

Faculty Senate Minutes

October 22, 2019

Willamette Room, WUC

Primarily paperless, wou.edu/facultysenate

3:15 - 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 - 5:00 p.m.

Business Meeting

- 1. Call to order: 3:30 p.m.**
- 2. Call of the roll (by circulation of sign-in sheet)**
- 3. Corrections to and approval of minutes from previous meeting**
 - 3.1. October 8th Meeting**
 - Approved as posted
- 4. Institutional Reports**
 - 4.1. Faculty Senate President's Report (Kristin Latham-Scott)**
 - Report available on the Faculty Senate Website
 - Reminder that we would like to keep these at 5 minutes per report.
 - 4.2. University President's Report (Rex Fuller)**

- Potential for securing major gift for student success endowment. \$200,000 received towards that endowment which will be usable for scholarship money a year from now. This gift is from Dr. Woodcock. We hope to use this to raise additional funds and expand opportunities for students.
- Capital Request was submitted to HECC. A 10-year capital plan survey was carried out by a third-party group for HECC and concluded that many campuses have sufficient space, just the wrong kind of space, so that the focus will be on deferred maintenance instead of new construction.
- We submitted 4 capital projects and ranked them institutionally. This ordering was related to growing enrollment.
 - Remodel of APSC to support health sciences
 - Remodel the Old Ed building into a student success center
 - A retrofit for New PE, a complex for athletics and physical education.
 - Major upgrade to the performing arts, in Rice and Smith Auditoriums
- These projects will now be evaluated and scored by HECC and will present a ranked list to the legislature by December 13th.
- There are \$315 million of capital projects to be decided in the coming legislative session.
- Thanks to Michael Smith, Anna Karaman, Dave McDonald, Rob Winningham, & Denise Visuano.
- Several emails have been sent about the impact of declined enrollment on our FY2019-20 budget. Census is this Friday, 10/25.
- A note on “salary savings” mentioned in those emails: This does not mean that positions won’t be fully funded, but saves money on a one-time basis until a position is filled. For instance, if a position was budgeted in July but is not filled till November, then 3 months of salary has not been spent.

4.3. Office of Academic Affairs’ Report (Rob Winningham)

- Report available on Faculty Senate Website

4.4. IFS Report (Erin Baumgartner, Thaddeus Shannon)

- No reports this time.

4.5. Gen Ed Report (Camila Gabaldon)

- NOV 5TH DEADLINE for new FYS submissions. We need up to 25 submissions

5. Consideration of Old Business

5.1. Proposed BS Degree in Aquarium Science (Mike Baltzley)

- Proposal and related information posted to Faculty Senate website.
- Note: Two separate items. One for the change and one for the Bachelor's Degree.
- **Motion to approve Bachelor's**
 - **Seconded**
 - **Yes - 20**
 - **No -**
- **Motion Passes**
- **Motion to approve change to residency requirement**
 - **Seconded**
 - **Yes - 19**
 - **No -**
- **Motion Passes**

6. Consideration of New Business

6.1. Faculty Senate Best Practices (Kristin Latham-Scott)

- Proposal and related information posted to Faculty Senate website.
- Comments, suggestions, edits are all welcome.

6.2. Grad Committee Change in composition (Melanie Landon-Hayes)

- Proposal and related information posted to Faculty Senate website.
- Executive Committee believes these changes to the Grad Committee should be voted on by the Faculty Senate next meeting.
- Note that the list of represented programs on the proposal would not be included on the committee website, but is included for clarity. There will still be two at-large seats (one COE and one LAS).
- **Question:** Are you imagining the committee to increase and decrease in size as the number of degrees change?
 - Yes, we thought it would be more flexible and up to date.
- **Question:** Has the committee always had graduate students?
 - We have always had seats for 2 students on our committee. Historically they have been on-campus students due to our meetings being on campus, but this year we are going to have a distance student who will join meetings remotely.

7. Discussion items

7.1. WOU Foundation Campaign Plan (Erin McDonough)

- Presentation available to Faculty Senate website.
- **Question from Erin:** How often would Faculty Senate like updates about this or other Foundation activities?
 - Fall generally has the most free time, while Spring is busy. So once a year in Fall might be good.
 - When there are big things happening around specific initiatives, those would be good times as well for a brief informational report.
- **Comment:** I'd love as a faculty member to have a chance to sit down and talk to donors about working with students.
 - We have information about that from a survey last year and can add interested faculty to that list.
- **Question:** How often do you communicate with different departments around campus?
 - We need to improve this, we ask regularly for information from alumni. Emily Lafon is the coordinator and requests information for events we can table at. If we miss the vent we ask alumni to think of us for the next event. I don't think it is strong enough, we are hoping to improve this with Kristen Kreskey.
 - **Comment:** I forward information, business cards, etc. to the appropriate department. We can do this with alumni information as well as campus information.

8. Informational Presentations and Committee Reports

8.1 Course Goals database (Mike Baltzley)

- Link posted to Faculty Senate website
- Course goals are required on course syllabuses. We also have a course goals database, which is missing a number of goals.
- The database can be accessed at http://www.wou.edu/include_files/iframe_apps/facultysenate/curriculum/fo rms/course_goals.php
- It is important to enter these goals into the database so we can clearly articulate why these courses are important to our degrees, programs, etc.

- We are missing goals for around 40% of the courses in the database.
 - A lot of these missing courses are Special Topics courses
 - I will be asking these missing courses and their instructors to fill in that information this year
 - Exec. Committee has asked how to add their course goals through the curriculum page - demonstrated during the meeting
- **Question:** What about courses that we don't offer anymore?
 - Should we be deleting them? That is not my area, the registrar's office would likely know. Ideally, if you have no intention of offering it again, the course should be removed.
- **Question:** Can this process be used to update course goals as well as adding new course goals?
 - Yes, they can You can just make edits to the existing goal by creating a new request for an existing course and modifying it.
- **Question:** Where do these approvals get made?
 - It comes past me (Mike) but I do not control the approval

Meeting adjourned: 4:44 pm

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)