

Request for New Major/Minor or Program Change

Nature of program request (Mark all that apply)

- X Undergraduate program change
[] Graduate program change
[] New non-degree program*
[] LACC change
[] New major*
[] Program Title change
[] New minor
[] Other

* OUS requires formal application procedures. Contact the Provost's Office for appropriate forms.

Will this action have an impact on Library and Media Services?
(to be completed by Library and Media Services Director)

X No ___ Yes Library and Media Services Director Signature

- 1) Sponsor: Faculty sponsor signature [Signature] Date 10-3-09
Faculty sponsor extension number 8-8442
2) Department/Program: Coordinator signature [Signature] Date 10-8-09
3) Division: Division Chair signature [Signature] Date 10/8/09
Curriculum Chair signature [Signature] Date 10/8/09
Copy sent to Dean for review [X]

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature Date
___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 10/24/09
___ N/A ___ Approved ___ NOT Approved

*At this point the Graduate and Curriculum Committees will distribute a campus-wide email to announce course approvals or denials.

5) Faculty Senate: Senate President signature Date
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved Return to sponsor

6) Dean: Appropriate Dean's signature Date
___ Approved ___ NOT Approved Notify Faculty Senate President and Faculty Sponsor

7) Provost: Provost's signature Date
___ Approved ___ NOT Approved Notify Faculty Senate President & Faculty Sponsor

8) President: President's signature Date
___ Approved ___ NOT Approved Notify Faculty Senate President and Faculty Sponsor
* Notify campus through email distribution to faculty.

(This form to be used when groups of courses are changed or when new programs are proposed. Documents are forwarded to Oregon University System for final approval when appropriate.)

**Western Oregon University
Program Log Form**

Degree Program and/or Course Title: *Drawing focus area for Art Majors and Minors*

Course Titles: A230 Introduction to Drawing	A430 Advanced Drawing
A231 Introduction to Drawing	A431 Advanced Drawing
	A432 Advanced Drawing
A330 Intermediate Drawing	
A331 Intermediate Drawing	
A332 Intermediate Drawing	

Academic Major: *Art*

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

We would like to add a concentration area for Art Majors and Minors. As listed in the 2009/10 catalog, art majors choose two or three concentration areas which they study in three required upper division sequences. Concentration areas they are currently able to choose from are: Ceramics, Graphic Design, Painting, Printmaking and Sculpture. This change will add Drawing to that list as a concentration option.

B) Describe the reasons for making this change.

This change will serve the students by allowing them more choices in what they study. Students have expressed an enormous amount of interest in drawing, and we believe that it will be a well-populated focus area. Drawing is an important skill that is fundamental of all visual artists. A greater understanding of drawing both as a tool and an expressive medium will support students' other focus areas. We also believe that Drawing will attract students to the program, as many potential students visiting during Preview Days have expressed interest in it.

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

Initially, enrollment numbers will demonstrate the level of interest in the program. We currently assess students as they enter the foundations level courses, as they enter the focus areas of study, and as they exit the program. We will assess their understanding of the subject as they enter the 200 level courses of the focus area, and then again as they exit the program (at the end of the capstone course: A498- Professional Concerns). It will take three years to determine how this program change has affected our students learning.

Request for New Major/Minor or Program Change

Nature of program request (Mark all that apply)

- Undergraduate program change
- Graduate program change
- New non-degree program*
- LACC change
- New major*
- Program Title change
- New minor
- Other _____

* OUS requires formal application procedures. Contact the Provost's Office for appropriate forms.

Will this action have an impact on Library and Media Services?
(to be completed by Library and Media Services Director)

No ___ Yes Library and Media Services Director Signature _____

- 1) Sponsor: Faculty sponsor signature Jodie Chan Date 10-8-09
Faculty sponsor extension number 8-8027
- 2) Department/Program: Coordinator signature Jodie Chan Date 10/8/09
- 3) Division: Division Chair signature Diane Tarter Date OCT - 8 2009
Curriculum Chair signature _____ Date 10-8-09
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature Janyll Date 10/24/09
___ N/A Approved ___ NOT Approved
*At this point the Graduate and Curriculum Committees will distribute a campus-wide email to announce course approvals or denials.

5) Faculty Senate: Senate President signature _____ Date _____
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

8) President: President's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*
* Notify campus through email distribution to faculty.

(This form to be used when groups of courses are changed or when new programs are proposed. Documents are forwarded to Oregon University System for final approval when appropriate.)

**Western Oregon University
Program Log Form**

Degree Program and/or Course Title: *Art Degree*

Academic Major: *Art*

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

In the current 2009/10 catalog, art majors are required to take 3 credits of either A260 Basic Photography I, A330 Intermediate Drawing, or A335 Intermediate Drawing: Figure. With the addition of 200 level drawing courses, the more appropriate choice for art majors to take for this requirement will be the sequential next step from 100 level courses.

This proposal will change the requirement for art majors to take 3 credits of either A260 Basic Photography I, A230 Introduction to Drawing, or A231 Introduction to Drawing.

B) Describe the reasons for making this change.

With the addition of 200 level drawing courses, the more appropriate choice for art majors to take for this requirement will be the sequential next step from 100 level courses. This change will not affect students' ability to fulfill the required 62 credits of university upper-division credits.

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

There will not be any changes to our assessment methods, as the course requirements are exactly the same, except with different course prefixes.

The Art Department currently assesses students as they enter the foundations level courses, as they enter the focus areas of study, and as they exit the program.

Current catalog (2009-10) listing:

Art Major:

(84 credits)

Art History courses (12)

Drawing courses (9)

A130 Beginning Drawing

A131 Beginning Drawing Systems

A135 Beginning Life Drawing

Design courses (12)

A115 Beginning 2D Design

A116 Beginning 3D Design

A117 Beginning Design: Color

A119 Digital Presentation for Artists

Theory (9)

A315 Intermediate Design: 2D

A316 Intermediate Design: 3D

A398 Production: Gallery

A498 Professional Concerns

Contracted art courses (15) *See adviser*

Minimum of four 200 level studio courses, plus one of the following:

A260 Basic Photography 1

A330 Intermediate Drawing

A335 Intermediate Life Drawing

3 three-course studio sequences (27)

300 or 400 level

Proposed Changes to Catalog (changes in **bold**)

Art Major:

(84 credits)

Art History courses (12)

Drawing courses (9)

A130 Beginning Drawing

A131 Beginning Drawing Systems

A135 Beginning Life Drawing

Design courses (12)

A115 Beginning 2D Design

A116 Beginning 3D Design

A117 Beginning Design: Color

A119 Digital Presentation for Artists

Theory (9)

A315 Intermediate Design: 2D

A316 Intermediate Design: 3D

A398 Production: Gallery

A498 Professional Concerns

Contracted art courses (15) *See adviser*

Minimum of four 200 level studio courses, plus one of the following:

A260 Basic Photography 1

A230 Introduction to Drawing

A231 Introduction to Drawing

3 three-course studio sequences (27)

300 or 400 level

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix A Number 330 Title of Course Introduction to Drawing
JB Jypoc
 Abbreviation for Class Schedule: 20 spaces Intro to Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input checked="" type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input checked="" type="checkbox"/> Title change | <input checked="" type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other | | |

1) Sponsor: Faculty sponsor signature [Signature] Date 10-8-09
 Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature [Signature] Date 10-8-09

3) Division: Division Chair signature [Signature] Date OCT - 8 2009
 Curriculum Chair signature [Signature] Date 10-8-09
 Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
 ___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 10/24/09
 ___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
 ___ Approved by the Senate Executive Committee
 ___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE CHANGE

Initiated by: Becca McCannell Date: 10-6-09

CHANGING A COURSE

FROM:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 330	Intermediate Drawing	3
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TO:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 230	Introduction to Drawing	3
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New Description (if applicable):

A studio course to strengthen skills in drawing methods and techniques with a focus on observational drawing. Introduction to a variety of drawing media and subjects. Some figure drawing may be included. Prerequisites: A115, A130, A135

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):
Previously, students have transitioned from 100 level drawing to 300 level drawing. Altering this course to the 200 level will better serve student progress, providing more depth at appropriate levels.

Student/Programs affected: Art majors and minors

DROPPING A COURSE

Course Prefix
& Number

Descriptive Title

Cr. Hours

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Justification for dropping the course:

Students/Program affected: _____

A230 INTRODUCTION TO DRAWING

INSTRUCTOR: JESSICA BURKE **EMAIL:** BURKE@WOU.EDU

OFFICE: 005 CAMPBELL HALL **HOURS:** POSTED ON OFFICE DOOR

BLOG: WWW.JESSICABURKECLASS.BLOGSPOT.COM

RECOMMENDED TEXT: Edwards, *Drawing on the Right Side of the Brain*. Niolaides, *The Natural Way to Draw*. Goldstein, *The Art of Responsive Drawing*. Hale, *The Anatomy Lessons From the Greatest Masters*

CATALOG DESCRIPTION: (Prerequisites: A115, A130, A135) A studio course to strengthen skills in drawing methods and techniques with a focus on observational drawing. Introduction to a variety of drawing media and subjects. Some figure drawing may be included.

COURSE CONTENT:

This course will use in-class exercises and individual projects to explore the formal aspects of drawing. Students will become further familiarized with the basic vocabulary and conventions of the objective drawing processes and media while emphasizing an enhanced perceptual awareness. We will focus primarily on the principles of drawing from observation. This will involve exploring the visual issues of composition, form, weight, light, space and the creation of a unified drawing. We will also explore some conceptual ideas within your drawings as well as creative and problem-solving skills.

