

Incidental Fee Committee Meeting #9

Monday March 4, 2024 | 7:00 PM

WUC Calapooia Room and Zoom passcode: 919347

Viviana Romero in Chair

Minutes

1. Call to Order
 - Viviana calls meeting to order at 7:00PM
2. Approval of the agenda
 - Aidan moves to amend the agenda and add enhancements to Final Decision.
 - Skylar seconds.
 - i. Motion approved.
 - Aidan moves to approve the agenda.
 - Ayla seconds.
 - i. Agenda approved.
3. Approval of the minutes from 02/19/24 Meeting #8
 - Skylar moves to approve the minutes from 02/19/24
 - Ayla seconds
 - i. Minutes approved

Approval of the minutes from 02/26/24 Open Hearing #1

 - Aidan moves to approve the minutes from 02/26/24
 - Ayla seconds
 - i. Minutes approved

Approval of the minutes from 02/28/24 Open Hearing #2

 - Aidan moves to approve the minutes from 02/28/24
 - Kira seconds
 - i. Minutes approved

Approval of the minutes from 02/29/24 Open Hearing #3

 - Aidan moves to approve the minutes from 02/29/24
 - Skylar seconds
 - i. Minutes approved
4. Roll Call
 - IFC Members
 - i. Viviana Romero
 - ii. Kira Shelton
 - iii. Skylar Stangeland
 - iv. Ayla Adkins
 - v. JD McShane
 - vi. Aidan VanDyke

- Advisors
 - i. Amber Deets
 - ii. Tina Fuchs
- Area Heads
 - i. Kristen Perry, Abby's House
 - ii. Rip Horsey, Campus Recreation
 - iii. Randi Lydum, Athletics
 - iv. Chelsea Blatner, Student Engagement & Student Media
 - v. Rian Gayle, ACCESS
 - vi. Beth Priddy, ASWOU Director of Business & Finance
 - vii. Camreon Mortensen. WOLF Ride
 - viii. Tammy Gardner, CDC
- Other Representatives
 - i. Clark Callahan, ASWOU parliamentarian
 - ii. Lilli Jacobs, ASWOU VP
 - iii. Nicole Morgan, Creative Arts
- IFC Secretary
 - i. Paula Taylor

5. Old Business

- None

6. New Business

- Open Hearing/Student Feedback
 - i. Discussion
 1. Overall feedback positive about preliminary decision.
 2. Give us more money, preliminary allocation gives every area what they asked for.
 3. Don't give athletics so much money.
 4. Lot of comments about creative arts.
 5. Some comments about lowering the student fee. Maybe 2 comments.
 6. Repeated "thanks for letting us travel".
 7. Campus Rec and Creative Arts very well represented.
 8. Some misunderstandings on what IFC is.
 9. Lot of thank you!

Tina: Thank the IFC for coordinating the Open Hearings and being there the whole time.

Viviana: Shout out to Skylar for being at all the Open Hearings.

JD: Could we open all the columns on the Preliminary Decision spread sheet?

Kristen: One-time enhancements and none of the area have asked for it, could we ask tonight?

Viviana: No.

- Final Decision
 - i. Student Fee
 - 1. Ayla: Lower the student fee.
 - 2. Aidan: Reconsider raising the fee. Drops in enrollment, have extra safety net.
 - 3. JD: Do we have info on enrollment?
 - a. Tina: Based on flat enrollment. We assumed 6% decrease in enrollment, but we are down 8% in enrollment in winter.
 - 4. JD: Very little said about changing the fee.
 - 5. Ayla: Raising the fee might do more harm than good to students.
 - 6. Kira: Inflation affects students, but it also affects areas. Majority students affected by the cuts last year. We go to school for education and experiences. This fee lets us experience things.
 - 7. Ayla: I think needs over wants. Fee a little lower.
 - 8. Viviana: Wolf Ride, CDC, Abby's House are needs. Many pay students.
 - 9. Amber: Look at column P line 20. Leftover plus your reserve. You have 18% reserve. It is just sitting there. Only ACCESS could use it.
 - 10. JD: Could we change fee to \$400 to see the impact? Dropped us \$100,000.
 - 11. JD: I move to keep the student fee at \$415 for students in person on Monmouth Campus, student fee of \$210 for students on-line and off Monmouth Campus and student fee of \$150 for Summer.
 - a. Aidan seconds
 - b. Discussion
 - i. JD: Want to look line by line before we make a fee decision?
 - ii. Skylar: Student testimony was not about lowering fees but about services.
 - iii. Kira: This helps set-up next couple years.
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla nay, JD yea, Aidan abstain.
 - 1. Aidan I am not fully settled on raising or leaving it.
 - 2. Viviana: Only abstain if you benefit monetarily or missed part of the conversation.
 - 3. Clark: Does it affect the outcome of the vote?
 - a. Viviana: No.
 - ii. Motion passes 3-1-1.
 - ii. Budget Allocation
 - 1. JD: I move to go line by line approving the area base requests.
 - a. Aidan seconds.
 - 2. Skylar: I move to approve the base request for Abbys House of \$39,540.00

