

## **Incidental Fee Committee Meeting #5**

**Monday, January 29, 2024 | 7:00PM**

**WUC Calapooia Room & Zoom (passcode 919347)**

**Viviana Romero in Chair**

### **Minutes**

1. Call to Order
  - 7:01PM

Viviana: Quick announcement: IFC member Amari Hendrix has informed us that he has resigned as IFC member. Now we have 5 voting members.

2. Approval of the agenda
  - Skyler moves to approve the agenda
  - Ayla seconds
    - i. Agenda approved
3. Approval of minutes of 01/22/2024
  - Aidan moves to approve the minutes of 01/22/24
  - JD seconds
    - i. Minutes approved
4. Roll Call (name, pronouns, position)
  - IFC Members
    - i. Viviana Romero
    - ii. Kira Shelton
    - iii. Skylar Stangeland
    - iv. Ayla Adkins
    - v. Aidan VanDyke
    - vi. JD McShane
  - Advisors
    - i. Amber Deets
    - ii. Tina Fuchs
    - iii. Evan Source
  - Area Heads
    - i. Chelsee Blatner, Student Engagement
    - ii. Randi Lydum, Athletics
    - iii. Rip Horsey, Campus Rec

- iv. Tammy Gardner, CDC
- v. Rian Gayle, ACCESS
- vi. Kristen Perry, Abby's House

- Other Representatives
  - i. Clark Callahan, Parliamentarian
  - ii. Hunter Hall, ASWOU President
  - iii. Kodee Harwood, SAB
- IFC Secretary
  - i. Paula Taylor

### Old Business

- None

### New Business

#### 5. Large Budget Presentations

- [Student Engagement](#) – Operations – Chelsee Blatner
  - i. Request \$947,506
  - ii. [Enhancements](#) \$6,000 Student Employment, \$7,500 Building Upgrades (ADA compliance), \$31,844 Admin Program Specialist fully SE Operations
  - iii. [Cut packages](#)
    - 1. 5% Reduce student employment, professional staff, supplies
    - 2. 6.1% Eliminate student positions
    - 3. 6.2% - 15% Eliminate coordinator of leadership development
- We foster learning, development and leadership experiences to empower students to be curious, passionate and engaged individuals while cultivating welcoming spaces that encourage a more inclusive, informed and involved community.
- Questions:
  - i. JD: ADA upgrades to building is funded by ODS or University or SE? Is this optional or required?
    - 1. Rian: Is this for interpreters?
    - 2. Chelsee: No building upgrades. Study from 2014, we need to update.
  - ii. JD: Not meeting ADA requirements have to come out of SE budget? Not meeting Federal standards?
    - 1. Intend to make sure we bring it up to ADA code.
  - iii. Kira: You want to add money to make ADA requirements?
    - 1. Chelsee: Yes correct.
  - iv. Ayla: The people counter is manual or electronic?
    - 1. Chelsee: Manual counts but going to cameras.
- [Student Activities Board](#) – Kodee Harwood
  - i. Request: \$45,582
  - ii. [Enhancements](#): \$2,000 off campus programs.

iii. Cut Packages

1. 5% Reduce AD hours, professional development, printing.
2. 10% Reduce PWW budget, reduce live programs and small events budgets
3. 15% Reduce events even more

• Questions:

- i. Kira: Off campus excursions, would you work with WOLF Ride?
  1. Kodee: Utilize WOLF Ride and then look at OSU vans or big bus.
- ii. Ayla: Most graduate students are online? Does SAB do anything for out of state or online students?
  1. Kodee: We were just talking about this. Take and make kits to mail to students.

Rip: Point of information, terminology is on campus and off campus students, not an undergrad grad situation. We do not distinguish between different class structures.

Tina: Clarify it is online Student or in-person students.

Viviana: Terminology going forward in on-line students vs in-person students.

• LIA – Chelsee Blatner

- i. Request: \$40,916
- ii. Enhancements: \$2,500 programming for online students
- iii. Cut Packages
  1. 5% Reduce professional development summer and break programs
  2. 10% Reduce Wolf awards and miscellaneous activities
  3. 15% Reduce leadership programs

• Leadership: Discover leadership, leadership certificates and workshops, WOLF awards. Inclusion: Stonewall center and lavender graduation (moving to Abby's House) Black graduation, diversity programs Holocaust Remembrance Day, Activities: Major campus events, Fraternity and Sorority Life, Prep week, Summer & break programs

• Questions:

- i. Skyler: What is the difference between LIA and SAB?
  1. Chelsee: LIA is leadership programs and SAB student run, student driven, activities.
- ii. Skyler: Both budgets going to the same thing?
  1. Chelsee: Sometimes. Not a true 50/50.
- iii. JD: Clarify enhancements. Ongoing enhancement is for the rest of time and one-time just for one year and then back to CSL?
  1. Amber: Accurate. Enhancements approved would mean from now forward and one-time budget would revert back.
- iv. Kira: Does LIA cover things that SAB can't?
  1. Chelsee: It is a partnership. If SAB can't pay and LIA finds it a true investment for students, we will share the money.

