

Route Sheet for Permanent Course Change or Approval  
(Attach Request Form)

Prefix MUEN Number 103/303 Title of Course UNIVERSITY BAND

Abbreviation for Class Schedule: 20 spaces MUEN 103/303 University Band

Nature of course request (Mark all that apply)

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> New course | <input checked="" type="checkbox"/> LACC course <b>(103)</b> | <input type="checkbox"/> Change in course prerequisite   |
| <input type="checkbox"/> Delete a course       | <input type="checkbox"/> Number/Prefix change                | <input checked="" type="checkbox"/> Undergraduate course |
| <input type="checkbox"/> Title change          | <input type="checkbox"/> Description                         | <input type="checkbox"/> Graduate course (500M)          |
| <input type="checkbox"/> Writing Intensive     | <input type="checkbox"/> Multicultural Diversity             | <input type="checkbox"/> 400/500 course                  |
| <input type="checkbox"/> Other                 |  |  |

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- 1) Sponsor: Faculty sponsor signature James W. Nail Date 10/09/09  
 Faculty sponsor extension number 88341
- 2) Department/Program: Coordinator signature Diane Butler Date 10.12.9
- 3) Division: Division Chair signature Diane Tarter Date 10/16/09  
 Curriculum Chair signature [Signature] Date 10-15-09  
 Copy sent to Dean for review
- 4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.
  - a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved
  - b) Curriculum Committee: Chair signature [Signature] Date 11/15/09  
 \_\_\_ N/A  Approved \_\_\_ NOT Approved
- 5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_ Approved by the Senate Executive Committee  
 \_\_\_ Approved by the Faculty Senate \_\_\_ NOT Approved *Return to sponsor*
- 6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*
- 7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

*(This form to be used with individual courses.)*

REQUEST FORM  
PERMANENT COURSE APPROVAL

Initiated by: James I. Nail Date: 10/09/09

**ADDING A COURSE**

Course Prefix & Number	Descriptive Title	Cr. Hours
MUEN103/303	University Band	1

## Catalog Description:

**MUEN103/303 UNIVERSITY BAND. Rehearses and performs music of superior artistic quality but moderate technical demands. Presents a concert near the end of each term. No audition required. freshmen and Sophomores register for MUEN103. Juniors and Seniors register for MUEN303. Satisfies LACC requirements. May be repeated for credit.**

## Course Goals and Objectives:

- 1. Non-music major students with moderate abilities and backgrounds in music will rehearse and perform artistically valid music with moderate or slight technical demands under the direction of University faculty.**
- 2. Some music majors will participate in the course to develop skills on secondary instruments.**
- 3. Undergraduate and graduate conducting students will conduct the group frequently.**

## JUSTIFICATION FOR ADDING THE COURSE

**This course would serve as both an LACC enrichment course and a laboratory for music majors in conducting and/or perfecting a secondary instrument. Increasing proficiency among Wind Ensemble players is narrowing the possibility of participation in that ensemble by players without an extensive background in music (including private study). Offering this course is in keeping with the liberal arts philosophy of the University and would correspond to similar course offered by virtually every major university in America.**

Faculty and facilities needed: **Course to be taught by Dr. Nail or other qualified faculty in Room 108 in Smith Hall; a minimal number of specialty instruments may be needed, but WOU already owns most of those required.**

## Brief Course Outline:

**Students will prepare and perform a concert of artistically valid music selected to match the strengths and weaknesses of the ensemble in any given semester.**

**Western Oregon University  
Program Log Form**

Degree Program and/or Course Title: MUEN 103/303 University Band

Academic Major: Music

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

**Approval of this proposed catalogue change does not constitute a change from our current program. It merely creates a course designed to address the needs of a growing portion of our student body.**

**A number of our Bachelor of Music students are electing to become band or orchestra directors through earning a MAT. We do not currently offer these students a group of survey courses in techniques for specific families of instruments to assist them in preparing for careers as teachers (as is standard practice in virtually every university in America). In this course, students will learn basic playing and teaching techniques on percussion instruments as well as learning standard rehearsal practices and locating and evaluating a substantial amount of common source materials. The current University catalogue (2009/2010) lists only a woodwinds survey course for prospective teachers. This course will provide a significant advancement in preparing our students for successful careers in teaching and should be included as a natural component of our current program.**

B) Describe the reasons for making this change.

