

Faculty Senate Minutes
February 13, 2018
Willamette Room, Werner University Center
Primarily paperless, wou.edu/facultysenate

Please provide your own access to this agenda and to all meeting documents

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order: 3:30 pm

- 2. Call of the roll (by circulation of sign-in sheet):** Adele Schepige, Bob Hautala, Camila Gabaldon, Chloe Hughes, Cornelia Paraskevas, Elisa Maroney, Erin Baumgartner (IFS), Ethan McMahan, Gavin Keulks, Greg Zobel, Jeff Templeton (substituting for Michael Baltzley), Ken Carano, Kathleen Connolly, Ken Carano, Kevin Helppie, Kimberly Jensen, Kit Andrews, Laurie Burton, Marie LeJeune, Margaret Manoogian, Mark Van Steeter, Matthew Nabity, Michael Phillips, Paul Disney, and Breann Flesch (substituting for Thaddeus Shannon).

3. Corrections to and approval of minutes from previous meeting

- 3.1. No corrections to the minutes. Approved.

4. Institutional Reports

4.1. Adele Schepige, Faculty Senate President

4.1.1. Mostly updates—[see report here](#)

4.1.1.1. Most divisions have returned the committee tracking updates

4.1.1.1.1. Received many emails about the committee project; division committees, and all the other related committees that may come up for possible discussion, inclusion at a later time

4.1.1.1.2. Question: Will people be able to see it?

4.1.1.1.3. No, no names will be publicly visible.

Results will be shared in a way to preserve privacy

4.1.1.2. International Ed & Student success project; has received a lot of feedback

4.1.1.3. Found themes & has shared with Provost and President

4.1.1.3.1. Will share with Rob Troyer

4.1.1.4. Concerns about faculty-faculty and faculty-staff interactions—wondering how considerate some people are; importance of thinking about things before you hit send on an email. Try to

remember that we are a community; think before you hit send.

4.2. Rex Fuller, University President --

- 4.2.1. NWCCU update/powerpoint [View powerpoint here](#)
 - 4.2.1.1. NW Commission has reviewed all the materials WOU submitted
 - 4.2.1.2. Planning for Academic Technology—in process, but is not happening as yet
 - 4.2.1.3. Midway through the Budgeting work
 - 4.2.1.4. Assessment continues
 - 4.2.1.4.1. The private note of concern was removed
 - 4.2.1.5. We are now on the regular reporting cycle
 - 4.2.1.6. WOU has met all the recommendations are either partially or fully fulfilled
 - 4.2.1.6.1. A significant accomplishment that was done in the past 18 months
 - 4.2.1.6.2. Aware that we may need to learn and adapt and change some things.
 - 4.2.1.6.3. March 18 report has been released
 - 4.2.1.6.4. March of 2019 report is still due: Mission and Core themes that address University Council and University Budget Committee
 - 4.2.1.7. Campus visits are coming in the future, and they plan to bring back ideas about effective results/responses about accreditation
 - 4.2.1.8. No questions.

4.3. Stephen Scheck, University Provost [see report, here]

- 4.3.1. Reminder: Pastega Award Process is open: Deadline is Feb 26th
- 4.3.2. Registration Policy: for students to be in classes, either face-to-face or online, they need to be registered for the classes
 - 4.3.2.1. Policy has been reviewed by the Policy Council and it is approved
- 4.3.3. Developing Policy: Emeritus Faculty: went from Policy Council, then to the Executive Committee, and EC is now collecting additional comments and feedback.
- 4.3.4. Monmouth Engaged University Community Connections Committee: What, if any, study of the local community are faculty and their students doing (tree census, study of senior center, etc.)
 - 4.3.4.1. If you have ideas, send to Jen Bracy and/or Erin McDunough
- 4.3.5. Soon a call for applications for Director of General Education
- 4.3.6. Banner migration to the cloud: went smoothly
 - 4.3.6.1. With this migration, there was a \$180,000 refund; this was reinvested back into technology
 - 4.3.6.1.1. \$70,000 in digital clocks that can work to transmit emergency messages as part of early warning system
 - 4.3.6.1.2. About \$114,000 going into smart

classroom updates (a variety of rooms around campus)