COURSE OBJECTIVES:

To successfully complete this course, students will sufficiently develop and demonstrate their capacities for the following:

1. Having a broadened awareness of drawings not only as objects, but as the by-products of the creative processes.
2. A proficiency with measuring strategies and the formal elements.
3. An understanding of value as distinctive means of subtle visual notation.
4. Using a strong technical foundation to enhance conceptual clarity and perceptual awareness
5. Demonstrate effective critical thinking
6. Be a constructive participant in the studio. Learn to speak and write critically about personal and peer work. Students should learn to respond (written and spoken response) with critical observation to their peer's work as well as their own.
7. Demonstrate a capacity for meaningful self-reflection

Students should utilize the resources of the university (i.e., the library, university galleries, etc.) to supplement individual understanding and classroom involvement.

HOMEWORK: There will be weekly drawing assignments that will require work outside of class. There may be multiple components for each project and you are responsible for all criteria listed on the project write-up. We will usually critique the work on the day the new assignment is given. A critique is used as a tool to understand the strengths and weaknesses in your work. It is important to be able to accept criticism and use it to help you improve. You can always re-work an assignment that was COMPLETED and ON TIME (at time of critique). Late Assignments will be accepted through the following class period with a letter grade penalty.

MIDTERM AND FINAL PORTFOLIO:

A flat-opening portfolio is required: all your drawings must fit in the portfolio so that all edges are completely covered. Enclosed portfolios which do not open flat are prohibited. Your full name, course number, semester, and year must be prominently and legibly written on the outside of the portfolio. All drawings must be cleanly presented: No smudges, stains, perforations, or ragged edges. A LIST OF REQUIRED WORK WILL BE PROVIDED PRIOR TO DUE DATE.

STUDENT ASSESSMENT CRITERIA AND EVALUATION:

**Grades on all drawings are advisory in nature. Students are given the opportunity to rework any and/or all drawings for resubmission. This policy allows students the opportunity to rework previously graded drawings in order to maximize their final grade. Advisory grades on all work not resubmitted will become permanent at that time. This opportunity does not apply to drawings which were not submitted for their original deadline (i.e., a work not submitted on its initial due date will not be accepted anytime thereafter and will receive zero (0) points.).

PROJECTS	100 points each
MIDTERM PORTFOLIO	100 points
FINAL PORTFOLIO	100 points

A 10 point grading scale will be used with plus and minus grades. (Example: B+=89-87, B=86-83 and B-=82-80). Class participation is built in to these numbers and is a part of the final grade.

ATTENDANCE:

Your attendance is required for this course. You will be allowed a maximum of **three** absences from this class with no penalties. Each additional absence will result in a lowering of your final grade by 10 percentage points.

TARDIES: I have every expectation that you will arrive in to class on time. Being late to class often interrupts both the instructor and the students. **Three tardies equals an absence.** Missing more than fifteen minutes of class will be considered an absence.

Please be courteous and turn off your cell phones, ipods, and mp3s during class. Leave the studio cleaner than you found it.

MATERIALS: COME TO CLASS PREPARED! PURCHASE ASAP.

Xacto Knife or Pencil Sharpener

18 x 24" Strathmore Series 400 Drawing Paper

9 x 12" or 11 x 14" Spiral or Hardbound Sketchbook

Variety of Drawing Pencils (2H, 4H, 2B, 4B, 6B) *Suggest 2 Each

Graphite Sticks or Woodless Pencil (Soft: 6 or 8B) *Suggest 2

Charcoal Pencils (2B and 4B or 6B)

Vine Charcoal-Soft, Compressed Charcoal

Kneaded Eraser, Gum Eraser, Rubber (Either Pink or White)

Fine Point Ink Pen (Pigma or Micron or Sharpie) Broad Tip Ink Felt Pen

Large Spring Clips or Masking Tape or Drawing Board

Provided by Instructor: Workable Fix, Black *Canson* Drawing Paper

Optional: Several Sheets of Fine/Rag paper (Reeves BFK, Stonehenge or Arches Cover)
for value studies , Ink, Bamboo Ink Brush or Watercolor Brush (Used for ink wash value study)

**Western Oregon University
Program Log Form**

Degree Program and/or Course Title: *Drawing focus area for Art Majors and Minors*

Course Titles: *A230 Introduction to Drawing* *A430 Advanced Drawing*
 A231 Introduction to Drawing *A431 Advanced Drawing*
 A432 Advanced Drawing
A330 Intermediate Drawing
A331 Intermediate Drawing
A332 Intermediate Drawing

Academic Major: *Art*

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

We would like to add a concentration area for Art Majors and Minors. As listed in the 2009/10 catalog, art majors choose two or three concentration areas which they study in three required upper division sequences. Concentration areas they are currently able to choose from are: Ceramics, Graphic Design, Painting, Printmaking and Sculpture. This change will add Drawing to that list as a concentration option.

B) Describe the reasons for making this change.

This change will serve the students by allowing them more choices in what they study. Students have expressed an enormous amount of interest in drawing, and we believe that it will be a well-populated focus area. Drawing is an important skill that is fundamental of all visual artists. A greater understanding of drawing both as a tool and an expressive medium will support students' other focus areas. We also believe that Drawing will attract students to the program, as many potential students visiting during Preview Days have expressed interest in it.

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

Initially, enrollment numbers will demonstrate the level of interest in the program. We currently assess students as they enter the foundations level courses, as they enter the focus areas of study, and as they exit the program. We will assess their understanding of the subject as they enter the 200 level courses of the focus area, and then again as they exit the program (at the end of the capstone course: A498- Professional Concerns). It will take three years to determine how this program change has affected our students learning.

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix A Number 335 Title of Course Introduction to Drawing

 Abbreviation for Class Schedule: 20 spaces Intro to Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input checked="" type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input checked="" type="checkbox"/> Title change | <input checked="" type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

1) Sponsor: Faculty sponsor signature [Signature] Date 10-8-09
 Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature [Signature] Date 10-8-09

3) Division: Division Chair signature [Signature] Date OCT - 8 2009
 Curriculum Chair signature _____ Date 10-8-09
 Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
 ___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 10/29/09
 ___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
 ___ Approved by the Senate Executive Committee
 ___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE CHANGE

Initiated by: Becca McCannell Date: 10-6-09

CHANGING A COURSE

FROM:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 335	Intermediate Drawing: Life	3
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TO:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 231	Introduction to Drawing	3
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New Description (if applicable):

A studio course to strengthen skills in drawing methods and techniques with particular focus on figure drawing. Introduction to a variety of drawing media and subjects. Prerequisites: A115, A130, A135

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):

Previously, students have transitioned from 100 level drawing to 300 level drawing. Altering this course to the 200 level will better serve student progress, providing more depth at appropriate levels.

Student/Programs affected: Art majors and minors

DROPPING A COURSE

Course Prefix
& Number

Descriptive Title

Cr. Hours

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Justification for dropping the course:

Students/Program affected: _____

A231 INTRODUCTION TO DRAWING

INSTRUCTOR: JESSICA BURKE **EMAIL:** BURKE@WOU.EDU

OFFICE: 005 CAMPBELL HALL **HOURS:** POSTED ON OFFICE DOOR

BLOG: WWW.JESSICABURKECLASS.BLOGSPOT.COM

RECOMMENDED TEXT: Bridgman, *Constructive Anatomy*, Hale. *The Anatomy Lessons From the Greatest Masters*.

Additional Helpful Texts: Edwards, *Drawing on the Right Side of the Brain*. Niolaides, *The Natural Way to Draw*. Goldstein, *The Art of Responsive Drawing*. Betti/Sale, *Drawing: A Contemporary Approach*, 4th Edition.

CATALOG DESCRIPTION: (Prerequisites: A115, A130, A135)

A studio course to strengthen skills in drawing methods and techniques with particular focus on figure drawing. Introduction to a variety of drawing media and subjects.

COURSE CONTENT:

A major focus in this course will be on figure drawing, with continued study of the anatomical structure and form. Students will continue to develop and study of the elements of descriptive drawing. Individual projects explore formal and conceptual aspects of drawing. Students will be required to use the basic vocabulary and conventions of the objective drawing processes and media while emphasizing an enhanced perceptual awareness. This will involve exploring the visual issues of composition, form, weight, light, space and the creation of a unified drawing. We will also explore some conceptual ideas within your drawings as well as creative and problem-solving skills.

COURSE OBJECTIVES:

To successfully complete this course, students will sufficiently develop and demonstrate their capacities for the following:

1. Having a broadened awareness of drawings not only as objects, but as the by-products of the creative processes.
2. A proficiency with measuring strategies and the formal elements.
3. An understanding of value as distinctive means of subtle visual notation.
4. Using a strong technical foundation to enhance conceptual clarity and perceptual awareness
5. Original Thinking. Being creative within assigned project parameters – understanding the importance of taking risks and inventiveness.
6. Be a constructive participant in the studio. Learn to speak and write critically about personal and peer work. Students should learn to respond (written and spoken response) with critical observation to their peer's work as well as their own.
7. Learn your discipline's history as well as an awareness of contemporary themes.

Students should utilize the resources of the university (i.e., the library, university galleries, etc.) to supplement individual understanding and classroom involvement.

HOMEWORK: There will be weekly drawing assignments that will require work outside of class. There may be multiple components for each project and you are responsible for all criteria listed on the project write-up. We will usually critique the work on the day the new assignment is given. A critique is used as a tool to understand the strengths and weaknesses in your work. It is important to be able to accept criticism and use it to help you improve. You can

always re-work an assignment that was COMPLETED and ON TIME (at time of critique). Late Assignments will be accepted through the following class period with a letter grade penalty.

MIDTERM AND FINAL PORTFOLIO:

A flat-opening portfolio is required: all your drawings must fit in the portfolio so that all edges are completely covered. Enclosed portfolios which do not open flat are prohibited. Your full name, course number, semester, and year must be prominently and legibly written on the outside of the portfolio. All drawings must be cleanly presented: No smudges, stains, perforations, or ragged edges. A LIST OF REQUIRED WORK WILL BE PROVIDED PRIOR TO DUE DATE.