**To ensure that students preparing for a career in teaching have the necessary fundamental knowledge and experience to succeed;**

**To encourage students selecting careers in music other than teaching, such as composing or working in a recording studio, to gain a broader knowledge of all instruments;**

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

**The effectiveness of these changes will be determined primarily through the demonstrated readiness and effectiveness of our students as they attempt to qualify for licensure in teaching or enter the professional world. A rigorous barrier examination for prospective band and orchestra directors has been established; successful completion of this course and others like it in the other instrumental families constitutes Music Department approval for entry into the MAT program. This course may be challenged for credit by students who already have an extensive background in woodwind performance and technique.**

Route Sheet for Permanent Course Change or Approval  
(Attach Request Form)

Prefix MUEN Number 111/311/511 Title of Course WESTERN OREGON SYMPHONY

Abbreviation for Class Schedule: 20 spaces MUEN 111/311/511 Western Oregon Symphony

Nature of course request (Mark all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> New course        | <input checked="" type="checkbox"/> LACC course  | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course   | <input type="checkbox"/> Number/Prefix change    | <input type="checkbox"/> Undergraduate course                     |
| <input type="checkbox"/> Title change      | <input type="checkbox"/> Description             | <input type="checkbox"/> Graduate course (500M)                   |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course                           |
| <input type="checkbox"/> Other             |  |   |

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1) Sponsor: Faculty sponsor signature James J. Nail Date 10/29/09  
Faculty sponsor extension number 88341

2) Department/Program: Coordinator signature Diane Baxter Date 10.12.9

3) Division: Division Chair signature Diane Baxter Date 10/16/09  
Curriculum Chair signature [Signature] Date 10-15-09  
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 11/8/09  
\_\_\_ N/A  Approved \_\_\_ NOT Approved

5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved by the Senate Executive Committee  
\_\_\_ Approved by the Faculty Senate \_\_\_ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM  
PERMANENT COURSE CHANGE

Initiated by: James I. Nail Date: 10/09/09

**CHANGING A COURSE**

FROM:

Course Prefix & Number	Descriptive Title	Cr. Hours
MUEN11/311/511	Western Oregon Symphony	1

TO:

Course Prefix & Number	Descriptive Title	Cr. Hours
MUEN11/311/511	Western Oregon Symphony	1

New Description (if applicable):

Add to current course description: **Open by audition only**

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Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):  
The general level of ability has increased markedly in the past four years. Players of low or moderate ability cannot participate effectively. Ensembles more appropriate for less experienced students have been established. This ensemble needs to be reserved for highly qualified performers.

Student/Programs affected: MUEN classes. LACC requirements.

**DROPPING A COURSE**

Course Prefix & Number	Descriptive Title	Cr. Hours

Justification for dropping the course:

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Students/Program affected: \_\_\_\_\_

**Western Oregon University  
Program Log Form**

Degree Program and/or Course Title: MUEN 111/311/511 Western Oregon Symphony

Academic Major: Music

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

**Add to catalogue description: "Open by audition only".**

**Approval of this proposed catalogue description change does not constitute a change from our basic program. It merely ensures that participants have a basic level of competence before enrolling in the course. Enrollment by audition in the top musical groups in each area is a well-established precedent in other top ensembles in our department .**

B) Describe the reasons for making this change.

**Western Oregon symphony is the top performing group in the orchestra area. The repertoire addressed requires a minimum level of competence for successful participation. Other less demanding ensembles are available without audition to the general student body.**

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

**The effectiveness of these changes will be obvious at the next registration.**

*Students will be required to audition, which ~~that~~ sets the standard of quality for this major ensemble — This process is parallel to a jury for entering upper level studies in music, which is part of the assessment requirements evaluated by NASM.*

Route Sheet for Permanent Course Change or Approval  
(Attach Request Form)

Prefix MUEN Number 112/312/512 Title of Course WIND ENSEMBLE

Abbreviation for Class Schedule: 20 spaces MUEN 112/312/512 Wind Ensemble

Nature of course request (Mark all that apply)

