

Faculty Senate Minutes **July 08, 2014**

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order: 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet)
In attendance: Stephanie Hoover (for David Foster), Kevin Malkewitz (for Business & Economics), David Olson (for Scot Morse), Michael Freeman, Kevin Helppie, Doris Cancel-Tirado, Bob Hautala, Claire Ferraris, Patricia Gimenez, Thomas Rand, Camila Gabaldon, Erin Baumgartner (for Michael Baltzley), Matt Ciancetta, Bryan Dutton, Shaun Huston, Isidore Lobnibe, Scott Tighe, Kara Gournaris (for Special Education), Carmen Caceda, Mickey Pardew
3. Corrections to and approval of minutes from previous meeting
Approved
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). Welcome and updates for 2014-2015 term
 - a. Name tags for use at Senate
 - b. Robert's Rules simplified page for reference at Senate, linked to faculty senate webpage
 - c. Webpage, Please access materials electronically (primarily paperless), wou.edu/facultysenate Access agenda and supporting documents in advance of meeting (please prepare for meeting, check minutes). Agendas will have live links and can be used to access all supporting documents for that meeting.
 - d. Note President and Provost posting areas (for items they refer to during Institutional Reports) on the faculty senate webpage
 - e. "Better know a colleague" before and after business meeting. Informal conversation, optional portion of meeting, please come and chat if you can. Have a cookie.
 - f. Attendance: Please send a proxy if you cannot attend a meeting, please notify me by email or in person.
 - ii). WOU Governing Board
Emily Plec has withdrawn her name from consideration for the WOU Governing Board. Emily sends her gratitude to the senators for the nomination. President Weiss has forwarded Cornelia Paraskevas's name to the governor as the third candidate.

iii). Follow up on ad-hoc LEAP committee

Most of the members of the ad hoc LEAP committee have been identified. Sue will send materials for review in the summer; the committee will meet during faculty week fall term, and make decisions about their chair and timeframe. The "under discussion" section of the faculty senate webpage currently includes LEAP subsection

iv). IFS request

Follow up on Tad's IFS request (we have one member, but can have two). IFS linked to Senate webpage. They appear to have five meetings per year. Two more meetings in 2014. Travel funded by President Weiss.

September 26, 27 – Portland

November 21, 22 – WOU

Reports to the WOU Faculty Senate by the IFS senators are encouraged. Ike Nail has been invited to give reports this year.

4.2. Mark Weiss, University President

i). OUS system now only has four members- EOU, SOU, WOU, OIT. Other institutions are independent. EOU and SOU with new interim presidents installed recently.

ii). The WOU board will need to be in place for September 17 confirmation and will be announced at that time

iii). January 2015, State Board of Higher Ed will be meeting at WOU. Each of four meetings next year will be at one of the TRU schools. Will try to arrange an opportunity for faculty to meet with board.

iv). Eric Yahnke report on fiscal status- 17.7% fund balance projected. Period 14 of Fiscal year 14 is reconciliation period and may affect slightly. Next year's budget shows a small deficit at this time based on 1.5% growth projection for enrollment.

v). Dave McDonald- enrollment projections for next year- incoming freshman class between 3-4% above last year's, but transfer class a bit down. Slightly more non-Oregon- very positive HI and CA responses. Reminder that majority of students are continuing and influencing retention through graduation is important.

4.3. Stephen Scheck, University Provost

i). Provost office work over summer on efficiency improvements ongoing.

ii). Updating 2009 faculty handbook to become web-based and interactive. Fall Senate endorsement of this effort sought. Solicitation of suggestions for inclusion – send to Cat McGrew or Steve Scheck.

iii). Provost's Council – Friday first convening of post-OUS Provost meeting without Chancellor's office. Plan for upcoming year to navigate new framework for organization.

iv). Academic units to be commended for moving forward meaningful program proposals. Six undergraduate degrees approved under old OUS system (Entire remainder of system had seven proposals).

v). Willamette Promise – Dean Monahan, Dan Clark, and LAS academic units involved in developing dual credit opportunities for High School students.

vi). Enrollment trends – we actually did not meet goal for incoming freshmen based on projections. 40% of our students are transfer students. New HECC funding models will focus on outputs (how many graduated and time to graduation). Retention and completion will be crucial.

vii). Summer theater production “The Boys Next Door” July 30-August 2.

