgartner confirmed that the University had a 15% fund balance target. After discussion, Komp called for a motion to accept the Management Report as of November 30, 2018 moved acceptance and seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Gavin Keulks  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.

No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

ii. FY19 Proposed Adjusted Budget

Koontz and Karaman continued with the FY2019 Proposed Adjusted Budget. Karaman explained that the budget adjustment was due to lower revenues because of lower-than-projected enrollment, but mitigated by lower-than-projected use of fee remissions and financial aid. After discussion, Komp called for a motion to approve the FY2019 Proposed Adjusted Budget. Mladenovic moved approval and Chan-Tuyub seconded the motion. The following trustees voted for approval:

Jaime Arredondo  
Jim Baumgartner  
Zoe Chan-Tuyub  
Gayle Evans  
Gavin Keulks  
Betty Komp  
Cec Koontz  
Malissa Larson  
Jenny Mladenovic

No trustees opposed the motion.





No trustees abstained from the motion.

Fuller is non-voting.

The motion passed.

## **XI. BREAK**

## **XII. EXECUTIVE GOVERNANCE & TRUSTEESHIP COMMITTEE (EGTC)**

### 1) Committee Chair Report

Komp offered her brief EGTC report in the context of the items on the written Board agenda.

### 2) Committee Recommendations for Board Action/Discussion

#### a) 2019-2020 Meeting Calendar

Komp updated the Board on proposed changes to the 2019-2020 Board meeting calendar, including the elimination of the standing July meeting, the scheduling of a new standing meeting in June, and the addition of a Board retreat in September. Fuller described the shift of the entire calendar in the future to standing meetings in February, April, June, and November, as opposed to January, April, July, and October.

#### b) Board Self-Evaluation

Komp updated the Board on EGTC progress on the board self-evaluation. The University plans to engage the Association of Governing Boards (AGB) to assist the Board at its new September retreat to discharge self-evaluation activities.

#### c) Legislative Update

Komp recognized Hagemann to provide the Board with an update on the upcoming legislative session. Hagemann discussed the impacts of the November election and the Democratic supermajorities in both houses of the Oregon Legislative Assembly, the flat-funding for the Public University Support Fund in the Governor's Recommended Budget, the major topics that will likely dominate the legislative session, and strategies that the public universities will deploy to succeed in the upcoming session.

## **XIII. JANUARY DISCUSSION THEME: AFFORDABILITY/ACCESS**

### 1) Tuition and Fee Advisory Committee

#### a) Budget Manager Presentation – December 6, 2018



Komp recognized Fuller, Karaman, and Vice President for Student Affairs Dr. Gary Dukes to lead the affordability/access discussion item, featuring conversation on the Tuition and Fee Advisory Committee and new fee remissions approaches. Karaman started the presentation with the context of “price tag” versus the “actual price that students pay.” Karaman outlined the University’s collaborative process for tuition and fee advice, as required by House Bill 4141. She offered historical information about the shift from state funding to student tuition and described the importance of transparent engagement with the students and stakeholders when setting tuition. Dukes explained the University’s new strategy regarding fee remissions and how the University planned to change requirements and thresholds in order to deploy the budget more effectively in order to impact enrollment and retention. Baumgartner asked how the University would know if the changes were effective, stressing applicable metrics and the evaluation of those metrics. Larson asked for more information on the net affordability approach and how WOU’s fees differed from the other public universities. Mladenovic inquired about whether or not students are guaranteed a level of financial aid for all four years they are in attendance. Fuller stressed that financial assistance and affordability would be a centerpiece of the upcoming comprehensive fundraising campaign.

#### **XIV. FINAL ANNOUNCEMENTS**

Komp asked the Board if there were any final announcements.

Keulks shared that Ayad Akhtar, an award-winning, Pakistani-American playwright, would be speaking on campus on April 9.

#### **XV. ADJOURNMENT**

Komp adjourned the meeting at 5:35 PM with a quorum (Jaime Arredondo, Jim Baumgartner, Zoe Chan-Tuyub, Rex Fuller, Gayle Evans, Gavin Keulks, Betty Komp, Cec Koontz, Malissa Larson, Jenny Mladenovic)

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RYAN JAMES HAGEMANN  
Secretary to the Board of Trustees