

Finance & Administration Committee (FAC), October 23, 2023, FY2024 Management Report

FY2023 Year-End Update:

Education & General (E&G) Fund:

Revenues:

Revenues totaled \$69.007M, \$3.138M more than the FY23 Adjusted Budget revenue total of \$65.869M. Net student fees & tuition totaled \$30.898M, \$775K more than the FY23 Adjusted Budget, with the difference primarily due to fee remissions being \$440K under budget. Government resources & allocations totaled \$32.394M, \$428K more than budgeted as the true-up for three-year rolling average came in better than anticipated. Gift grants and contracts totaled \$2.674M, \$1.494M more than budgeted as a result of increased grant indirect. Other revenue totals \$3.042M, \$442K more than the adjusted budget.

Expenses & Net Transfers:

Expenses and transfers totaled \$70.164M, \$3.601M under the FY23 Adjusted budget of \$73.765M. Personnel totaled \$55.614M, \$3.879M under budget as a result of campus efforts related to a soft hiring freeze and to delay hiring as well as the difficulty in hiring for some positions, and \$2.05M staff salary savings being held centrally. Services & supplies totaled \$9.462M, \$1.633M under budget due to campus efforts to conserve fund balance by minimizing travel and reducing departmental S&S budgets by 10%. Net transfers totaled \$5.088M, \$1.911M more than budgeted, primarily due to athletic support that was \$823K more than budgeted, and \$660K transferred out for the Student Success Center XI-G match, which was not budgeted for.

Net Revenues less Expenses:

Net revenues and expenses totaled a deficit of \$1.156M, which is \$6.739M better than the Adjusted Budget deficit of \$7.896M. This results in a FY23 Ending Fund balance of \$14.025M, 20.32% of revenues.

Period 3 YTD Actual to Actual Variance:

This report provides three months of actual revenue and expense activity (as of September 30, 2023) as compared to the same period in prior fiscal year.

Education & General Fund:

Revenues:

Tuition revenues are \$593K more than the prior year due to a combination of tuition increases (3.1% for resident & WUE UG, 0% for nonresident UG and all GR) due to an approximate 1.2% UG enrollment increase in Fall 2023 respective to the same term prior year. The modest enrollment increase also results in slight increases of online course fees (\$97K) and other fees (\$93K). Fee remissions have increased \$36K from the prior year. Altogether, this results in net tuition and fees for Period 3 being \$748K more than the prior year.

Government resources & allocations have increased by \$1.693M from the prior year based on the state's increased funding to the Public University Support Fund (PUSF) for the 2023-25 biennium of \$1B. 49% of PUSF is distributed in year 1 (FY24) and the remaining 51% will be distributed in year 2 (FY25) and allocated among the public universities according to the Student Success and Completion Model (SSCM). The \$13.162M received so far reflects the first quarter distribution of \$12.139M (36% of the total for FY24, but not yet trued up for the rolling three-year average data), as well as \$1.022M of sustainability funds. In FY23, Benefits Navigator funding (\$43K) was included in E&G; in FY24 this will be handled as a grant.

Gift grants and contracts revenue has increased by \$14K from prior year. Other revenues have increased by \$303K from the prior year.

Overall, total revenues are \$27.753M, \$2.758M more than the prior year.

Expenses:

Personnel expenses are \$81K more than the prior period and reflect variations in faculty/staff from the prior year. T/TT faculty received step increases, NTT faculty received a 1.7% COLA effective September 2023, unclassified staff received a 4% COLA effective July 1, 2023, and classified staff received step increases.

Services and supplies expenses are \$74K less than the prior year.

Overall, total expenses are \$11.619M, \$7K more than the prior year.

Net Revenues less Expenses:

Net revenues less expenses have increased by \$2.751M compared to prior year.

Auxiliary Enterprises:

Auxiliary Enterprises is comprised of Athletics, University Housing, Campus Dining, Parking, Bookstore, Student Health & Counseling Center (SHCC), Child Development Center (CDC), Incidental Fee, and other minor operations.

Revenues:

Enrollment Fees have increased by \$388K, due to a combination of increased enrollment, increase to the incidental fee (in FY23 the fee was \$372, with a reduced fee of \$200 for students not enrolled on the Monmouth campus; in FY24 this increased to \$415 and \$210, respectively), and increase to the health service fee (in FY23 the fee was \$154 mandatory for Monmouth-campus students only, in FY24 this increased to \$162, with a reduced fee of \$120 for students not enrolled on the Monmouth campus). Health Service Fee revenue is up \$222K and incidental fee revenue is up \$162K from the prior period. Sales and Services are up \$84K from the prior year. Other Revenue decreased by \$184K, primarily in Housing due to decreased internal sales from Destination Western. Altogether, auxiliary revenue totals \$4.045M and has increased \$289K from the prior year.