112

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> New course        | <input checked="" type="checkbox"/> LACC course  | <input checked="" type="checkbox"/> Change in course prerequisite |
| <input type="checkbox"/> Delete a course   | <input type="checkbox"/> Number/Prefix change    | <input type="checkbox"/> Undergraduate course                     |
| <input type="checkbox"/> Title change      | <input type="checkbox"/> Description             | <input type="checkbox"/> Graduate course (500M)                   |
| <input type="checkbox"/> Writing Intensive | <input type="checkbox"/> Multicultural Diversity | <input type="checkbox"/> 400/500 course                           |
| <input type="checkbox"/> Other             |  |   |

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1) Sponsor: Faculty sponsor signature James C. Nail Date 10/09/09  
Faculty sponsor extension number 88341

2) Department/Program: Coordinator signature Miane Baxter Date 10/2/9

3) Division: Division Chair signature Miane Baxter Date 10/16/09  
Curriculum Chair signature [Signature] Date 10-15-09  
Copy sent to Dean for review

4) Faculty Senate Committees: All 100 - 400 level courses are approved by the Curriculum Committee only. All 500M courses are approved by the Graduate Committee only. All 400/500 courses must be approved by BOTH the Curriculum and Graduate Committees. In the case of 400/500 courses, indicate graduate credit criterion. All committee decisions are forwarded to the Faculty Senate.

a) Graduate Committee: Chair signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ N/A \_\_\_ Approved \_\_\_ NOT Approved

b) Curriculum Committee: Chair signature [Signature] Date 11/18/09  
\_\_\_ N/A  Approved \_\_\_ NOT Approved

5) Faculty Senate: Senate President signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved by the Senate Executive Committee  
\_\_\_ Approved by the Faculty Senate \_\_\_ NOT Approved *Return to sponsor*

6) Dean: Appropriate Dean's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President and Faculty Sponsor*

7) Provost: Provost's signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_ Approved \_\_\_ NOT Approved *Notify Faculty Senate President & Faculty Sponsor*

(This form to be used with individual courses.)

REQUEST FORM  
PERMANENT COURSE CHANGE

Initiated by: James I. Nail Date: 10/09/09

**CHANGING A COURSE**

FROM:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

MUEN112/312/512	Wind Ensemble	1
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TO:

Course Prefix  
& Number

Descriptive Title

Cr. Hours

MUEN112/312/512	Wind Ensemble	1
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New Description (if applicable):

Add to current course description: **Open by audition only**

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Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):  
The general level of ability has increased markedly in the past four years. Players of low or moderate ability cannot participate effectively. Ensembles more appropriate for less experienced students have been established. This ensemble needs to be reserved for highly qualified performers.

Student/Programs affected: MUEN classes. LACC requirements.

**DROPPING A COURSE**

Course Prefix  
& Number

Descriptive Title

Cr. Hours

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Justification for dropping the course:

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Students/Program affected: \_\_\_\_\_



**Western Oregon University  
Program Log Form**

Degree Program and/or Course Title: MUEN 112/312/512 Wind Ensemble

Academic Major: Music

A) Describe the proposed degree program change(s) in terms of how the changes differ from the program as currently approved and published in the latest University catalog (specify the latest catalog date).

**Add to catalogue description: "Open by audition only".**

**Approval of this proposed catalogue description change does not constitute a change from our basic program. It merely ensures that participants have a basic level of competence before enrolling in the course. Enrollment by audition in the top musical groups in each area is a well-established precedent in other top ensembles in our department .**

B) Describe the reasons for making this change.

**Wind Ensemble is the top performing group in the concert band area. The repertoire addressed requires a minimum level of competence for successful participation. Other less demanding ensembles are available without audition to the general student body.**

For Dean Review only:

C) How and when will the effectiveness of these changes be determined?

**The effectiveness of these changes will be obvious at the next registration.**

*Students will be required to audition, which sets the standard of quality for this major ensemble - This process is parallel to a jury for entering upper level studies in music, which is part of the assessment requirements evaluated by NASM.*