4.3.6.1.3. These should be happening in near

future

4.3.7. Excited about new degree programs coming forward

4.3.7.1. Important to help faculty understand what happens to program proposals after the proposal leaves Faculty Senate

4.3.7.1.1. If you are thinking about new grad or undergrad certificates or degrees: start with the Dean

4.3.7.1.2. Go to Curriculum materials website and look at the HECC's template

4.3.7.1.2.1. There are difficult questions in the template; these are the ones that Board of Trustees and HECC pay the most attention to

4.3.7.1.2.1.1. Fiduciary issues get critical attention; how will this serve the state of Oregon

4.3.7.1.2.2. Reviewing and addressing these questions early on can help you develop some good responses to these questions

4.3.8. Encouragement to attend March 8th Teaching T.A.L.K.S. conference, (Today's Academics Linking Knowledge & Skills).

4.3.8.1. Theme of accountability for student outcomes

4.3.9. Questions?

4.3.9.1. Questions: After registration for Winter Term, problems with holds were discussed. Provost had a task force to address this. Registration is coming in 1-2 weeks. Have these problems been addressed?

4.3.9.1.1. Answer: Yes, we have worked to reduce the dynamic changes on holds.

4.3.9.2. Questions about External Review for Organizational Leadership and related issues: should we try to plan/prepare for that ahead of time?

4.3.9.2.1. Answer: the External Review is the least of the problems or issues. Even with a no-cost program, the Board was asking a number of pointed and/or difficult questions. If there are budgetary issues, or does not make fiscal sense, the Board of Trustees will not approve said proposal.

4.3.9.3.

5. Consideration of Old Business

5.1. AB in Liberal Studies, Susanne Monahan, Provost's Office

5.1.1. Any questions?

5.1.2. Vote: approved

5.1.3. 6 reject; 16 approve; 1 abstention

5.1.4. APPROVED

5.2. Academic Requirements Committee 62 Upper Division Credits To 60 Upper Division Credits Proposal, Michael Baltzley, ARC

5.2.1. Passes Unanimously



5.3. Required Minor, Stephen Scheck, University Provost

5.3.1. 9 reject; 14 approve; 0 abstain

5.3.2. APPROVED; Takes Effect Fall 2018

5.4. Educational Interpreting Certificate, Sarah Hewlett, DSPS

5.4.1. Move to bundle in one vote

Research Certificate, Elisa Maroney, DSPS

5.4.2. Move to bundle in one vote

Professional Practice Certificate, Vicki Darden, DSPS

5.4.3. Move to bundle in one vote

5.5. All APPROVED

6. Consideration of New Business

6.1. Graduate admission criteria, Elisa Maroney, Graduate Studies Committee;
See Memo

6.1.1. Conditional admission policy: currently students must have either GRE score or 3.0 GPA from prior courses

6.1.1.1. Policy change is meant to address the issue of GREs and GRE guide asserting that the test score should not be used with students with disabilities

6.1.1.2. Question: is there a chance on remediation for people who get the lower scores

6.1.1.3. Question: what happens if a recommendation is positive for one student and negative for another student. Is there an appeal process? What would that look like?

6.1.1.3.1. There are processes, forms that can address this.

6.1.1.4. Afterwards, do regular graduate division rules apply?

6.1.1.4.1. Yes, they become a regularly admitted students.

6.1.1.5. Suggestion: develop a standardized form for each graduate program for recommendation or not.

6.1.1.6. What happens/how do you handle registration for students in the mid-term? If they have to register for classes in the middle of the term, what do you do?

6.1.1.6.1. Process is addressed by the Grad Office

7. Informational Presentations and Committee Reports

7.1. Student Success and Advising updates, Jesse Poole, SSA Interim director

7.1.1. Jesse Poole is feeling ill

Adjourned at 4:29 pm.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)