Expenses:

Personnel expenses are \$53K more than the prior year. Service & Supplies are \$910K more than the prior year, primarily in Housing/Dining (\$494K) and Athletics (\$386K). Altogether, auxiliary expense total \$5.796M, an increase of \$963K from the prior year.

Net Revenues less Expenses:

Net revenues less expenses total -\$1.751M and have decreased by \$674K compared to prior year.

Designated Operations, Service Departments, Clearing Funds:

Designated Operations, Service Departments, and Clearing Funds is comprised primarily of Telecommunications and Oregon Council of Presidents. The Clearing Fund is cleared on a quarterly basis.

Revenues are comparable to prior year, up \$8K. Expenses are up \$578K from the prior year (\$280K in Telecommunications), for a net difference from prior year of \$570K.

FY24 Projected Year-End:

This report provides year-end projections. With three months of actuals, our projection for the year matches our Proposed FY24 Adjusted Budget.

STAFF RECOMMENDATION:

It is recommended that the Western Oregon University Finance and Administration Committee accept the FY24 Projected Year-End Report and the overall Management Report as of September 30, 2023.

Western Oregon University
P3 YTD Actual to Actual Variance

(Unaudited, non-GAAP, for management purposes only)
(in thousands)

As of September 30, 2023
For the Fiscal Year Ended June 30, 2024

	P3 FY23		P3 FY24 Actuals	P3 FY24 % of Budget	Variance		Note
	P3 FY23 Actuals	Realization/ Burn Rate %			Actuals	%	
Education & General Fund							
Revenues							
Tuition	12,174		12,767		593		
Online Course Fees	1,283		1,380		97		
Other Fees	621		715		93		
Less: Fee Remissions	(1,430)		(1,466)		(36)		
Net Student Fees & Tuition	12,648	40.93%	13,395	42.86%	748	1.93%	
Government Resources & Allocations	11,469	35.40%	13,162	37.76%	1,693	2.35%	FY24 includes \$1.022M of Sustainability funds
Gift Grants and Contracts	374	13.99%	389	17.71%	14	3.72%	
Other Revenue	505	16.60%	808	31.07%	303	14.47%	
Total Revenues	24,995	36.22%	27,753	39.14%	2,758	2.92%	
Expenses							
Personnel	8,561	15.39%	8,642	14.93%	(81)	-0.47%	
Service & Supplies	3,052	32.25%	2,977	24.97%	74	-7.28%	
Total Expenses	11,612	17.84%	11,619	16.64%	(7)	-1.20%	
Net Revenues less Expenses	13,383		16,134		2,751		

Western Oregon University
P3 YTD Actual to Actual Variance

(Unaudited, non-GAAP, for management purposes only)
(in thousands)

As of September 30, 2023
For the Fiscal Year Ended June 30, 2024

	P3 FY23		P3 FY24		Variance		Note
	P3 FY23 Actuals	Realization/ Burn Rate %	P3 FY24 Actuals	P3 FY24 % of Budget	Actuals	%	
Auxiliary Enterprises Funds							
Revenues							
Enrollment Fees	1,858	36.51%	2,247	40.10%	388	3.59%	
Sales and Services	973	8.61%	1,058	8.73%	84	0.13%	
Other Revenue	925	34.60%	741	34.32%	(184)	-0.28%	
Total Revenues	3,757	19.70%	4,045	20.36%	289	0.66%	
Expenses							
Personnel	2,393	22.66%	2,447	22.85%	(53)	0.19%	
Service & Supplies	2,440	19.54%	3,350	26.89%	(910)	7.34%	
Total Expenses	4,833	20.97%	5,796	25.02%	(963)	4.05%	
Net Revenues less Expenses	(1,077)		(1,751)		(674)		
Designated Operations, Service Departments, Clearing Funds							
Revenues							
Enrollment Fees	73	139.30%	112	232.02%	38	92.72%	
Sales and Services	19	13.11%	17	13.43%	(2)	0.32%	
Other Revenue	299	13.83%	270	12.92%	(29)	-0.90%	
Total Revenues	391	16.58%	399	17.60%	8	1.03%	
Expenses							
Personnel	173	19.94%	261	26.64%	(88)	6.71%	
Service & Supplies	264	19.26%	754	58.60%	(490)	39.34%	
Total Expenses	437	19.53%	1,015	44.79%	(578)	25.26%	
Net Revenues less Expenses	(46)		(616)		(570)		

Western Oregon University
 FY24 Projected Year-End
 (Unaudited, non-GAAP, for management purposes only)
 (in thousands)

