



Monday, September 14th: IFC Special Committee Meeting #2  
Via zoom @ 4pm  
**Minutes**

1. Call to Order
2. Roll Call: name, pronouns, position, Halloween: OMG YES! or Just a normal day?
  - a. Special Committee Chair
    - i. Makana Waikiki
  - b. Special Committee Members
    - i. Juliana Cameron
    - ii. Nick Denning
  - c. ASWOU Representatives
    - i. ASWOU President, NJ Johnson
    - ii. Senate President, Liz Marquez
    - iii. Judicial Administrator, Steven Richmond
  - d. IFC Advisors
    - i. Ana Karaman proxy: Darin Silbernagel
    - ii. Gary Dukes
    - iii. Dave McDonald
  - e. Other representatives
    - i. Patrick Moser
    - ii. Rip Horsey
    - iii. Emmanuel Macias
    - iv. David Janowiak
    - v. Malissa Larson
    - vi. Tammy Gardner
    - vii. Maxine Mattoon
    - viii. Randi Lydum
3. Approval of Agenda
  - a. Liz: How is the meeting being run?
  - b. Makana: Small board.

c. Makana: Any problems with the agenda?

i. None

4. Old Business

a. Opt-out Option

i. Makana: Tabled from last meeting. Committee wanted to keep this open, lot has happened. Juliana and Nick?

ii. Nick: Opt out option: pushing for awhile, changed bylaws to define fee-paying student to include online students. Should we allow opt out option? University has info on students (FAFSA). We need to present opt out option. We might not have time to do this, procedurally fall term but we need to look into future.

iii. Juliana: We probably don't have time with timeline in fall.

iv. Dave M: Nick is correct in FAFSA but there are legal limitations on use of FAFSA. I can't access data. By identifying some students, we have labeled them as low-income, which raises legal and ethical concerns.

v. Makana: That was an idea to find out but there are other ways, like we had survey with CARES funding. Or just opt out without justification. We want to keep this on the table for future.

vi. Nick: I move to proceed from old business to new business.

vii. Liz: Are you tabling opt out discussion?

viii. Nick: How can we be conclusive?

ix. Liz: You don't have to make motion to table this but you would for fall term.

x. Makana: We could add this on without having to table it?

xi. Liz: Yes?

xii. Makana: Further discussion?

1. None

5. New Business

a. Reallocation of Fall 2020 Term Budgets

i. Makana: Over past week, area heads met with us in subcommittees to get in-depth look at their department ask. Thank you to all departments who met with us. Committee members compiled info from meetings.

Area	IFC Special Committee Fall 2020 Allocation	Fall 2020 Ask Budget	Fall 2020 100% Allocation	Reserves
Abby's House/Food Pantry	\$ 7,831.00	\$ 7,831.00	\$ 10,093.00	
Access	\$ 3,280.00	\$ 3,280.00	\$ 6,561.00	
ASWOU	\$ 66,703.00	\$ 66,703.00	\$ 96,785.00	
Athletics	\$ 207,787.34	\$ 207,787.34	\$ 415,574.00	
Campus Rec	\$ 271,584.80	\$ 271,584.80	\$ 458,810.45	
Childcare	\$ 11,065.23	\$ 11,065.23	\$ 22,130.46	
Computer Replacement	\$ 2,541.67	\$ -	\$ 10,166.67	
Creative Arts	\$ 42,512.00	\$ 42,512.00	\$ 126,979.78	
Extraordinary Travel	\$ -	\$ -	\$ 1,166.67	
Service Learning/Career Development	\$ -	\$ -	\$ 7,264.00	
Student Engagement - Operations	\$ 507,773.00	\$ 431,748.00	\$ 652,500.00	\$ 110,611.00
SE: Leadership, Inclusion, Activities	\$ 10,681.37	\$ 10,681.37	\$ 19,420.67	\$ 15,446.00
Student Activities Board	\$ 11,108.53	\$ 11,108.53	\$ 20,197.33	\$ 23,165.00
Student Media	\$ 17,612.00	\$ 17,612.00	\$ 32,022.00	\$ 4,726.00
WOLF Ride	\$ 8,854.00	\$ 8,854.00	\$ 17,850.00	
Total Operating Requests	\$ 1,169,333.94	\$ 1,090,767.27	\$ 1,897,521.03	\$ 953,948.00