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FINAL PORTFOLIO	100 points

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Please be courteous and turn off your cell phones, ipods, and mp3s during class. Leave the studio cleaner than you found it.

MATERIALS: COME TO CLASS PREPARED! PURCHASE ASAP.

Xacto Knife or Pencil Sharpener

18 x 24" Strathmore Series 400 Drawing Paper

9 x 12" or 11 x 14" Spiral or Hardbound Sketchbook

Variety of Drawing Pencils (2H, 4H, 2B, 4B, 6B) *Suggest 2 Each

Graphite Sticks or Woodless Pencil (Soft: 6 or 8B) *Suggest 2

Charcoal Pencils (2B and 4B or 6B)

Vine Charcoal-Soft, Compressed Charcoal

Kneaded Eraser, Gum Eraser, Rubber (Either Pink or White)

Fine Point Ink Pen (Pigma or Micron or Sharpie) Broad Tip Ink Felt Pen

Large Spring Clips or Masking Tape or Drawing Board

Provided by Instructor: Workable Fix, Black Canson Drawing Paper

Optional: Several Sheets of Fine/Rag paper (Reeves BFK, Stonehenge or Arches Cover) for value studies , Ink, Bamboo Ink Brush or Watercolor Brush (Used for ink wash value study)

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix A Number 330 Title of Course Intermediate Drawing

Abbreviation for Class Schedule: 20 spaces Intermediate Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change | <input type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

1) Sponsor: Faculty sponsor signature [Signature] Date 10-8-09
Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature [Signature] Date 10-8-09

3) Division: Division Chair signature [Signature] Date OCT - 8 2009

Curriculum Chair signature [Signature] Date OCT - 8 2009

Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 10/24/09
___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE APPROVAL

Initiated by: Becca McCannell Date: 10-6-09

ADDING A COURSE

Course Prefix & Number	Descriptive Title	Cr. Hours
A 330	Intermediate Drawing	3

Catalog Description:

Continued study of drawing as a means of self-expression. Exploration of traditional drawing media, methods and compositional theory will be covered. Prerequisite: A230, 231

Course Goals and Objectives:

Students will learn to apply the principles and elements of design to their drawings. They will engage in verbal and/or written critical evaluations of work produced in this class. They will improve their technical abilities in drawing and will be encouraged to take risks and explore various means to translate ideas into visual imagery.

Justification for adding the course (e.g. alignment with other institutions, program revision, etc.):

The addition of a drawing concentration area is desirable because it will strengthen art students' ability to express themselves visually throughout the art department's existing concentration areas (Painting, Printmaking, Graphic Design, Sculpture and Ceramics). Students have often requested a drawing concentration option.

Faculty and facilities needed: Course can be offered using current studio space and faculty

Brief Course Outline:

This is the first course of a three-course series that may include: life drawing, drawing landscapes, architecture, and in-class objects from observation. Students will explore abstraction and non-objective drawing, narrative and serial images. Media explored may include: India ink, graphite, charcoal, colored dry media, silverpoint. This course of the three-part series will focus on traditional media, subject and composition.

Instructor: Prof. Rebecca Marsh McCannell
Phone: 838-8442
Email: mccannr@wou.edu

Office hours posted on door
Office: 312 Campbell Hall

CATALOG DESCRIPTION: Continued study of drawing as a means of self-expression. Exploration of traditional drawing media, methods and compositional theory will be covered. **PREREQUISITE:** A230, 231

LEARNING OUTCOMES

Students who complete this course are expected to:

- Apply design fundamentals as a vehicle for self-expression and communication
- Demonstrate basic technical abilities within the studio media
- Develop written and/or verbal communication skills to articulate one's own artistic intentions and to evaluate other's art
- Develop a disciplined work ethic that incorporates exploration and risk-taking

TOPICS COVERED

In this class, most of the drawing will be done using black and white mediums. We will primarily use graphite and charcoal. We will spend a little time exploring India ink and silverpoint (using sterling silver as a "lead").

Students will work primarily from live observation. We will use in-class still lifes, local architecture and/or landscapes for inspiration. We may also have homework projects that combine information gathered through reference sketches and or photographic references. We work representationally most of the time, but will also explore levels of abstraction.

Students will also learn how to mat and photograph drawings in a professional manner, preparing work for juried exhibition.

STUDENT ASSESSMENT CRITERIA AND CONSIDERATIONS

Students should strive to excel in:

Craftsmanship—Is adept at working with a wide variety of materials. Uses the appropriate materials and techniques for each problem. Presents projects cleanly.

Understanding—Perceives the problem and responds to suggestions and constructive criticisms. Demonstrates knowledge of underlying structure, perspective, light and shade, weight and balance. Creates dynamic compositions.

Creativity—Presents a unique and interesting solution to the assigned problem. Willing to take risks and try new materials.

FINAL GRADE is determined in the following percentages

60% In-class work (midterm and final portfolios each count 30%)

30% Outside of class assignments

10% Participation (use of class time, participation in critiques, preparedness, attitude, punctuality, etc.)

Grading Scale: Each projects and portfolio will be graded using a 100-point scale.

Below are the letter grade equivalents:

A	93-100 pts.	C	73-76 pts.
A-	90-92 pts.	C-	70-72 pts.
B+	87-89 pts.	D+	67-69 pts.
B	83-86 pts.	D	63-66 pts.
B-	80-82 pts.	D-	60-62 pts.
C+	77-79 pts.	F	59 and below

ATTENDANCE

Tardies: Missing up to fifteen minutes of one class equals a tardy.
Three tardies equals one absence.

Absences: Attending class is mandatory. *Missing more than 15 minutes of any class equals an absence.* Students with more than **two unexcused absences** can expect their final averaged grade to **drop by one full letter grade** (1.0 on a 4.0 scale). *Students with five or more absences should expect a failing grade.*

Make Up Assignments: It is the student's responsibility to call or email the professor to find out what was covered in class the day the student was absent. Meet with the professor after class or during office hours—*not during class time*—to get homework handouts or additional instruction on materials that were missed due to student absence. Students should also request an assignment to do at home. This drawing may be included in the midterm or final portfolio in place of the missed in-class drawing.

Excused Absences: Legitimate absences (doctor's appointment, serious illness, car problems, court appearance) may be excused if you (the student) email or call the professor as soon as you know you'll be missing class. Even if you don't have a good excuse for missing class, it's smart to keep in touch regarding missed work, so that you don't slip farther behind in class.

LATE HOMEWORK ASSIGNMENTS

If it is impossible for you to attend class on a day that your homework is due, give it to me early or send it with another class member. Otherwise, the assignment will be **graded down one full letter grade**. After 14 days from due date, the assignment will be **graded down 3 full grades**. All work must be turned in by the last regularly scheduled class of dead week.

PORTFOLIOS will be reviewed twice during the term to evaluate work created *in class*. Label the back of each drawing as you finish it (ex: Paul Klee, 09/14/09, Cross-Contour). This will save time and questions when it is time to select works for the portfolios.

Trim fringe off each drawing. Erase distracting smudges. Use **cover sheets** of newsprint or tracing paper to keep the drawings clean. Hinge cover sheets at the top only, or leave it loose. Vine charcoal drawings should be **sprayed lightly with fixative**. Drawings must be held together with sturdy clips (not paper clips or staples!) The **drawings should be in order** and the portfolio must be clearly labeled with the student's name and class number (A330 or A430).

**Portfolios must be consolidated BEFORE class begins on the day they are due unless otherwise stated by Prof.*

MIDTERM PORTFOLIO: At the end of the fifth week of class, each student will submit approximately **ten** drawings that were created **in class** during the first half of the term. The majority will be specific assignments that I will list a day or two before portfolios are collected. The remaining few will be your choice.

FINAL PORTFOLIO: On the last class of dead week, each student will submit approximately **TEN** drawings completed while in class. The first few must fulfill specific assignments completed during the second half of the term (I will list these a day or two before collecting the portfolios). The remaining ones are your choice; they can be from any time throughout the term, as long as they were created in class. * **One drawing in the final portfolio must be matted per the guidelines given at the matting demonstration.**

BREAKS

In general, announcements will be made and new assignments will be distributed during the first and/or last 30-45 minutes of class. Try not to take a break during those times. At other times, you may take short breaks as needed. These breaks should total less than 20 minutes of class time per day. If you want to chat with someone from class during your break, please leave the studio so that you don't distract students who are still drawing. If everyone in class chooses to take breaks at the same time, you are welcome to stay in the studio and chat.

While you're in the classroom, you should concentrate on your work and keep necessary conversations to a whisper. I encourage everyone to get up often and look at their drawing from a distance or walk around the room to see the rest of the class drawings.

MUSIC

From time to time, there will be background music playing during class. If you find any selections too distracting or annoying, please let me know and I will turn it down or off.

Personal headsets are discouraged. They often cause you to miss announcements or suggestions for improvement that are directed at your neighbor's art but that also may apply to yours. If you choose to use a headset anyway, keep the volume low and remove earpieces when the professor is nearby.

CEL PHONES

Please turn off ringer before coming to class. If your phone rings in class, please turn it off rather than answer it. If you are expecting an emergency call, please set your phone on vibrate and leave the room to answer it. No text messaging in class.

SPRAY FIXATIVE AND CLEAN UP

Fixative is only necessary for vine charcoal drawings. Compressed Charcoal drawings are fine with just a cover sheet of clean newsprint. All spray fixatives must be used outside, far from the building. **NO SPRAYING ALLOWED IN THE BUILDING.** Use the covered porch outside the front door if it is raining. Make sure the sprayed drawing "airs out" for several minutes before returning to class.