### 3-minute recess for refreshments

- [Campus Recreation](#) – Rip Horsey
  - i. Request: \$948,845
  - ii. [Enhancements](#): \$120,379
    - 1. Aquatic Center \$23,980
    - 2. Service and supplies \$41,078
    - 3. Facility maintenance \$14,250
    - 4. Club Sports \$9,750
    - 5. Summer employment \$31,321
  - iii. [Cut packages](#):
    - 1. 5% Close aquatic center, reduce HWC hours and reduce intramurals
    - 2. 10% Cut fitness classes, reduce climbing wall hours, HWC hours, Club sports and turf field
    - 3. 15% Remove custodial services, reduce HWC hours, reduce intramural sports
- Campus Recreation provides active opportunities to enhance the student experience and cultivate a community of supportive relationships. Benefits of Campus Rec. healthy behaviors, campus connections, social engagements, professional development.
- Questions:
  - i. Ayla: Every time the aquatic center gets mentioned we hear you have to understand but... What are the numbers of what the aquatic center cost vs what we get from it? If you do not have the aquatic center what could that money go to that is beneficial to the entire college?
    - 1. Rip: The aquatic center is not just running on \$100,000 where it was in FY23. That has been reduced, reduced, reduced. It is a \$52,000 budget; we make enough revenue to cover the budget. Community involvement is huge. Most people live within Monmouth and Independence. What can University do without it? We could put an indoor volleyball court in it, but we would not be able to teach 419 students swimming lessons. It does not have a multi-purpose.
  - ii. Aidan: Clarify enhancements, are all enhancement request part of the total enhancement request? Is there a priority?
    - 1. Rip: Aquatic Center, turf field, club sports, student employment.
  - iii. Skylar: How many students are employed? Is there overlap?
    - 1. Rip: 130 Student staff, multiple students work multiple areas. We are unique on campus. Students want more hours, you

have to cross over. That is how we develop facility supervisors.

Gretchen Sims, Western Howl editor-in chief and Quinlan Wedge, NW Passage editor, join meeting.

- iv. JD: What is the current student worker count?
  - 1. Rip: 74.
- v. Skylar: Live streaming and digital media stuff only for Club Sports?
  - 1. Rip: NCAA sports we leave for WOU TV. We do live stream for pickle ball tournament, table tennis, women's volleyball. It is free.
- vi. Ayla: What are the hours for the HWC?
  - 1. Rip: 8:30AM – 10PM Monday-Thursday, 8:30AM-7PM Friday, 11AM-3PM Saturday, 3PM-7PM Sunday.
- vii. Kira: Enhancement hours increase for the weekend?
  - 1. Rip: It may alleviate one thing. What we would like to do is increase our Sundays. Trying to listen to students by following their participation.
- viii. Ayla: What term are facilities used most frequently?
  - 1. Rip: We have participating numbers, depending on the time of day. Catch incoming students in the Fall, we have them the other terms too.
- ix. Skylar: You charge for swimming lessons and community memberships. What is the revenue?
  - 1. Rip: \$52,000 swim lessons. \$73,000 other revenue. No community memberships on our fitness floor. Total revenue around \$125,000.
- [Student Media](#) – Chelsee Blatner
  - i. Request \$70,631
  - ii. [Enhancements](#) \$9,632
    - 1. \$914 NW Passage printing increase
    - 2. \$1,666 KWOU equipment
    - 3. \$6,330 Western Howl printing more issues
    - 4. \$722 Equipment repair
  - iii. [Cut packages](#)
    - 1. 5% Eliminate physical copies of Western Howl
    - 2. 10% Reduce student employment, reduce S&S KWOU
    - 3. 15% Eliminate student employment from Western Howl
- Student Media empowers, inspires, informs, educates, and entertains students, staff, faculty, and local community members. It's an opportunity for students to express their authentic selves, develop professional and personal skills, and uncover their confidence.
- Northwest Passage: Student run literary & arts magazine published once per term

- KWOU: Student run online radio station and Pawdcast studio.
  - The Western Howl: award winning, student run newspaper since 1923.
  - Questions:
    - i. Skylar: Are enhancements listed in priority?
      - 1. Chelsee: Yes.
    - ii. JD: The Western Howl has a Foundation account?
      - 1. Chelsee: Yes, created by a former media advisor. Fundraised money to be used for professional development.
    - iii. JD: How is this different from IFC money?
      - 1. Chelsee: It is basically a savings account. It is used for very specific things.
    - iv. Rian: When you were talking about adding captioning to YouTube, have you worked with somebody who specialized in captioning? Proofing?
      - 1. Chelsee: Yes.
6. Messages from the floor
- Tina: Compliment to IFC for asking good questions. You have done your homework. Great job!
  - Amber: I have put enhancements in the budget document. Recommend doing a little homework, look over the document in IFC shared Google Drive.
7. Adjournment
- Ayla motions to adjourn the meeting
  - Skylar seconds
  - 8:47PM adjourned.