- a. JD seconds.
 - b. Discussion?
 - i. None.
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0.
3. JD: I move to approve the base request for ACCESS of \$17,017.00
 - a. Skylar seconds
 - b. Discussion
 - i. None
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0
4. JD: I move to approve the base request for ASWOU of \$224,108.00
 - a. Aidan seconds
 - b. Discussion
 - i. None
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0
5. JD: I move to approve the base request for Athletics of \$835,333.00
 - a. Skylar seconds
 - b. Discussion
 - c. JD: I have a conflict of interest with Athletics.
 - d. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD abstain, Aidan yea.
 - ii. Motion passes 4-0-1
6. Aidan: I move to approve the base request for Campus Rec. of \$948,845.00
 - a. Kira seconds
 - b. Discussion
 - i. Kira: I have a conflict of interest.
 - ii. Skylar: I have a conflict of interest.
 - c. Rollcall vote
 - i. Kira abstain, Skylar abstain, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 3-0-2
7. JD: I move to approve the base request for Childcare of \$39,540.00
 - a. Kira seconds
 - b. Discussion
 - i. None
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0

8. Skylar: I move to approve the base request for Computer Replacements of \$11,560.00
 - a. Aidan seconds
 - b. Discussion
 - i. None
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0
9. JD: I move to approve the base request for Creative Arts of \$223,749.00
 - a. Ayla seconds
 - b. Discussion
 - i. Aidan: I have a conflict of interest.
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan abstain.
 - ii. Motion passes 4-0-1
10. JD: I move to approve the base request for Extraordinary Travel of \$00.00
 - a. Ayla seconds
 - b. Discussion
 - i. None
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0
11. JD: I move to approve the base request for Student Engagement Ops. of \$947,506.00
 - a. Skylar seconds
 - b. Discussion
 - i. JD: I have a conflict of interest.
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD abstain, Aidan yea.
 - ii. Motion passes 4-0-1
12. JD: I move to approve the base request for Student Engagement LIA of \$40,916.00.
 - a. Aidan seconds
 - b. Discussion
 - i. JD: I have a conflict of interest.
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD abstain, Aidan yea.
 - d. Motion passes 4-0-1
13. JD: I move to approve the base request for Student Activities Board of \$45,582.00.
 - a. Skylar seconds
 - b. Discussion
 - i. JD: I have a conflict of interest.

- c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD abstain, Aidan yea.
 - ii. Motion passes 4-0-1.
- 14. JD: I move to approve the base request for Student Media of \$70,631.00
 - a. Kira seconds
 - b. Discussion
 - i. JD: I have as conflict of interests
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD abstain, Aidan yea.
 - ii. Motion passes 4-0-1
- 15. Kira: I move to approve the base request for WOLF Ride of \$36,672.00
 - a. Skylar seconds
 - b. Discussion
 - i. None
 - c. Rollcall vote
 - i. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 - ii. Motion passes 5-0-0
- 16. All base requests have been approved.

iii. Enhancements

- 1. Amber: Recommend rounding up the enhancements requests.
- 2. Paula removes the decimal point and rounds up. Tina and Rip fix formulas in spreadsheet.
- 3. Skylar moves for 5-minute recess
 - a. Ayla seconds