Please wipe charcoal dust off your drawing horse or easel with a damp paper towel before you leave class. Rinse out borrowed ink containers. Clean up paper scraps after using the paper cutter.

DISABILITIES/SPECIAL NEEDS

Every one of us has different learning needs. I try to present course work in a variety of ways in order to accommodate a variety of learning styles. Any student who feels that he or she may need an accommodation for any type of disability should make an appointment to see me during office hours the first week of the course and/or should contact the Office of Disability Services (503-838-8250 v/tty) in AP 405.

KEY FOB INFORMATION

Fob keys enable the WOU art student to enter Campbell Hall after business hours and on weekends. Fob Keys will automatically be assigned to all art majors and minors in the focus areas. Keys will be distributed in each of your focus area classes after you sign the fob key registration/contract that the professor will provide.

Whether you are assigned one or more fob keys the total cost is \$25.00 dollars. The \$25.00 fee is applied each new academic year. This one-time fee is applied for one term use or the whole academic year. The fob key fee will be automatically deducted from your WOU student account.

When you initially receive a fob key you will fill out a registration form, whether it is Fall, Winter or Spring term. You will not receive a fob key without signing the registration/contract. The fob number on your key will be recorded and you will be responsible to turn in the same key.

You must return your fob key at the end of the term if you are not planning to take additional studio courses in Campbell Hall during the following term. You may return the key to one of your professors or the Art Department Administrative Assistant, Cathy McLean.

If you use the fob key in the Fall and Spring terms but not the Winter term, you must bring the key to the Art Department Administrative Assistant, Cathy McLean. She will hold the key for you during the interim between terms.

If you do not return the Fob Key at the end of the term(s) for which you have obtained it, your account will be charged \$25.00 per each fob key that you do not return. Your professors will ask for the fob keys at the end of the term.

Student Rules, Duties and Responsibilities:

1. Key Fob and pin # are required for after-hour access to Campbell Hall and studio classrooms.
2. No student is allowed in the building between 1:00 a.m. and 7:30 a.m.
3. All students in the building after hours must sign in at the table by the back door. This is required by security and fire codes.
4. Key fobs and door codes (pin #) CANNOT be loaned, shared or duplicated.
5. Only students with fobs may be in the building after hours. Allowing any other person(s) to enter the building through your fob key access may result in the temporary or permanent loss of fob key privileges.
6. Students may not open the front door or classroom for another person.
7. Doors MUST NOT be propped open after hours.
8. Fobs are assigned for the academic year. Access privilege is granted to those enrolled in art classes one term at a time.
9. Students will be charged \$25.00 replacement fee for each new fob due to loss, theft, damage or non-return; any of these conditions should be reported immediately to the art office.
10. Students are responsible to report any problems or unusual conditions to Campus Public Safety immediately. Phones are located by the elevator on each floor.
11. Misuse of equipment, damage to building, or removal of tools and equipment of any kind from the studio will result in a loss of after hour privileges. The student will incur costs for repairs or replacement.
12. All campus rules apply at all times in Campbell Hall. Students take full responsibility for their actions and safety.
13. Any student who violates one or more of the conditions listed in this contract will be subject to losing fob key privileges for a period determined by the seriousness of the violation.

SUPPLY LIST Enrollment: 20

REQUIRED

- *viewfinder made of sturdy card stock or board: opening sizes: (3" x 4")
- *18" x 24" Newsprint pad (50 sheets) rough
- *18" x 24" Strathmore 400 Drawing Pad (30 sheets)
- Round synthetic brush that comes to a point (#10 round or larger) for use with india ink
- Flat synthetic or natural bristle brush (med. to large) for filling in larger areas with ink
- India ink (Black) non-waterproof, small bottle
- *Graphite Pencils (2H, HB, 2B) may be mechanical
- two or more sticks of compressed charcoal (3B or 4B)
- Vine charcoal (soft) two packs min.
- Gray kneaded eraser
- White Vinyl Eraser (Staedtler/Mars) and/or retractable vinyl tube eraser
- 2 Large binder clips to hold drawing pad to board, etc.
- Several medium to small binder clips for homework submissions. Put your initials on them!
- One sheet of Crescent mat board or museum board for matting project
- One sheet of acid free Foam Core for matting project

OPTIONAL (highly recommended)

- Blair (or other) Workable Fixative or hairspray (for spraying charcoal drawings) Small can
- Spiral bound Sketchbook (11" x 14" or larger) for homework. Strathmore recommended
- Tackle box or bag for supplies
- Plastic bag to keep work dry in rainy weather
- 23" x 31" or larger portfolio (cardboard or vinyl)
- Pencil sharpener, sanding pad or X-acto knife for sharpening pencils
- Charcoal Pencils (medium and soft-HB, 2B or 4B)
- 18" x 24" masonite or wood drawing board with or without clips for homework
- Assorted markers and pens
- Assorted paint brushes for experimentation (synthetic flats and rounds)
- Blending stumps (rolled paper) for charcoal work

STUDENT FEES PAY FOR: (bold items from bookstore)

- 1-2 yds. archival linen tape, Logan mat cutting blades and use of mat cutting tools
- Brown Conté stick (Bistre, Sanguine Watteau, or Sanguine Medicis)
- black or grey Canson MiTients paper
- chamois square and graphite stick (4B), sandpaper pads for sharpening silver
- gessoed panel, 1" sterling silver wire and the temporary use of a lead holder for silverpoint

**Western Oregon University
Program Log Form**

Degree Program and/or Course Title: *Drawing focus area for Art Majors and Minors*

Course Titles: A230 Introduction to Drawing A430 Advanced Drawing
 A231 Introduction to Drawing A431 Advanced Drawing
 ★ A330 Intermediate Drawing A432 Advanced Drawing
 A331 Intermediate Drawing
 A332 Intermediate Drawing

Academic Major: *Art*

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

We would like to add a concentration area for Art Majors and Minors. As listed in the 2009/10 catalog, art majors choose two or three concentration areas which they study in three required upper division sequences. Concentration areas they are currently able to choose from are: Ceramics, Graphic Design, Painting, Printmaking and Sculpture. This change will add Drawing to that list as a concentration option.

B) Describe the reasons for making this change.

This change will serve the students by allowing them more choices in what they study. Students have expressed an enormous amount of interest in drawing, and we believe that it will be a well-populated focus area. Drawing is an important skill that is fundamental of all visual artists. A greater understanding of drawing both as a tool and an expressive medium will support students' other focus areas. We also believe that Drawing will attract students to the program, as many potential students visiting during Preview Days have expressed interest in it.

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

Initially, enrollment numbers will demonstrate the level of interest in the program. We currently assess students as they enter the foundations level courses, as they enter the focus areas of study, and as they exit the program. We will assess their understanding of the subject as they enter the 200 level courses of the focus area, and then again as they exit the program (at the end of the capstone course: A498- Professional Concerns). It will take three years to determine how this program change has affected our students learning.

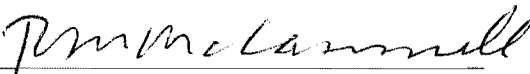

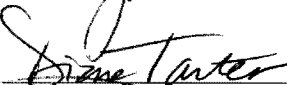
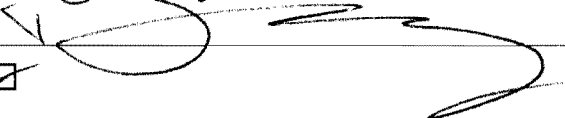
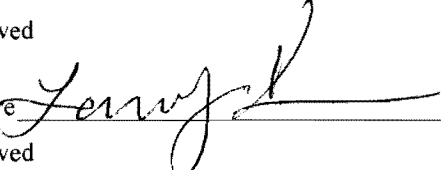
Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix A Number 331 Title of Course Intermediate Drawing

Abbreviation for Class Schedule: 20 spaces Intermediate Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change | <input type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

- 1) Sponsor: Faculty sponsor signature  Date 10-8-09
Faculty sponsor extension number: 8-8442
- 2) Department/Program: Coordinator signature  Date OCT - 8 2009
- 3) Division: Division Chair signature  Date OCT - 8 2009
Curriculum Chair signature  Date 10-8-09
Copy sent to Dean for review
- 4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.
 - a) Graduate Committee: Chair signature _____ Date _____
___ N/A ___ Approved ___ NOT Approved
 - b) Curriculum Committee: Chair signature  Date 10/24/09
___ N/A Approved ___ NOT Approved
- 5) Faculty Senate: Senate President signature _____ Date _____
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*
- 6) Dean: Appropriate Dean's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*
- 7) Provost: Provost's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

Prof. Rebecca Marsh McCannell
Phone: 838-8442

Office hours posted on door
Office: Rm. 312 Campbell Hall

CATALOG DESCRIPTION: Part two of a three-course series. Continued study of drawing as a means of self-expression. Exploration of drawing media, subject, methods and issues related to contemporary drawing. Figure drawing will be included.

PREREQUISITE: A330

Recommended Text: Drawing from Life, Clint Brown, any edition

LEARNING OUTCOMES

Students who complete this course are expected to:

- Apply design fundamentals as a vehicle for self-expression and communication
- Demonstrate basic technical abilities within the studio media
- Understand health risks for artists and demonstrate safe handling of materials
- Develop communication skills to articulate one's own artistic intentions and to evaluate the art of other artists.
- Develop a disciplined work ethic that incorporates exploration and risk-taking

STUDENT ASSESSMENT CRITERIA AND CONSIDERATIONS

Finished projects should strive to reflect excellence in:

Craftsmanship--Adept at working with a wide variety of materials. Strong compositional skills.

Understanding--Perceives the problem and responds to suggestions and constructive criticisms. Demonstrates knowledge of anatomical structure, light and shade, weight and balance. Uses the appropriate materials and techniques for each problem. Willing to try new mediums.