- 4.4. Corbin Garner, ASWOU President
 - i). Still in process of transition – lots of appointments need to be made; think about students who would be excellent leaders.
 - ii). Student clubs implementing new program OrgSync to allow paperwork submission online.

5. Consideration of Old Business
 - 5.1. WI prerequisite change
(Katherine Schmidt, Humanities/Writing Intensive Committee)
Carol Harding serving as proxy: This deals with same issue as the New Business: WR 135 prerequisite language. Request to table item.
Move to table, approved unanimously

 - 5.2. MIS Program Update and New Graduate Courses
(Scot Morse, Computer Science and Kristina Frankenberger, Business & Economics)
David Olson serving as proxy. Improved interaction between Business and Computer Science and enhance requirements regarding exit project.
Move to approve, approved unanimously

6. Consideration of New Business
 - 6.1. WR 135 prerequisite language
(Carol Harding, Humanities/English)
 - i). The LACC writing requirement is a C- in WR 135, but if students take course and get a D- or better it still counts as prerequisite. Request that it be specifically stated that WR 135 be earned with C- or better to act as prerequisite.
 - ii). Writing Intensive committee had identified this as a problem, and proposal would address the issue.
 - iii). Best way to approach the catalog change is probably to state that whenever “WR 135 or equivalent” is listed as a prerequisite to replace with “completed LACC writing requirement”.
 - iv). This would set up a scenario in which a D+ actually constitutes a failure, but is in line with AAOT requirements. The available D grade does have bearing on financial aid.

7. Informational Presentations
 - 7.1. Dan Clark, Director Extended Programs and the Center for Teaching and Learning
 - i). SOTI two cohorts are working on putting together online courses. Names and courses under construction on CTL webpage.
 - ii). The DEP Moodle team and UCS are working diligently to get Moodle back up but process is ongoing. Going to worse for several days while we make it better.
 - a. Have narrowed problem down to large size videos. Links need to be posted in Moodle rather than videos themselves. DEP and UCS are collaborating to address problem.
 - b. To develop video lectures, need to link in Moodle not post in Moodle.

- c. Student process for submitting videos is under development- possibilities include Google Drive and Class Shares.
- d. Accessing media should be faster for students via links
- e. Using public HTML drive linked to Moodle was very easy for an online class and might be a convenient solution. This is not a good solution for copyright sensitive data. To be in compliance with Fair Use, material needs to be in a secure location.
- f. YouTube access is available, but use at own risk at this point.

7.2. Bill Kernan, Director University Computing Services

Bill asked “What is the new UCS plan for maintaining faculty computing?”

- i). Blog site www.wou.edu/wp/underthehood. Desktop support site link:
 - a. Lori, Megan, John are providing desktop support and adding to the blog regularly at www.wou.edu/wp/desktopsupport.
 - b. Addition of top ten service requests and solutions
- ii). 24 different tasks for which desktop support team is responsible. Recent addition of a third FTE.
 - a. Distribution of primary responsibility of tasks across campus to each of three staff members.
 - b. All three technicians can perform all of the 24 duties.
 - c. Apple support will be provided also by these technicians.
- iii). Timeliness of Smart Classroom support (provided by Nathan Sauer’s Classroom Services team) has been efficient, but Bill needs to know if there are problems. Bill’s technicians can address smart classroom issues too. Nathan has responded to problems even in early a.m. efficiently.

7.3. Mark Weiss additional announcements

- i). September 17 welcome back for faculty, new board members will be introduced at that time.
- ii). Prior to October 14 (next Faculty Senate meeting) a search committee will convene to search for a new President. Laurie will be contacted about staffing the committee.

8. Adjournment

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)