

Advising and General Education

Top 5 Tips

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A red triangular graphic pointing upwards and to the right, containing the text "TOGETHER WE SUCCEED".

TOGETHER WE
SUCCEED

Advising Time

As we gear up for advising time, we realize there's a lot to know we need to know as an advisor.

- As a first stop for questions and preparing for advising, check out the Advisor Resource Guide.
 - <https://wou.edu/advising/advisor-resources/>
- See something we should add or want more personalized training resources? Contact Niki Weight (weightn@wou.edu)

1. Academic Advising includes General Education

- General Education supports, augments, and integrates with majors (and helps students explore potential majors).

<https://wou.edu/gened/faculty-resources/for-advisors/>

- General Education transfer articulations follow departmental alignments (when those exist)

General Education Program

FOR ADVISORS

General Education Advising FAQs

Help reviewing requirements	▼
First Year Seminars	▼
Catalog Year Changes	▼
LACCs and ADGRs	▼
Transfer questions	▼
Specific requirements	▼
Alternate course delivery	▼

 CURRENT STUDENTS | ALUMNI | EMPLOYEES | MAP | GIVE

APPLY | GET INFO |  Screenshot   



2. Students can change catalog years for General Education only or Major/minor only or both!

https://wou.edu/facultysenate/committees/forms_shared/?committee=changeOfMajor

- Advisors can complete the request for students online through the Portal
- Students who move to the new Gen Ed program with 30 or more credits will have their FYS credits waived (may require a request)

My Programs: 	
Cancellation	
Course Evaluations - Faculty Reports	
Permanent Articulation Request	
Placement Tests - Results	
Student Employment Verification	
Student FWSP Query	
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Course Evaluations: Fall 2014-Present	
(Old) Online Course Evaluations	
Place & Review Faculty Development Requests	
Undergraduate Change of Program and/or Adviser Form	
Create, view & approve curriculum requests	
No-show Drop Request Form	
Emergency Operations Plan	
MSDS Online	
Referrals & Recommendations for students	
Responding to Disruptive and Distressed Behavior (powerpoint)	
Responding to Reports of Sexual Misconduct (powerpoint)	
Smart Classroom Information	
Suicide Prevention and Mental Health Promotion Resources	
Update your employee profile	
WOU Warehouse - Data Dictionary	

3. General Education requirements are built around learning outcomes and content criteria

- Transfer substitution requests or other exceptions are not about Prefixes or sequences, but about alignment to GELOs and criteria.
- Students need to have reasonably met requirements, no matter how many credits they have.
- Transfer degrees are one way that students meet requirements - we want to review transfer or other Associate degrees that aren't recognized in Degree Tracks!

Please provide the following information.

Student First Name

Student Last Name

Student V-Number

Student WOU E-mail (all emails regarding your petition will only be sent to your university email).

Assigned Major Advisor

Assigned Major Advisor's Email (a copy of this petition will be sent to your assigned advisor and they will be copied on the petition outcome so they are aware of the request).

Are you requesting an exception for a specific requirement(s) or a waiver of all the general education requirements (e.g. a transfer degree)?

- Specific Requirement(s)
- Waiver of All Requirements - I have a transfer degree (e.g. Associate of Arts Oregon Transfer or other transfer degree)

4. Petition requests require evidence that a requirement has reasonably been met.

- Students do need a rationale and evidence
 - There may be something related to their degree plan or a previously approved LACC exception.
- Plan to provide a course description for substitutions.
- General Education office reviews and implements petitions.
- Review will be delayed if sufficient information is not available.

New petition form available!

www.wou.edu/gened/petitions-form

5. Students can find help

- Academic Advisors are first stop for students!
- Advisors help students identify requirements (especially when a major requirement also meets a Gen Ed requirement)
- Find requirements, recommended courses, and updates on the General Education Website: www.wou.edu/gened
 - As new courses are added, they become available to students in the catalog year for which they were approved.
- General Education drop-in hours are Tuesdays 1-3 in AC 129
 - Students can check in with the front desk staff at Student Success and Advising
- Students can book for general education petition appointments via WCS



Double dipping is allowed, but not required!