Faculty Senate Report from Interim Provost Winningham
10/9/18

Class Schedules
We are trying to make the next quarter's class schedule available to students earlier. In the past, students often wouldn't see the full class schedule until a week before registration. So I want to give a huge thank you to all departments and programs who were able to get their schedules in for winter quarter. Amy Clark told me that every department got their schedule in, and, on time. In the coming weeks, we will be able to make the schedule available for the entire year, which should facilitate planning and advising.

Thank You for the Amazing Efforts
I want to thank Faculty Senate for hitting the ground running by having a planning meeting before classes started on September 18th. I also want to thank the General Education Team including:

Dr. Erin Baumgartner, General Education Director (among other roles)
Dr. Breeann Flesch, General Education Committee Chair
Dr. Shaun Huston, First Year Seminar Coordinator

The work they did over the summer has facilitated the excellent outreach, communications and opportunities to participate in workshops. I also know that Laurie Burton, Curriculum Committee Chair and Camila Gabaldon, Faculty Programmer have been very busy testing and building the curriculum portal so as to allow submissions for General Education, which are already coming in. Finally, I just want to say thank you to all of the programs and faculty who have already submitted General Education course proposals, there is an incredibly robust effort underway.

BA/BS Definitions and Parallel Processes
We have work to do identifying whether programs are going to be designated as a BA or BS. In talking with people, I realized that I should try to clarify what we ideally need to do in the coming weeks. The way a BA or BS is determined will change when the General Education Program, approved by Faculty Senate last year, goes live beginning Fall 2019. Rather than having university requirements for a

BA or BS, as was done in the past, it looks like BA-BS-determinations will be made within programs.

I anticipate there will be two processes that will run parallel to each other this year:

1. First, it seems to me that every program will need to decide whether their current 2018-2019 curriculum is a BA or BS (ideally based on definitions approved by Faculty Senate in the very near future). The departments' or programs' decisions about whether their current program offerings align to a BA or BS could move forward, without going through the Curriculum Committee. This process will ensure we have a viable curriculum for Fall 2019.

2. In addition, departments or programs will have an opportunity to revise their majors through the normal Faculty Senate Curriculum Committee approval process. These potential revisions will allow for a reconsideration of whether a revised program is a BA or BS. For example a program could decide that their program is currently more aligned to a BS, but by adding some breadth (e.g., language) they might determine it is more aligned to a BA. It could also be that programs create both a BA and a BS option, if they revise their curriculum.

The planning and approval process for program revisions often takes longer than expected. And, sometimes that longer than anticipated planning and approval process prevents the revised major from being included in the next year's catalog, which is why we need every program to determine if their current program is a BA or BS.

Possible Deadlines
It seems there are a number of deadlines that need to be considered. First, it seems that Faculty Senate must approve BA/BS definitions. Developing these definitions seems to be the first task because we can't make BA/BS determinations for the current curriculum nor can faculty consider how they might want to revise their programs, without these definitions. A possible deadline is 10/23/18 (Tuesday), if a proposal (or proposals) are considered as new business today and considered old business and voted upon on 10/23.

The second deadline would be for making BA/BS determinations for the current curriculum. If Faculty Senate determines BA/BS definitions on 10/23, then we can have the curricular system ready to accept these submissions, just days after the 10/23 meeting. A deadline of the end of Fall Term (e.g., 12/14/18) to have the BA/BS designations for current programs submitted seems appropriate given many divisions might not another division meeting until February (the first Tuesday in January occurs before classes start).

The third deadline would be to submit program revisions within the catalog revision window by submitting program modification proposals to the Faculty Senate Curriculum Committee by February 12, 2019 (one week in advance of the February 19th committee meeting).

Curriculum submission deadlines from website (http://www.wou.edu/facultysenate/calendar/):

To provide sufficient time for review, the deadline for submitting all curriculum proposals to the appropriate Faculty Senate committees is **February 12, 2019** (one week in advance of the February 19 committee meeting).

In order to be entered into the 2019-2020 Academic Catalog, proposals must receive Faculty Senate approval by the end of the **March 12** meeting. Proposals that are approved during a February 19 curriculum meeting will either be 1) Directly approved by the Executive Committee or 2) Added to the February 26 Faculty Senate agenda as New Business, and then will be voted on in Faculty Senate (as Old Business) at the March 12 Faculty Senate meeting. (See item 3.6 in the <u>Faculty Senate Bylaws</u>)

To clarify: proposals need not be approved by February 13th. Instead, they simply need to be routed by that date to one of the four Faculty Senate-level curriculum committees: Graduate Studies (for graduate programs/courses); General Education Committee (for the General Education program); Honors Committee (for honors courses); or Curriculum Committee (for all other programs/courses).

Any proposal not approved by the Faculty Senate by March 12 will not make the 2019-2020 catalog.