- ii. Makana: Admin provided \$1 mill to provide base level funding for fall. The rest will be used from reserves.
- iii. Nick: Does this Abby's House allow for Food Pantry to run?
- iv. Makana: Goes towards FP coordinator. This pays 0.3 of income for FP coordinator, so this will allow for FP to remain open. Malissa?
- v. Malissa: Correct.
- vi. Nick: With that in mind, I would feel comfortable allocating full AH ask.
- vii. Juliana: Agreed.
- viii. Makana: Will receive the rest of ENG funds and Malissa will let us know.
- ix. Malissa: I'll reach out when I know.
- x. Makana: Access is an area where we give them what they need.
- xi. Malissa: Depending on other areas, this is guess. Will go back to IFC if we underspend, IFC will have to figure out if we need more.
- xii. Juliana: I say we give 55% because we have reserves we need more.
- xiii. Nick: Agreed.
- xiv. Makana: ASWOU. Able to keep ASWOU office coordinator. Committee really focused on staff, so this is bigger than 55%. 50% cut to clubs. Keeps ASWOU

staff.

- xv. NJ: Also keep OSA dues.
- xvi. Nick: ASWOU is very important this term being online. Clubs are essential and can meet online. We should fund ASWOU. Ask sounds great.
- xvii. Juliana: Ask sounds great. Willing to give more than ask because we value keeping staff.
- xviii. Makana: Athletics. Funding goes towards possible basketball seasons. Some fall sport travel will be spent in spring.
- xix. Randi: That allocation seems more than what we have.
- xx. Maxine: It is.
- xxi. Makana: This includes summer.
- xxii. Randi: Fall should be \$415,574,000.
- xxiii. Makana: (updated Sheet). This ask is 53% of normal budget.
- xxiv. Juliana: Was the new ask adjusted?
- xxv. Randi: Yeah it's good. With no football travel likely, that will save a lot.
- xxvi. Juliana: Looking at total and reserves, lot will probably go into reserves if unspent.
- xxvii. Nick: Worry about money being spent on tickets in Spring because I don't know when COVID restrictions will be refundable.
- xxviii. Maxine: Tickets are refundable in cash or future credit.
- xxix. Nick: Okay, I feel better knowing that.
- xxx. Juliana: Better to allocate for fall sports possibility rather than ask for big amount later.
- xxxi. Makana: Agreed. Athletics is always going on base, so this is reasonable.
- xxxii. Makana: Campus Rec. 55% of original. Impressive with five different modes of providing services, to provide as much student opportunities and jobs as possible.
- xxxiii. Rip: That's exactly what we thought. We are also backfilling summer expenses.
- xxxiv. Nick: So impressive what they are still doing for everyone.
- xxxv. Makana: Agreed. They showed initiative to provide remote services to students, which is awesome. We talked about adding aquatic center.
- xxxvi. Nick: How much would that be?
- xxxvii. Rip: \$22,282
- xxxviii. Makana: I asked what else they could provide. I believe that we should keep that in mind but right now, I don't believe we should spend that.
- xxxix. Juliana: Agreed. Not for fall term.

- xl. Makana: Think we should give allocated amount. Keep all people, pay back for summer, pay Shelby 0.4 salary.
- xli. Makana: Childcare. Their ask would provide care for WOU students' children. We can't know how much it will help but
- xl.ii. Tammy: Generally the tuition is \$2300 per term, general saving is almost \$1000
- xl.iii. Makana: If stipend exceeds, funding will give back to IFC. Childcare is good for enrollment and inclusion.
- xl.iv. Nick: Agreed. This is for community health because childcare is so expensive. Shouldn't be cut more than 50% so keep at ask.
- xl.v. Juliana: Agreed.
- xl.vi. Makana: Computer replacement. Didn't get an ask.
- xl.vii. NJ: Worth looking into more than defunding. Students need university computers in online term. Keeping some spaces open for students.
- xl.viii. Gary: Bill Kernan asked about this so I will forward info to Makana.
- xl.ix. Patrick: To my knowledge, these are work computers not student lab spaces.
  - I. Makana: We shouldn't fund if we don't know enough and if needs aren't immediate.
  - li. Darin: Computers are 6/7 year cycle and get priority if they aren't working.
  - lii. Makana: Committee thoughts?
  - lii.iii. Nick: Times are tough and we don't have that much money. Since this doesn't go directly to students, okay with going zero.
  - li.iii. Juliana: Mostly agree but think we should allocate maybe a quarter of ask. Makana?
  - li.iii.v. Makana: I see both but don't think we should do this because we have computer labs.
  - li.iii.vi. Juliana: We can always revisit once we have more info.
  - li.iii.vii. Makana: Going to leave at zero, which was their ask.
  - li.iii.viii. Makana: Extraordinary travel. We don't have lot of money and this won't have travel.
  - li.iii.lix. Juliana: Agreed.
  - li.iii.lx. Nick: Agreed.
  - li.iii.lxi. Makana: Creative arts. Asked below 50% of allocation. Going to offer CDC/WOU guidelines to be safe but still engage. This ask allows them to do this but not put on in-person events. Defunding could be dangerous considering retention, since students look for this. All for their ask.
  - li.iii.lxii. Juliana: Agree with ask

