

Faculty Senate Minutes

July 10, 2018

Columbia Room, Werner University Center

Primarily paperless, wou.edu/facultysenate

15:00 – 15:30

Better Know a Colleague

(informal gathering, optional)

15:30 – 17:00

Business Meeting

1. Call to order: 15:30
2. Call of the roll (by circulation of sign-in sheet):
Ben Coté; Breean Flesch; Brent Redpath; Chloe Hughes; Cindy Ryan; Earlene Camarillo; Elisa Maroney; Emily Vala-Haynes; Gavin Keulks; Gregory Zobel; Karen Haberman; Kate Connolly; Kevin Helppie; Kimberly Jensen; Leanne Merrill (substitute for Erin Baumgartner); Margaret Manoogian (substitute for Tamara Toray); Mary Pettenger (substitute for Scott Tighe); Matt Nabity; Melanie Landon-Hays; Melissa Cannon; Ryan Hickerson; Scott Grim; Stewart Baker; Susan Daniel (substitute for Leigh Graziano); Thaddeus Shannon
3. Corrections to and approval of minutes from previous meeting
 - No corrections
 - Minutes approved as posted
4. Institutional Reports
 - 4.1. Greg Zobel, Faculty Senate President ([link to report](#))
 - Thanks given to the 2017-2018 Faculty Senate Executive Committee and Past Faculty Senate President Adele Schepige for their work.

- To save time for Faculty Senate (FS) business, in future meetings institutional reports will be placed on the FS website and verbal reports will be limited to highlights.
- Leanne Merrill will be serving as a substitute IFS representative for Erin Baumgartner
- There are Robert's Rules cheat sheets on the back of FS nametags.
 - One correction: Motions to postpone are both debatable and amendable.
- Breann Flesch explained a new, clicker-based voting method, which was trialed.
- The Graduate Studies Committee petitioned to make some changes to the school's conditional admit criteria, but the Provost's Office delayed their request. See document on FS website.
- FS Executive has decided not to put forward a motion to endorse the transfer articulation manual presented by Mauro and Clark, as items must be sponsored and presented by a senator as old business before they can be voted on. Additionally, FS Executive does not feel that this matter needs FS endorsement.
 - There is no official definition of "endorsement" in the FS by-laws. FS Executive is reviewing the bylaws.
- FS Exec is looking into ways to improve collaboration, communication, and solidarity between FS, Staff Senate, and both the Faculty and Staff Unions.
- Announcements:
 - Two opportunities to serve:
 - UAAC - Document on website. See Jesse Poole
 - AFSC - Document on website. See Erin Baumgartner.
 - Dr Asao Inoue will be visiting the campus October 29th for a workshop on Anti-Racist Writing Practices & Assessment.
- BA/BS Proposal Document
 - BA/BS proposal timeline and related documents file on the FS website shows the background and history of the BA/BS proposal.
- In fall, the Committee with Committees will start work. There will also be ongoing work with the Gen Ed group.

4.2. Rex Fuller, University President

- Ana Karaman has accepted the position of VP of Finance, and has started as of July 2nd. She has a background in economics and political

science and is committed to the process of decentralizing the budget started by the interim VP of Finance, Jay Kenton.

- Thanks to faculty and staff who attended commencement. We had about 900 students participating. Commencement takes thousands of volunteer hours and is a reminder of why we are here and why we do the work we do.
- Dates for mid-cycle NWCCU visit have been identified.
 - The report is due March 1st, 2019.
 - They will visit campus April 4th and 5th.
 - We do not know who the visit team is at this point.
- Efforts to raise 100,000 for 100 new \$1000 scholarships for new students starting this fall.
 - Currently raised just over \$90,000.
 - These will be 1000 \$1000 scholarships.
 - A separate group of staff and others have committed to raising \$150,000 to name the lobby of the new Welcome Center (former Oregon Military Academy) after Dr Jack Morton. They have raised over \$150,000, with the entire balance dedicated going to scholarships.
- The Board of Trustees will meet next week, July 18th. Items will include:
 - A Report from the SRG and campus master plan consultant.
 - Campus update in June for board of trustees, with a final town hall presentation in Fall.
 - Space, traffic planning, and sustainability will all be part of the master plan process.
 - This will be a Showcase item, so public is welcome to attend.
 - Year in review report from the president.
 - Report from financial committee on the budget for 2019.
 - Presentation on the MA in Organizational Leadership will also be before the board.