Creativity--Presents a unique and interesting solution to the assigned problem.

ATTENDANCE

Attending class is mandatory. It's impossible to make up missed studio time, critiques and feedback. Students who have more than **two** unexcused absences should expect to have their final grade lowered by one full grade (-1.0 on a 4.0 scale). *Students with five or more absences earn a failing grade.* Student wishing to have a legitimate absence excused must email or call the professor on or before the day of the missed class.

Coming to class late or leaving more than five minutes early equals a tardy. **Three tardies equals one absence.** Missing more than 15 minutes of any one class equals an absence.

It is the student's responsibility to find out what was covered in class the day he/she was absent. Ask classmates or meet with me during office hours--not during class time.

FINAL GRADE is determined in the following percentages

60% In-class work (Average midterm and final portfolio grades)

30% Homework assignments

10% Participation (use of class time, participation in critiques, punctuality, etc.)

PORTFOLIOS will be reviewed twice during the term to evaluate work created *in class*. Label the back of each drawing as you finish it (example: Paul Klee, 10/13/08, Cross-Contour). This will save time and questions when it is time to select works for the portfolios.

Trim fringe off each drawing. Erase detracting smudges, footprints, etc. Use **cover sheets** of newsprint or tracing paper to keep the drawings clean. Hinge cover sheets at the top only, or leave it loose. Vine charcoal drawings should be **sprayed with fixative** (cheap hair spray works great). Drawings must be neatly placed **in a portfolio** or held together with sturdy clips (not paper clips!) Do NOT staple drawings together. The drawings should be in order and the portfolio must be clearly labeled with the student's name and class number (A335, McCannell).

**Portfolios must be consolidated BEFORE class begins on the day they are due unless otherwise stated by Prof.*

MIDTERM PORTFOLIO: At the end of the fifth week of class, each student will submit approximately **ten** drawings that were created **in class** during the first half of the term. The majority will be specific assignments that I will list a day or two before portfolios are collected. A few may be your choice. The portfolios will be evaluated at individual critiques during class time or, by appointment, between classes.

FINAL PORTFOLIO: On the last day of regular classes, each student will submit approximately **TEN** drawings completed in class during the second half of the term. Final portfolios are submitted on the last day of dead week and are graded during finals week. Generally, there are no individual critiques of the final portfolios, but written feedback will be supplied, along with your final grade. Final portfolios must be retrieved by the students before the end of finals week or they will be recycled at the beginning of the following term.

LATE ASSIGNMENTS

If it is impossible for you to attend class on a day that your homework is due, give it to me early or send it with another class member. Otherwise, the assignment will be **graded down one full letter grade**. After two weeks from due date, late assignments will be **graded down 3 full grades**. All work must be turned in by the last regularly scheduled class meeting of dead week.

BREAKS

I encourage everyone to get up often and look at their drawing from a distance or walk around the room to see the rest of the class drawings. Whenever the model needs a rest, you are welcome to take a break also. These breaks generally last 5 to 15 minutes. During class, if you must leave to get a drink, use the restroom, etc., please feel free to leave and return quietly.

***Please don't let the door slam behind you; it and will distract/startle the rest of us.**

SPRAY FIXATIVE AND CLEAN UP

All spray fixatives must be used outside, far from the building. **NO SPRAYING ALLOWED IN THE BUILDING**. There is a covered porch outside the front door if it is raining. Allow drawing to air out before returning to the building.

Please wipe charcoal dust off your easel with a damp paper towel before you leave class. Rinse out borrowed ink containers. Clean up paper scraps after using the paper cutter.

MUSIC

Headsets are discouraged. They often cause you to miss announcements or suggestions for improvement that are directed at your neighbor's art (but that also may apply to yours). They also distract others if the volume is too high. If however, you concentrate better with your own music, please keep the volume low and remove headset whenever instructions are being given.

CEL PHONES

Are prohibited in class. Turn them off or leave them at home. If you are expecting an emergency call, set phone to vibrate and then leave the room before answering it. **No text messaging allowed in class.**

MUSIC

From time to time, there will be background music playing during class. If you find any selections too distracting or annoying, please let me know and I will either turn it down or off.

TALKING

You may chat with classmates (or the model) **during breaks only**. While the model is posing, please concentrate on drawing and keep necessary conversations to a whisper, "May I borrow your eraser?" And feel free to call me over any time to help solve drawing problems.

FLEXIBILITY

If models cancel unexpectedly or just fail to show up, the schedule will be abandoned and makeshift models will be employed. That may mean drawing yourself, your classmates or the skeleton. Please keep a sense of humor and make the best of the situation.

DISABILITIES/SPECIAL NEEDS

Every one of us has different learning needs. I try to present course work in a variety of ways in order to accommodate a variety of learning styles. Any student who feels that he or she may need an accommodation for any type of disability should make an appointment to see me during office hours the first week of the course and/or should contact the Office of Disability Services (503-838-8250 v/tty) in AP 405.

KEY FOB INFORMATION

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3. All students in the building after hours must sign in at the table by the back door. This is required by security and fire codes.
4. Key fobs and door codes (pin #) CANNOT be loaned, shared or duplicated.
5. Only students with fobs may be in the building after hours. Allowing any other person(s) to enter the building through your fob key access may result in the temporary or permanent loss of fob key privileges.
6. Students may not open the front door or classroom for another person.
7. Doors MUST NOT be propped open after hours.
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Western Oregon University
Program Log Form

Degree Program and/or Course Title: *Drawing focus area for Art Majors and Minors*

Course Titles:	A230 Introduction to Drawing	A430 Advanced Drawing
	A231 Introduction to Drawing	A431 Advanced Drawing
		A432 Advanced Drawing
	A330 Intermediate Drawing	
	✕ <u>A331 Intermediate Drawing</u>	
	A332 Intermediate Drawing	

Academic Major: *Art*

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

We would like to add a concentration area for Art Majors and Minors. As listed in the 2009/10 catalog, art majors choose two or three concentration areas which they study in three required upper division sequences. Concentration areas they are currently able to choose from are: Ceramics, Graphic Design, Painting, Printmaking and Sculpture. This change will add Drawing to that list as a concentration option.

B) Describe the reasons for making this change.

This change will serve the students by allowing them more choices in what they study. Students have expressed an enormous amount of interest in drawing, and we believe that it will be a well-populated focus area. Drawing is an important skill that is fundamental of all visual artists. A greater understanding of drawing both as a tool and an expressive medium will support students' other focus areas. We also believe that Drawing will attract students to the program, as many potential students visiting during Preview Days have expressed interest in it.

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

Initially, enrollment numbers will demonstrate the level of interest in the program. We currently assess students as they enter the foundations level courses, as they enter the focus areas of study, and as they exit the program. We will assess their understanding of the subject as they enter the 200 level courses of the focus area, and then again as they exit the program (at the end of the capstone course: A498- Professional Concerns). It will take three years to determine how this program change has affected our students learning.

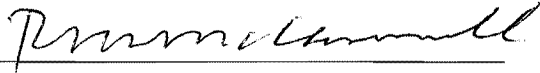
Route Sheet for Permanent Course Change or Approval
(Attach Request Form)


Prefix A Number 332 Title of Course Intermediate Drawing

Abbreviation for Class Schedule: 20 spaces Intermediate Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change | <input type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

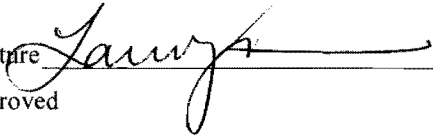
1) Sponsor: Faculty sponsor signature  Date 10-8-09
Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature  Date 10-8-09

3) Division: Division Chair signature  Date _____
Curriculum Chair signature  Date OCT - 8 2009
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature  Date 10/24/09
___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE APPROVAL

Initiated by: Becca McCannell Date: 10-6-09

ADDING A COURSE

Course Prefix & Number	Descriptive Title	Cr. Hours
A 332	Intermediate Drawing	3

Catalog Description:

Part three of a three-course series. Continued study of drawing as a means of self-expression. Exploration of contemporary drawing media, subjects, methods and issues related to contemporary drawing. Documentation and framing issues will be covered. Prerequisite: A331

Course Goals and Objectives:

Students will learn to apply the principles and elements of design to their drawings. They will engage in verbal and/or written critical evaluations of work produced in this class. They will improve their technical abilities in drawing and will be encouraged to take risks and explore various means to translate ideas into visual imagery.

Justification for adding the course (e.g. alignment with other institutions, program revision, etc.):

The addition of a drawing concentration area is desirable because it will strengthen art students' ability to express themselves visually throughout the art department's existing concentration areas (Painting, Printmaking, Graphic Design, Sculpture and Ceramics). Students have often requested a drawing concentration option.

Faculty and facilities needed: Course can be offered using current studio space and faculty

Brief Course Outline:

This is the third course in a three-course series that may include: life drawing, drawing landscapes, architecture, and in-class objects from observation. Students will explore abstraction and non-objective drawing, narrative and serial images. Media explored may include: India ink, graphite, charcoal, colored dry media, silverpoint. This course will also cover documentation and framing issues related to drawing media.

Prof. Rebecca Marsh McCannell
Phone: 838-8442

Office hours posted on door
Office: Rm. 312 Campbell Hall

CATALOG DESCRIPTION: Part three of a three-course series. Continued study of drawing as a means of self-expression. Exploration of contemporary drawing media, subjects, methods and issues related to contemporary drawing. Documentation and framing issues will be covered. **PREREQUISITE:** A331

Recommended Text: Drawing Dimensions, by Cynthia Dantzie

LEARNING OUTCOMES

Students who complete this course are expected to:

- Apply design fundamentals as a vehicle for self-expression and communication
- Demonstrate basic technical abilities within the studio media
- Understand health risks for artists and demonstrate safe handling of materials
- Develop communication skills to articulate one's own artistic intentions and to evaluate the art of other artists.
- Develop a disciplined work ethic that incorporates exploration and risk-taking

STUDENT ASSESSMENT CRITERIA AND CONSIDERATIONS

Finished projects should strive to reflect excellence in:

Craftsmanship--Adept at working with a wide variety of materials. Strong compositional skills.