- lxiii. Nick: Agree with ask
- lxiv. Makana: SLCD asked for 0 since IFC funds in-person events.
- lxv. Makana: Student Engagement. Would eliminate FTE, cut one custodian, WUC not open on weekends. Proposed different budget to flex WUC openness. I believe reduced operations budget is what is needed. Keep staff at 1.0 FTE, except Shelby, keep both custodians, and be more open during the weekend.
- lxvi. Patrick: Reduced, we would lose one custodian.
- lxvii. Makana: Have back log debt and spring savings.
- lxviii. Juliana: Important to be open more for online work, labs. Support 507 reduced package. Positions shouldn't be cut.
- lxix. Nick: I agree.
- lxx. Makana: Services really important during COVID.
- lxxi. Patrick: We have significant summer cost, so 652,000 would be full allocation for summer and fall.
- lxxii. Makana: We want to allocate 507,000?
- lxxiii. Juliana: Yes.
- lxxiv. Nick: Yes.
- lxxv. Makana: SE asked for less than what they saved in spring/summer.
- lxxvi. Patrick: Assume that all areas will have fallback savings.
- lxxvii. Makana: Any objection to SE ask?
- lxxviii. Nick: No.
- lxxix. Juliana: No.
- lxxx. Makana: SAB. Any objection to ask?
- lxxxi. Juliana: No.
- lxxxii. Nick: No.
- lxxxiii. Makana: Student Media. Includes Howl and NW Passage for virtual publications, cut on printing cost. KWOU is volunteer?
- lxxxiv. Patrick: Manager is paid, DJs are volunteers. Reduced hours by 5 hours.
- lxxxv. Makana: Any objection to Student Media ask?
- lxxxvi. Juliana: Really cool that they're still doing stuff, ask looks good.
- lxxxvii. Nick: No better way to support students than student media.
- lxxxviii. Makana: WOLF Ride. 47 days of operation, would not operate on holidays, first or finals week. Go down a few student employees. Do special rides to Salem at \$15/trip. Making modifications to van to follow CDC guidelines. Questions? Objections?
- lxxxix. Nick: None

- xc. Juliana: No
- xc. Makana: Gone through every area. We get \$1 million from tech fee and will take out \$169,333.94 from IFC reserves.
- xcii. Juliana: What about computer replacement?
- xciii. Makana: Gary?
- xciv. Gary: Bill didn't include info but would get it to Gary tomorrow.
- xcv. Makana: Wait for info or give small amount?
- xcvi. Nick: Not too expensive so I would allocate 25-50%. Don't know so wait.
- xcvii. Juliana: Makes sense to allocate because it would just go into reserves if unspent.
- xcviii. Makana: 25%?
- xcix. Nick: Sounds good.
  - c. Juliana: Me too.
  - ci. Makana: Any last comments?
  - cii. Dave M: Please send to Camarie and advisors.
  - ciii. Malissa: And area heads.
  - civ. Juliana: Would this be one motion?
  - cv. Makana: Yes.
  - cvi. Juliana: I move to allocate (IFC Special Committee Fall 2020 Allocation column)

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1. Juliana: Aye
2. Nick: Aye

3. Makana: Aye

4. Passes 3-0-0

cvii. Patrick: Anything we need to do?

cviii. Makana: HR said there is a deadline for FTE decrease.

cix. Gary: Defer to HR but believe we could bring them back immediately.

cx. Patrick: Does this need Senate approval?

cxii. Steven: Let me check.

cxii. Liz: No because this isn't normal IFC.

cxiii. Gary: Since all these areas report to me, I will work it out tomorrow.

cxiv. Tammy: Can I tell people that they're hired back and that these are our budgets?

Makana: Yes these are your budgets, unless someone thinks otherwise?

1. No objection

cxv. Tammy: Thank you to all IFC members.

cxvi. Juliana: Thank you to all area heads, ASWOU reps.

cxvii. Nick: Extraordinary process but I'm glad that services and jobs are back.

b. Schedule Future Meetings

i. Makana: Don't believe there is a need. Will call full IFC next in Fall.

6. Messages from the Floor

a. Liz: Thank you to Special Committee members and area heads. Once full IFC can meet, Makana will report this decision to full IFC.

b. NJ: Thank you all for your work in bringing back

7. Adjournment

a. Makana: Objection to adjournment?

i. None