

Campus Recreation Advisory Committee and Bylaws

About the Committee

The Campus Recreation Advisory Committee is a volunteer Advisory Committee for the Campus Recreation Department. Student opinions and perspectives are essential to the success of Campus Recreation.

Purpose

Campus Recreation Advisory Committee shall serve the following purposes for the benefit of the Western Oregon University (WOU) collective student body:

- Review and make recommendations regarding the proposed annual budget for Campus Recreation (CR)
- Determine the Turf Field policies and priority of usage to maximize students' access.
- Review CR programs, services, and facilities and make recommendations to support and enhance the well-being and success of WOU students.
- Advise CR of needed additions and/or improvements to recreation facilities.
- Serve as a sounding board for the leadership of the unit.

Governance

Campus Recreation is part of Western Oregon University's Athletics Department (2021-present) and previously in the Division of Student Affairs (2012-2021).

The Campus Recreation Advisory Committee will consist of:

Student – (Voting members)

Not less than 4 and up to 8 student representatives

Each area will have a minimum of one representative (Intramural Sports, Club Sports, and Athletics)

No more than two representatives are allowed from each area (Intramural Sports, Club Sports, or Athletics) (each student will serve for a 1-year term) – General appointments

Faculty/Staff – (Voting members)

Not less than 1 and up to 2 Faculty/Staff representative(s)

Faculty/Staff member representative(s) will hold a current Health and Wellness Center membership (each Faculty/Staff member will serve a 1-year term) – General appointments

Ex-Officio – (Non-voting members)

Campus Recreation Director

Asst. Campus Recreation Director(s)

Desired Qualifications

Proven leadership and analytical skills

Self-motivated team player

Commitments

Positively and productively communicate about college students' concerns and needs.

Work to influence the direction of existing and future programs for all members.

Consistently attend all meetings which may occur up to two times during fall, winter and/or spring terms for approximately 1-2 hours.

Responsibilities

All members will be expected to fill one academic year and are strongly encouraged to re-apply each year. Voting members consist of no less than five and up to ten general appointed students and faculty/staff members. The Chair will be the tie-breaking vote if needed. A quorum of $\frac{1}{2} + 1$ voting members must be present when calling for a vote.

- Meeting days and times will be determined based on the availability of the committee's schedules and required actions needed.
- All meetings are open to the public pursuant to the Oregon Public Meetings Law.
- Small Meeting format Robert's Rules of Order shall guide meetings, at the discretion of the Chair.

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- The Committee chair will be selected during the first meeting by the committee members or may be carried over from the previous year if desired. The Chair will be responsible for conducting the meeting and assigning duties to committee members if needed.
- It is Campus Recreation's responsibility to record meeting notes, compile, and distribute meeting minutes via email to committee members within one week of the meeting.

Eligibility

Student members must be currently enrolled WOU students paying incidental fees (IFC) to be eligible
Faculty and Staff members must be currently employed by WOU to be eligible

How to Apply

Students, faculty, or staff desiring to be a part of the Advisory Committee can email horseyr@wou.edu for an application, may be solicited by Campus Recreation advertisements, or nominations may be obtained from requests. Applications become available during the fall academic term and the selection process will during October/November for the upcoming year. Current members are always strongly encouraged to re-apply. All applications will be turned in at the Health and Wellness Center front desk, sent through email, or collected utilizing other electronic forms during fall recruitment. Email, personal connections, and electronic advertisements indicating applications are being accepted will be displayed during the fall term.