Understanding--Perceives the problem and responds to suggestions and constructive criticisms. Demonstrates knowledge of anatomical structure, light and shade, weight and balance. Uses the appropriate materials and techniques for each problem. Willing to try new mediums.

Creativity--Presents a unique and interesting solution to the assigned problem.

ATTENDANCE

Attending class is mandatory. It's impossible to make up missed studio time, critiques and feedback. Students who have more than **two** unexcused absences should expect to have their final grade lowered by one full grade (-1.0 on a 4.0 scale). ***Students with five or more absences earn a failing grade.*** Student wishing to have a legitimate absence excused must email or call the professor on or before the day of the missed class.

Coming to class late or leaving more than five minutes early equals a tardy. **Three tardies equals one absence.** Missing more than 15 minutes of any one class equals an absence.

It is the student's responsibility to find out what was covered in class the day he/she was absent. Ask classmates or meet with me during office hours--not during class time.

FINAL GRADE is determined in the following percentages

60% In-class work (Average midterm and final portfolio grades)

30% Homework assignments

10% Participation (use of class time, participation in critiques, punctuality, etc.)

PORTFOLIOS will be reviewed twice during the term to evaluate work created *in class*. Label the back of each drawing as you finish it (example: Paul Klee, 10/13/08, Cross-Contour). This will save time and questions when it is time to select works for the portfolios.

Trim fringe off each drawing. Erase detracting smudges, footprints, etc. Use **cover sheets** of newsprint or tracing paper to keep the drawings clean. Hinge cover sheets at the top only, or leave it loose. Vine charcoal drawings should be **sprayed with fixative** (cheap hair spray works great). Drawings must be neatly placed **in a portfolio** or held together with sturdy clips (not paper clips!) Do NOT staple drawings together. The drawings should be in order and the portfolio must be clearly labeled with the student's name and class number (A335, McCannell).

**Portfolios must be consolidated BEFORE class begins on the day they are due unless otherwise stated by Prof.*

MIDTERM PORTFOLIO: At the end of the fifth week of class, each student will submit approximately **ten** drawings that were created **in class** during the first half of the term. The majority will be specific assignments that I will list a day or two before portfolios are collected. A few may be your choice. The portfolios will be evaluated at individual critiques during class time or, by appointment, between classes.

FINAL PORTFOLIO: On the last day of regular classes, each student will submit approximately **TEN** drawings completed in class during the second half of the term. Final portfolios are submitted on the last day of dead week and are graded during finals week. Generally, there are no individual critiques of the final portfolios, but written feedback will be supplied, along with your final grade. Final portfolios must be retrieved by the students before the end of finals week or they will be recycled at the beginning of the following term.

LATE ASSIGNMENTS

If it is impossible for you to attend class on a day that your homework is due, give it to me early or send it with another class member. Otherwise, the assignment will be **graded down one full letter grade**. After two weeks from due date, late assignments will be **graded down 3 full grades**. All work must be turned in by the last regularly scheduled class meeting of dead week.

BREAKS

I encourage everyone to get up often and look at their drawing from a distance or walk around the room to see the rest of the class drawings. Whenever the model needs a rest, you are welcome to take a break also. These breaks generally last 5 to 15 minutes. During class, if you must leave to get a drink, use the restroom, etc., please feel free to leave and return quietly.

***Please don't let the door slam behind you; it and will distract/startle the rest of us.**

SPRAY FIXATIVE AND CLEAN UP

All spray fixatives must be used outside, far from the building. NO SPRAYING ALLOWED IN THE BUILDING. There is a covered porch outside the front door if it is raining. Allow drawing to air out before returning to the building.

Please wipe charcoal dust off your easel with a damp paper towel before you leave class. Rinse out borrowed ink containers. Clean up paper scraps after using the paper cutter.

MUSIC

Headsets are discouraged. They often cause you to miss announcements or suggestions for improvement that are directed at your neighbor's art (but that also may apply to yours). They also distract others if the volume is too high. If however, you concentrate better with your own music, please keep the volume low and remove headset whenever instructions are being given.

11/5/09

CEL PHONES

Are prohibited in class. Turn them off or leave them at home. If you are expecting an emergency call, set phone to vibrate and then leave the room before answering it. **No text messaging allowed in class.**

MUSIC

From time to time, there will be background music playing during class. If you find any selections too distracting or annoying, please let me know and I will either turn it down or off.

TALKING

You may chat with classmates (or the model) **during breaks only**. While the model is posing, please concentrate on drawing and keep necessary conversations to a whisper, "May I borrow your eraser?" And feel free to call me over any time to help solve drawing problems.

FLEXIBILITY

If models cancel unexpectedly or just fail to show up, the schedule will be abandoned and makeshift models will be employed. That may mean drawing yourself, your classmates or the skeleton. Please keep a sense of humor and make the best of the situation.

DISABILITIES/SPECIAL NEEDS

Every one of us has different learning needs. I try to present course work in a variety of ways in order to accommodate a variety of learning styles. Any student who feels that he or she may need an accommodation for any type of disability should make an appointment to see me during office hours the first week of the course and/or should contact the Office of Disability Services (503-838-8250 v/tty) in AP 405.

KEY FOB INFORMATION

Fob keys enable the WOU art student to enter Campbell Hall after business hours and on weekends. Fob Keys will automatically be assigned to all art majors and minors in the focus areas. Keys will be distributed in each of your focus area classes after you sign the fob key registration/contract that the professor will provide.

Whether you are assigned one or more fob keys the total cost is \$25.00 dollars. The \$25.00 fee is applied each new academic year.

This one-time fee is applied for one term use or the whole academic year. The fob key fee will be automatically deducted from your WOU student account.

When you initially receive a fob key you will fill out a registration form, whether it is Fall, Winter or Spring term. You will not receive a fob key without signing the registration/contract. The fob number on your key will be recorded and you will be responsible to turn in the same key.

You must return your fob key at the end of the term if you are not planning to take additional studio courses in Campbell Hall during the following term. You may return the key to one of your professors or the Art Department Administrative Assistant, Cathy McLean.

If you use the fob key in the Fall and Spring terms but not the Winter term, you must bring the key to the Art Department Administrative Assistant, Cathy McLean. She will hold the key for you during the interim between terms.

If you do not return the Fob Key at the end of the term(s) for which you have obtained it, your account will be charged \$25.00 per each fob key that you do not return. Your professors will ask for the fob keys at the end of the term.

Student Rules, Duties and Responsibilities:

1. Key Fob and pin # are required for after-hour access to Campbell Hall and studio classrooms.
2. No student is allowed in the building between 1:00 a.m. and 7:30 a.m.
3. All students in the building after hours must sign in at the table by the back door. This is required by security and fire codes.
4. Key fobs and door codes (pin #) CANNOT be loaned, shared or duplicated.
5. Only students with fobs may be in the building after hours. Allowing any other person(s) to enter the building through your fob key access may result in the temporary or permanent loss of fob key privileges.
6. Students may not open the front door or classroom for another person.
7. Doors MUST NOT be propped open after hours.
8. Fobs are assigned for the academic year. Access privilege is granted to those enrolled in art classes one term at a time.
9. Students will be charged \$25.00 replacement fee for each new fob due to loss, theft, damage or non-return; any of these conditions should be reported immediately to the art office.
10. Students are responsible to report any problems or unusual conditions to Campus Public Safety immediately. Phones are located by the elevator on each floor.
11. Misuse of equipment, damage to building, or removal of tools and equipment of any kind from the studio will result in a loss of after hour privileges. The student will incur costs for repairs or replacement.
12. All campus rules apply at all times in Campbell Hall. Students take full responsibility for their actions and safety.
13. Any student who violates one or more of the conditions listed in this contract will be subject to losing fob key privileges for a period determined by the seriousness of the violation.

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix A Number 430 Title of Course Advanced Drawing

Abbreviation for Class Schedule: 20 spaces Advanced Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change | <input checked="" type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

1) Sponsor: Faculty sponsor signature *Patricia Clannell* Date 10-8-09
Faculty sponsor extension number 8-8442

2) Department/Program: Coordinator signature *Jodee R...* Date 10-8-09

3) Division: Division Chair signature *Diane Tarter* Date 00 OCT 8 2009

Curriculum Chair signature _____ Date 10-8-09
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature *Larry H...* Date 10/24/09
___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE CHANGE

Initiated by: Becca McCannell Date: 10-06-09

CHANGING A COURSE

FROM:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 430	Advanced Drawing	3
-------	------------------	---

TO:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 430	Advanced Drawing	3
-------	------------------	---

New Description (if applicable):

Advanced study of drawing as a means of self-expression. Individualized and advanced study of drawing media, methods and issues. Color media will be covered. Readings and critical writing will be required. Prerequisite: A332

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):

The addition of a drawing concentration area is desirable because it will strengthen art students' ability to express themselves visually throughout the art department's existing concentration areas (Painting, Printmaking, Graphic Design, Sculpture and Ceramics). Students have often requested a drawing concentration option.