As of September 30, 2023
 For the Fiscal Year Ended June 30, 2024

	FY23 Year-End Actuals	FY24 Projected Year-End	FY24 Proposed Adjusted Budget	Variance FY24 Projected Year-End to Budget	Note
Education & General Fund					
Student Fees & Tuition (net of remissions)	30,898	31,255	31,255	-	
Government Resources & Allocations	32,394	34,859	34,859	-	
Gift Grants and Contracts	2,674	2,194	2,194	-	
Other Revenue	3,042	2,600	2,600	-	
Total Revenues	<u>69,007</u>	<u>70,908</u>	<u>70,908</u>	<u>-</u>	
Personnel	55,614	57,896	57,896	-	
Service & Supplies	9,462	11,921	11,921	-	
Total Expenses	<u>65,076</u>	<u>69,818</u>	<u>69,818</u>	<u>-</u>	
Net Transfers	5,088	5,105	5,105	-	
Total Expenses and Transfers	<u>70,164</u>	<u>74,923</u>	<u>74,923</u>	<u>-</u>	
Net Revenues less Expenses	(1,156)	(4,015)	(4,015)	-	
Fund Balance at the Beginning of the Year	15,090	14,025	14,025		
Additions/Deductions to Fund Balance	92	-	-		
Fund Balance at the End of the Year	<u>14,025</u>	<u>10,010</u>	<u>10,010</u>		
Fund Balance as a Percentage of Revenues	20.32%	14.12%	14.12%		

Western Oregon University
 FY24 Projected Year-End
 (Unaudited, non-GAAP, for management purposes only)
 (in thousands)

As of September 30, 2023
 For the Fiscal Year Ended June 30, 2024

	FY23 Year-End Actuals	FY24 Projected Year-End	FY24 Proposed Adjusted Budget	Variance FY24 Projected Year-End to Budget	Note
Auxiliary Enterprises Funds					
Enrollment Fees	5,090	5,602	5,602	-	
Sales and Services	11,307	12,107	12,107	-	
Other Revenue	2,673	2,160	2,160	-	
Total Revenues	19,070	19,869	19,869	-	
Personnel	10,561	10,705	10,705	-	
Service & Supplies	12,486	12,459	12,459	-	
Total Expenses	23,047	23,164	23,164	-	
Net Transfers	(4,213)	(3,335)	(3,335)	-	
Total Expenses and Transfers	18,834	19,829	19,829	-	
Net Revenues less Expenses	236	40	40	-	
Additions/Deductions to Fund Balance	(1,873)	(1,910)			
Fund Balance at the Beginning of the Year	7,017	5,380			
Fund Balance at the End of the Year	5,380	3,511			
Fund Balance as a Percentage of Revenues	28.21%	17.67%			
Designated Operations, Service Departments, Clearing Funds					
Enrollment Fees	53	48	48	-	
Sales and Services	146	127	127	-	
Other Revenue	2,162	2,092	2,092	-	
Total Revenues	2,360	2,266	2,266	-	
Personnel	870	980	980	-	
Service & Supplies	1,368	1,287	1,287	-	
Total Expenses	2,238	2,266	2,266	-	
Net Transfers	(1)	-	-	-	
Total Expenses and Transfers	2,237	2,266	2,266	-	
Net Revenues less Expenses	123	-	-	-	
Additions/Deductions to Fund Balance	(243)	(234)			
Fund Balance at the Beginning of the Year	2,741	2,621			
Fund Balance at the End of the Year	2,621	2,387			
Fund Balance as a Percentage of Revenues	111.06%	105.32%			

Western Oregon University
Transfers Schedule - Projected FY24
(Unaudited, non-GAAP, for management purposes only)

	E&G		Auxiliary		Des Ops - Serv Dept.	Plant fund	Other	Total
Transfers In E&G							(a)	
Actual							-	-
Upcoming							408,893	408,893
Transfers Out E&G			(b)	(c)		(d)	(a)	
Actual			-	-		-	2,684	2,684
Upcoming			5,000,000	150,000		294,000	67,583	5,511,583
Transfers In AUX	(b)	(c)				(e)	(f)	
Actual	-	-				2,162	2,684	4,846
Upcoming	5,000,000	150,000				-	-	5,150,000
Transfers Out AUX							(f)	
Actual							-	-
Upcoming							1,814,917	1,814,917
Transfers In DO, SD								
Actual								-
Upcoming								-
Transfers Out DO, SD								
Actual								-
Upcoming								-

Type	Description
(a)	Miscellaneous (endowment matches, cost shares, etc.)
(b)	Athletic operations support
(c)	Child Development Center support
(d)	Small-Scale Energy Loan Program debt service
(e)	Auxiliary transfers to/from building/equipment reserves
(f)	Misc. auxiliary transfers, including debt payments for Housing and Recreation Center Building Fee
(g)	Misc. designated operations and service departments transfers