Comment: Many months of hard work about settling contract. Can you talk about that and how we might move forward together?

Response:

- We have not reached an agreement at the table and are now going through mediation. Believe the date has been set for late August.
- Proposals have been identified, and the president is confident a solution will be found either through mediation or at the table before that.

Comment: At the meeting on Jan 25h there was reference to the fact that there would be measures and metrics posted on the website for the strategic plan, along with the strategic plan. How did these relate to Academic Excellence or faculty, how do they relate to faculty development and salaries?

Response:

● Board of Trustees considered metrics, and has approved metrics on the IR website:

<http://www.wou.edu/~shahida/Dashboard 5/President s%20Dashboard.htm>

● Dr Shahid is developing a factbook on student degrees, hours, etc, going back a number of years which will be put on the website.

● A salary and compensation study should be undertaken at Joint Labor Management Committee as per the contract. Such an effort could make benchmarks and comparisons to peer institutions.

Comment: Those conversations have not happened and it has not been possible for us to deal with those kind of things at bargaining.

Response:

● In my experience, those conversations are best managed through Labor Management Committee.

4.3. Sue Monahan, Academic Affairs ([link to report](#))

(Substitute for Rob Winningham, Interim University Provost)

- New director of Student Success: Niki Weight, who is coming from Utah State University.
 - Thanks to interim director Jesse Poole for the work he has done and in moving into its new building.
- Salem Presence
 - In negotiations for space in downtown Salem at Chemeketa Center for Business and Industry, the first floor classrooms would be available to us on evenings and weekends.
 - We are looking to have classes there started this Winter, with a set of academic programs by 19/20(?) that students could complete entirely with classes at this location.
 - More details are in the academic affairs report. Please contact Sue Monahan if you are interested in this topic.
- Academic Program Review
 - ASL has finished its self-study, English will have its drafted this month. Both programs will have external reviews in fall.

- Dr Baumgartner and Dean Cassity will be working on additional self-studies in the fall. More information is at <http://www.wou.edu/academic-effectiveness/planningreports/>
- Be concise and succinct, and treat this as an opportunity for self-reflection.
- Mid-cycle Accreditation Report
 - These will look different than in the past.
 - We will focus on several specific new processes and how they strengthen student learning.
 - This is more of a formative exercise than a traditional report. We will also be developing narrative and evidence about institutional resources and capacity, which will be submitted in 2023.
 - FS leadership and others will be asked to contribute in areas relevant to faculty roles and responsibilities.
 - Standard 2: Resources and Capacity
 - Won't be submitted until 2023, but begin process this year so all pieces well in place

4.4. Tad Shannon, IFS

- Statewide transfer policy through HECC
 - Concluded discussions about foundational curriculum concluded. First four USDA groups in process of meeting (english, business, education, biology).
 - This is a complicated process, so it's unclear whether or not the first deadline in December will be hit, but progress has been made.
 - The HECC staff is also looking to put in place a permanent governance model on top of the transfer policy.
 - Reinvented joint board for JBAC/JTAC
 - Advisor committee on AAOT, ASOT, OTM—all statewide transfer framework
 - Notice almost no faculty participation on that body, so new move to reincarnate as 'OTAC' to incorporate faculty along with administrators
 - First meeting in August: attempt to fill vacuum to try to coordinate ongoing discussions

4.5. Breann Flesch, General Education ([link to report](#))

- Deadlines and processes set by Gen Ed can be found at <http://wou.edu/gened/files/2018/06/Gen-Ed-Timeline-1.pdf>
- Shaun Huston, Erin Baumgartner and Breann Flesch are developing a summer FYS workshop and accompanying Moodle page to support faculty in the development of FYS course proposals. The workshop will also be offered multiple times throughout the fall, with the first offering during faculty kick-off week.
- GE Office is now established in ITC 205C and can be contacted at gened@wou.edu (Breann, Shaun, and Erin all have access to this.)

Question: During summer, will you be on campus if we have questions about developing GE courses?

Response:

- Yes, we will be on campus. The best way to do it is set up a meeting with us.