Student/Programs affected: Art Majors and minors

DROPPING A COURSE

Course Prefix
& Number

Descriptive Title

Cr. Hours

--	--	--

Justification for dropping the course:

Students/Program affected: _____

A430 ADVANCED DRAWING (1ST IN SEQUENCE)

INSTRUCTOR: JESSICA BURKE **EMAIL:** BURKE@WOU.EDU

OFFICE: 005 CAMPBELL HALL **HOURS:** POSTED ON OFFICE DOOR

RECOMMENDED TEXT: *Drawing: A Contemporary Approach*, Betti/Sale, 4th Edition

CATALOG DESCRIPTION:

Advanced study of drawing as a means of self-expression. Individualized and advanced study of drawing media, methods and issues. Color media will be covered. Readings and critical writing will be required. Prerequisite: A332

COURSE CONTENT: Advanced Drawing will expand student's drawing skills with exposure to new mediums, broadened opportunities for creative expression, and increased time for more carefully refined work. Individual projects will explore formal and conceptual aspects of drawing. This course will utilize a combination of in-class and outside of class curriculum. Course subject matter may include life drawing components, exploration of color drawing media, abstraction and/or non-objective composition. Students will be required to create a series of drawings that will constitute a body of work chronicling their development.

COURSE OBJECTIVES:

To successfully complete this course, students will sufficiently develop and demonstrate their capacities for the following:

1. A proficiency with observation drawing as a vehicle for conceptual concerns.
2. A broadened awareness of both dry and wet drawing media
3. Using a strong technical foundation to enhance conceptual clarity and perceptual awareness
4. Utilizing the two-dimensional space of the picture plane more effectively and creatively
5. An Ability to verbally and orally discuss their work, its intentions and its effectiveness.

Students should utilize the resources of the university (i.e., the library, university galleries, etc.) to supplement individual understanding and classroom involvement.

COURSEWORK: During the course of the term, students will create a body of work that will require significant work inside the studio and outside of class. There will be weekly meeting to assess the progress of their work. These meetings can include sketchbook review, critique, written discourse and/or in-progress reviews. There may be multiple components for each stage of development and you are responsible for all criteria listed.

STUDENT ASSESSMENT CRITERIA AND GRADING:

Grades on all drawings are advisory in nature. Students are given the opportunity to rework any and/or all drawings for resubmission. This policy allows students the opportunity to rework previously graded drawings in order to maximize their final grade. Advisory grades on all work not resubmitted will become permanent at that time. This opportunity does not apply to drawings which were not submitted for their original deadline (i.e., a work not submitted on its initial due date will not be accepted anytime thereafter and will receive zero (0) points.).

A 10 point grading scale will be used with plus and minus grades. (Example: B+=89-87, B=86-83 and B-=82-80). Class participation is built in to these numbers and is a part of the final grade.

Students should strive to excel in:

- Craftsmanship*—Is adept at working with a wide variety of materials. Uses the appropriate materials and techniques for each problem. Presents projects cleanly.
- Understanding*--Perceives the problem and responds to suggestions and constructive criticisms. Demonstrates knowledge of underlying structure, perspective, light and shade, weight and balance. Creates dynamic compositions.
- Creativity*--Presents a unique and interesting solution to the assigned problem. Willing to take risks and try new materials.

ATTENDANCE:

Your attendance is required for this course. You will be allowed a maximum of **three** absences from this class with no penalties. Each additional absence will result in a lowering of your final grade by 10 percentage points.

TARDIES: I have every expectation that you will arrive in to class on time. Being late to class often interrupts both the instructor and the students. **Three tardies equals an absence.** Missing more than fifteen minutes of class will be considered an absence.

Please be courteous and turn off your cell phones, ipods, and mp3s during class. Leave the studio cleaner than you found it.

DISABILITIES/SPECIAL NEEDS:

Every one of us has different learning needs. I try to present course work in a variety of ways in order to accommodate a variety of learning styles. Any student who feels that he or she may need an accommodation for any type of disability should make an appointment to see me during office hours the first week of the course and/or should contact the Office of Disability Services (503-838-8250 v/tty) in AP 405.

MATERIALS: COME TO CLASS PREPARED! PURCHASE ASAP.

- 18 x 24" Strathmore Series 400 Drawing Paper
- Later in the term, you will be required to work on nicer paper so you will need 2-3 sheets of Fine/Rag paper (Reeves BFK, Stonehenge or Arches Cover) for
- Large Spring Clips or Masking Tape or Drawing Board
- 9 x 12" or 11 x 14" Spiral or Hardbound Sketchbook
- Xacto Knife or Pencil Sharpener
- Variety of Drawing Pencils (HB, 2B, 4B) *Suggest One of Each
- Graphite Sticks or Woodless Pencil (Soft: 6 or 8B) *Suggest 2
- Variety of colors in pastel, compressed
- (2) Charcoal Pencils (2B and 4B or 6B)
- Vine Charcoal-Soft, Compressed Charcoal
- Kneaded Eraser, Gum Eraser, Rubber (Either Pink or White)
- Fine Point Ink Pen (Pigma or Micron or Sharpie) Broad Tip Ink Felt Pen
- Other drawing media optional, to be discussed

Provided by Instructor: Workable Fix, Canson Drawing Paper

Optional: Ink, Bamboo Ink Brush or Watercolor Brush (Used for ink wash value study)

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3. All students in the building after hours must sign in at the table by the back door. This is required by security and fire codes.
4. Key fobs and door codes (pin #) CANNOT be loaned, shared or duplicated.
5. Only students with fobs may be in the building after hours. Allowing any other person(s) to enter the building through your fob key access may result in the temporary or permanent loss of fob key privileges.
6. Students may not open the front door or classroom for another person.
7. Doors MUST NOT be propped open after hours.
8. Fobs are assigned for the academic year. Access privilege is granted to those enrolled in art classes one term at a time.
9. Students will be charged \$25.00 replacement fee for each new fob due to loss, theft, damage or non-return; any of these conditions should be reported immediately to the art office.
10. Students are responsible to report any problems or unusual conditions to Campus Public Safety immediately. Phones are located by the elevator on each floor.
11. Misuse of equipment, damage to building, or removal of tools and equipment of any kind from the studio will result in a loss of after hour privileges. The student will incur costs for repairs or replacement.
12. All campus rules apply at all times in Campbell Hall. Students take full responsibility for their actions and safety.
13. Any student who violates one or more of the conditions listed in this contract will be subject to losing fob key privileges for a period determined by the seriousness of the violation.

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

DB 435
Hydro

Prefix A Number 431 Title of Course Advanced Drawing
 Abbreviation for Class Schedule: 20 spaces Advanced Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input checked="" type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input checked="" type="checkbox"/> Title change | <input checked="" type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

1) Sponsor: Faculty sponsor signature *Dr. McLaughlin* Date 10-8-09
 Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature *Jodie Raburn* Date 10-8-09

3) Division: Division Chair signature *Diane Tarter* Date 10/8/09
 Curriculum Chair signature _____ Date 10/8/09
 Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
 ___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature *[Signature]* Date 10/29/09
 ___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
 ___ Approved by the Senate Executive Committee
 ___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
 ___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE CHANGE

Initiated by: Becca McCannell Date: 10-6-09

CHANGING A COURSE

FROM:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 435	Advanced Life Drawing	3
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TO:

Course Prefix
& Number

Descriptive Title

Cr. Hours

A 431	Advanced Drawing	3
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New Description (if applicable):

Advanced study of drawing as a means of self-expression. Individualized and advanced study of drawing media, methods and issues. Non-objective and alternative media will be covered. Readings, gallery visits, and critical writing will be required. Prerequisite: A430

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):
Title change only, to distinguish between the 200 level Beginning Drawing in the new Drawing focus.

Student/Programs affected: Art majors and minors

DROPPING A COURSE

Course Prefix
& Number

Descriptive Title

Cr. Hours

--	--	--

Justification for dropping the course:

Students/Program affected: _____

A43 I ADVANCED DRAWING (2ND IN SEQUENCE)

INSTRUCTOR: JESSICA BURKE **EMAIL:** BURKE@WOU.EDU

OFFICE: 005 CAMPBELL HALL **HOURS:** POSTED ON OFFICE DOOR

RECOMMENDED TEXT: *Drawing: A Contemporary Approach*, Betti/Sale, 4th Edition

CATALOG DESCRIPTION:

Advanced study of drawing as a means of self-expression. Individualized and advanced study of drawing media, methods and issues. Non-objective and alternative media will be covered. Readings, gallery visits, and critical writing will be required. Prerequisite: A430

COURSE CONTENT: Advanced Drawing will expand student's drawing skills with exposure to new mediums, broadened opportunities for creative expression, and increased time for more carefully refined work. Individual projects will explore formal and conceptual aspects of drawing. This course will utilize a combination of in-class and outside of class curriculum. Course subject matter may include life drawing components, exploration of color drawing media, abstraction and/or non-objective composition. Students will be required to create a series of drawings that will constitute a body of work chronicling their development.

COURSE OBJECTIVES:

To successfully complete this course, students will sufficiently develop and demonstrate their capacities for the following:

1. A proficiency with observation drawing as a vehicle for conceptual concerns.
2. A broadened awareness of both dry and wet drawing media
3. Using a strong technical foundation to enhance conceptual clarity and perceptual awareness
4. Utilizing the two-dimensional space of the picture plane more effectively and creatively
5. An Ability to verbally and orally discuss their work, its intentions and its effectiveness.

Students should utilize the resources of the university (i.e., the library, university galleries, etc.) to supplement individual understanding and classroom involvement.

COURSEWORK: During the course of the term, students will create a body of work that will require significant work inside the studio and outside of class. There will be weekly meeting to assess the progress of their work. These meetings can include sketchbook review, critique, written discourse and/or in-progress reviews. There may be multiple components for each stage of development and you are responsible for all criteria listed.

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Craftsmanship—Is adept at working with a wide variety of materials. Uses the appropriate materials and techniques for each problem. Presents projects cleanly.

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Creativity--Presents a unique and interesting solution to the assigned problem. Willing to take risks and try new materials.

ATTENDANCE:

Your attendance is required for this course. You will be allowed a maximum of **three** absences from this class with no penalties. Each additional absence will result in a lowering of your final grade by 10 percentage points.

TARDIES: I have every expectation that you will arrive in to class on time. Being late to class often interrupts both the instructor and the students. **Three tardies equals an absence.** Missing more than fifteen minutes of class will be considered an absence.

Please be courteous and turn off your cell phones, ipods, and mp3s during class. Leave the studio cleaner than you found it.

DISABILITIES/SPECIAL NEEDS:

Every one of us has different learning needs. I try to present course work in a variety of ways in order to accommodate a variety of learning styles. Any student who feels that he or she may need an accommodation for any type of disability should make an appointment to see me during office hours the first week of the course and/or should contact the Office of Disability Services (503-838-8250 v/tty) in AP 405.

MATERIALS: COME TO CLASS PREPARED! PURCHASE ASAP.

- 18 x 24" Strathmore Series 400 Drawing Paper
- Later in the term, you will be required to work on nicer paper so you will need 2-3 sheets of Fine/Rag paper (Reeves BFK, Stonehenge or Arches Cover) for
- Large Spring Clips or Masking Tape or Drawing Board
- 9 x 12" or 11 x 14" Spiral or Hardbound Sketchbook
- Xacto Knife or Pencil Sharpener
- Variety of Drawing Pencils (HB, 2B, 4B) *Suggest One of Each
- Graphite Sticks or Woodless Pencil (Soft: 6 or 8B) *Suggest 2
- Variety of colors in pastel, compressed
- (2) Charcoal Pencils (2B and 4B or 6B)
- Vine Charcoal-Soft, Compressed Charcoal
- Kneaded Eraser, Gum Eraser, Rubber (Either Pink or White)
- Fine Point Ink Pen (Pigma or Micron or Sharpie) Broad Tip Ink Felt Pen
- Other drawing media optional, to be discussed

Provided by Instructor: Workable Fix, Canson Drawing Paper

Optional: Ink, Bamboo Ink Brush or Watercolor Brush (Used for ink wash value study)

KEY FOB INFORMATION

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Whether you are assigned one or more fob keys the total cost is \$25.00 dollars. The \$25.00 fee is applied each new academic year.

This one-time fee is applied for one term use or the whole academic year. The fob key fee will be automatically deducted from your WOU student account.

When you initially receive a fob key you will fill out a registration form, whether it is Fall, Winter or Spring term. You will not receive a fob key without signing the registration/contract. The fob number on your key will be recorded and you will be responsible to turn in the same key.

You must return your fob key at the end of the term if you are not planning to take additional studio courses in Campbell Hall during the following term. You may return the key to one of your professors or the Art Department Administrative Assistant, Cathy McLean.

If you use the fob key in the Fall and Spring terms but not the Winter term, you must bring the key to the Art Department Administrative Assistant, Cathy McLean. She will hold the key for you during the interim between terms.

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1. Key Fob and pin # are required for after-hour access to Campbell Hall and studio classrooms.
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3. All students in the building after hours must sign in at the table by the back door. This is required by security and fire codes.
4. Key fobs and door codes (pin #) CANNOT be loaned, shared or duplicated.
5. Only students with fobs may be in the building after hours. Allowing any other person(s) to enter the building through your fob key access may result in the temporary or permanent loss of fob key privileges.
6. Students may not open the front door or classroom for another person.
7. Doors MUST NOT be propped open after hours.
8. Fobs are assigned for the academic year. Access privilege is granted to those enrolled in art classes one term at a time.
9. Students will be charged \$25.00 replacement fee for each new fob due to loss, theft, damage or non-return; any of these conditions should be reported immediately to the art office.
10. Students are responsible to report any problems or unusual conditions to Campus Public Safety immediately. Phones are located by the elevator on each floor.
11. Misuse of equipment, damage to building, or removal of tools and equipment of any kind from the studio will result in a loss of after hour privileges. The student will incur costs for repairs or replacement.
12. All campus rules apply at all times in Campbell Hall. Students take full responsibility for their actions and safety.
13. Any student who violates one or more of the conditions listed in this contract will be subject to losing fob key privileges for a period determined by the seriousness of the violation.

**Western Oregon University
Program Log Form**

Degree Program and/or Course Title: *Drawing focus area for Art Majors and Minors*

Course Titles: A230 Introduction to Drawing
 A231 Introduction to Drawing

 A330 Intermediate Drawing
 A331 Intermediate Drawing
 A332 Intermediate Drawing

 A430 Advanced Drawing
 X A431 Advanced Drawing
 A432 Advanced Drawing

Academic Major: *Art*

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

We would like to add a concentration area for Art Majors and Minors. As listed in the 2009/10 catalog, art majors choose two or three concentration areas which they study in three required upper division sequences. Concentration areas they are currently able to choose from are: Ceramics, Graphic Design, Painting, Printmaking and Sculpture. This change will add Drawing to that list as a concentration option.

B) Describe the reasons for making this change.

This change will serve the students by allowing them more choices in what they study. Students have expressed an enormous amount of interest in drawing, and we believe that it will be a well-populated focus area. Drawing is an important skill that is fundamental of all visual artists. A greater understanding of drawing both as a tool and an expressive medium will support students' other focus areas. We also believe that Drawing will attract students to the program, as many potential students visiting during Preview Days have expressed interest in it.

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

Initially, enrollment numbers will demonstrate the level of interest in the program. We currently assess students as they enter the foundations level courses, as they enter the focus areas of study, and as they exit the program. We will assess their understanding of the subject as they enter the 200 level courses of the focus area, and then again as they exit the program (at the end of the capstone course: A498- Professional Concerns). It will take three years to determine how this program change has affected our students learning.

Route Sheet for Permanent Course Change or Approval
(Attach Request Form)

Prefix A Number 432 Title of Course Advanced Drawing

Abbreviation for Class Schedule: 20 spaces Advanced Drawing

Nature of course request (Mark all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> New course | <input type="checkbox"/> LACC course | <input type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course | <input type="checkbox"/> Number/Prefix change | <input checked="" type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change | <input type="checkbox"/> Description | <input type="checkbox"/> Graduate course (500M) |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course |
| <input type="checkbox"/> Other _____ | | |

1) Sponsor: Faculty sponsor signature [Signature] Date 10-8-09
Faculty sponsor extension number: 8-8442

2) Department/Program: Coordinator signature [Signature] Date 10/8/09

3) Division: Division Chair signature [Signature] Date OCT - 8 2009
Curriculum Chair signature [Signature] Date 10-8-09
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature _____ Date _____
___ N/A ___ Approved ___ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 10/24/09
___ N/A Approved ___ NOT Approved

5) Faculty Senate: Senate President signature _____ Date _____
___ Approved by the Senate Executive Committee
___ Approved by the Faculty Senate ___ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature _____ Date _____
___ Approved ___ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM
PERMANENT COURSE APPROVAL

Initiated by: Becca McCannell Date: 10-6-09

ADDING A COURSE

Course Prefix & Number	Descriptive Title	Cr. Hours
A 432	Advanced Drawing	3

Catalog Description:

Advanced study of drawing as a means of self-expression. Students will create a cohesive series of drawings in an individually contracted contemporary method, media and subject. Documentation and slide presentation of work and sources will be required. Prerequisite: A431

Course Goals and Objectives:

Students will continue to take risks and explore various modes of drawing to translate their ideas into visual imagery. They will be exposed to themes and issues related to contemporary drawing. They will continue to improve their drawing compositions and technical skills. They will write and talk critically about their own drawings as well as critique the drawings of their peers.

Justification for adding the course (e.g. alignment with other institutions, program revision, etc.):

The addition of a drawing concentration area is desirable because it will strengthen art students' ability to express themselves visually throughout the art department's existing concentration areas (Painting, Printmaking, Graphic Design, Sculpture and Ceramics). Students have often requested a drawing concentration option.

Faculty and facilities needed: Course can be offered using current studio space and faculty

Brief Course Outline:

This is a three course series that may include: independent study projects, installation drawing, mixed media exploration within the realm life drawing, drawing landscapes, architecture, and in-class drawings from observation. Students will explore abstraction and non-objective drawing, narrative and serial images. Media explored may include: India ink, graphite, charcoal, colored dry media, as well as non-traditional media.

A432 ADVANCED DRAWING (3RD IN SEQUENCE)

INSTRUCTOR: JESSICA BURKE **EMAIL:** BURKE@WOU.EDU

OFFICE: 005 CAMPBELL HALL **HOURS:** POSTED ON OFFICE DOOR

RECOMMENDED TEXT: *Drawing: A Contemporary Approach*, Betti/Sale, 4th Edition

CATALOG DESCRIPTION: Advanced study of drawing as a means of self-expression. Students will create a cohesive series of drawings in an individually contracted contemporary method, media and subject. Documentation and slide presentation of work and sources will be required. Prerequisite: A431

COURSE CONTENT: Advanced Drawing will expand student's drawing skills with exposure to new mediums, broadened opportunities for creative expression, and increased time for more carefully refined work. Individual projects will explore formal and conceptual aspects of drawing. Students will individually choose and contract a series of drawings to complete during the term. This cohesive body of work will relate in theme, media and/or subject. Course subject matter may include life drawing components, exploration of color drawing media, abstraction and/or non-objective composition.

COURSE OBJECTIVES:

To successfully complete this course, students will sufficiently develop and demonstrate their capacities for the following:

1. A proficiency with observation drawing as a vehicle for conceptual concerns.
2. A broadened awareness of both dry and wet drawing media
3. Using a strong technical foundation to enhance conceptual clarity and perceptual awareness
4. Utilizing the two-dimensional space of the picture plane more effectively and creatively
5. An Ability to verbally and orally discuss their work, its intentions and its effectiveness.

Students should utilize the resources of the university (i.e., the library, university galleries, etc.) to supplement individual understanding and classroom involvement.

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