5. Consideration of Old Business

5.1. BA/BS Proposal (postponed from the May 22nd meeting.)

- **Motion:** Move that we postpone acting on the BA/BS proposal until fall.
 - Chair - Is there a specific date?
 - **Response:** No.
- **Chair calls for debate**
- **Comment from proposing senator** - Asked to make this proposal by Humanities, who want more time to discuss consequences of proposal. There is a lot of confusion about those consequences but also specific worries and questions re. students studying languages and also being able to take a minor, which were the two main areas of concern in last Humanities division meeting.
- **Comment** - The ARC also recommended that this discussion be delayed until fall.
- **Motion seconded.**
- **Comment** - SS division has also had a number of very dynamic discussions about this and would like more time to make sure that we get this right, not as a delaying matter but just to really make sure that it is gotten right.
- **Comment** - DSPS is also in support of needing more time to process this.

- **Call from chair for further comment or discussion.**
- **Question from chair** - What specific discussions would be made further between now and Fall?
- **Comment from proposing senator** - Not sure of specifics. Having more conversations, and will reach some kind of conclusion about what the consequences would like to be. These concerns may be allayed if Humanities were confident that students would still be able to study languages. Personally, RH would like to see it clarified that whether this proposal will allay those fears or exacerbate them, and would like to see that by fall, but doesn't know if that would happen.
- **Comment** - Was on ARC, and suggests that it would be better to have full representation in Fall, since a number of people are absent from this meeting or substitutes. From ARC perspective, there are a lot of moving parts and may be unintended consequences of adopting this, that we want to move slowly and surely before adopting it. ARC thought that needed all-hands-on-deck approach instead of rushing it through in the summer.
- **Comment from chair** - To postpone, we need a specific meeting date.
- **Comment** - End of fall.
- **Comment** - Two meetings in November, 13th and 27th. November 27th is last meeting in fall.
- **Revised motion:** Postpone the BA/BS proposal until November 13th.
 - 14 'aye'; 6 'nay'; 2 abstentions
- **Motion passes by a majority vote, and this item of old business is postponed until November 13th of 2019.**

6. Consideration of New Business.

6.1. Student Athlete Absence Policy, Jesse Poole, Interim Director Student Success & Advising

- This policy has come about from a push towards more thorough documentation of campus-wide policies.
- Policy is very similar in wording to one passed last academic year about military students.
- Major differences:
 - Pertains to student athletes.
 - Purpose is to provide consistency for NCAA student athletes attending WOU and traveling for athletic competition. Note that the policy does not pertain to clubs.
- Wording was reviewed y 2017-2018 FS Executive committee.

- The policy does not allow penalizing NCAA student athletes for mandatory athletic travel.
- The policy has definitions of terms and clearly lays out the responsibilities of both students and faculty members.

Comment: This is just for NCAA student athletes. Are there written policies for music events or other similar things? If not, could those be rolled into this one or have similar policies created?

Comment: Completely agree that similar policies could be created in the future, and this will likely happen over time, but lumping them all into one might cause more problems than it would solve. Definitely agree that other policies might be useful.

7. Informational Presentations and Committee Reports

7.1. IRB Updates, Ethan McMahan

- Primary objective of IRB Chair since last year has been to improve structure, procedures, etc. in the IRB to increase its efficiency.
- Goal today is to provide a review of most pertinent information and encourage anyone to contact the IRB with any questions.
- Revised Common Rule status update - Due to delays, we do not need to be in compliance with revised federal regulations in January 21, 2019, with a limited compliance date of July 19th for some limited provisions, and one additional compliance date of January 20, 2020. There is a revised training module on the CITI dashboard which covers the changes.
- We're adopting some limited provisions on July 19, 2018:
 - Mainly elimination of continuing review is relevant to WOU faculty on minimal risk research (basically every study conducted at WOU)
 - There IS a continuing review process after 5 years.
- The rest of the everything will be adopted on January 20, 2019
- IRB purchases revised common rule training module—optional resource if faculty want to learn more
- New website! www.wou.edu/irb
 - Forms and policies
 - Going live Fall 2018
 - Online submission system (Submittable)
- Any submissions before July 19th are under the old common rule.
- Fall informational meetings will be held during Faculty Week and on an as-needed, ongoing basis during fall term.

- Questions or requests can be directed to IRB members at wou.edu/irb/mminfo/ or Ethan Macmahan at irb@mail.wou.edu / mcmahane@mail.wou.edu

8. Meeting Adjourned: 17:00