Viviana: At recess 7:49PM

Viviana: Back from recess at 7:54PM

- 4. Viviana: Do we want to discuss the \$324,303.20 remaining balance that will go back into reserves, and nobody can access?
 - a. JD: I think we give Childcare an enhancement and Athletics more.
 - b. Skylar: Just because we have remaining balance can we just give one-time enhancements if we decide too?
 - i. Amber: You can choose to do whatever you want to do with it. Explore restoring areas to their previous cost of service. CDC did not ask for enhancement because she did not feel the need to do it.
 - c. Tammy: Clarify, did not ask for enhancements because cut so much last few years, felt like it would be great to be restored to previous levels. We used to use IFC funds only for stipends, but now we also supplement student wages.

- d. Ayla: Fee the way it is my priority would be funding Abby's House/Food Pantry.
- e. Skylar: If we bring people back to previous service levels is that different than enhancements and can we do that because we just approved all CSLs?
 - i. JD: Cut or enhancement from last year becomes your new CSL. Kristen: Did you gain a department?
 - 1. Kristen: Yes, this year we are inheriting Stonewall Center from Student Engagement.
- f. Rip: Number of years ago IFC was informed that it needed to shrink because of enrollment. Enrollment is tickle, solid reserve is a positive, maintain where we are and not make cuts.
 - i. Skylar: I agree, 18% reserve feels safe.
 - ii. JD: I disagree, we only dropped a little and reserve at 12% is good higher is overkill.
- g. Viviana: Point of information: Would the \$323.303.20 go into reserve?
 - i. Amber: That would be your beginning cash for next year. Yes, added to reserve.
 - ii. Viviana: Only ACCESS can access that money?
 - iii. Amber: Other areas have to do with what is given to them, ACCESS must be funded and they can grab more out of reserve is needed.
 - iv. Rip: Correct, the only thing that another area head can do at the end of fiscal year is during budget cycle, salaries increased, utilities increased, minimum wage increased, that is what the reserve is for. Areas could apply.
 - v. Ayla: I think we need to be careful with the reserve but not 18%.
 - 1. Tina: IFC dollars for ACCESS are to support programs funded by IFC when students ask for accommodations.
 - 2. Rian in chat: Correct.
 - vi. JD: The CSL area reflection what the budget office knows about change?
 - 1. Tina: Not sure what Cam included in the CSL, she accommodated for maybe minimum wage increase and some utility increase.
 - 2. Chelsea: Rates that went up are current wage increases, not based on what is being negotiated right now.
 - 3. Ayla: Minimum wage has gone up and will change 07/01/24. We should be aware of that.

- vii. Aidan: Remaining cash keep for next year. I am frugal.
- viii. Ayla: Do something or not could we take a % and put that into some programs and up the reserve by a couple percentages.
 - 1. Viviana: Could you explain that a different way?
 - 2. Ayla: Yes, we have \$324,303.20, if we put a percentage of that toward programs and keep the rest for reserves.
- ix. JD: Paula, please change the reserve percentage to 0.12.
- x. Viviana: Change to 15% reserve. \$563,034 reserve and \$136,625.30 leftover. 12% would be \$450,427 reserve and \$249,323.04 leftover.
- h. Aidan: Up Athletics to the maximum amount, and we have given all the areas what they have asked for.
- i. Skylar: I feel ok with 15% reserve. We are approving enhancements and that will become part of CSL, just making sure that we will be able to continue to fund that.
- j. Ayla: Cannot do onetime enhancements will have to be continues into their CSL.
- k. JD: I think 12% in reserve is as high as we should go. Want to make sure that the CSL can be sustained.
- l. Rip: Three years ago, you had over \$800,000 in reserve and that got swept away. We used to give you 5%, 10%, 15% cut packages, last year 10%, 20%, 30% cut packages. We have been here before and spent it and last year we had to aggressively increase the fee.
 - i. JD: What year? 2020, that was Covid.
- m. Ayla: Ideas for going forward are much better to put next year in a good position. 15% reserve, rest towards other programs.
- n. Aidan: We cannot predict another Covid.
 - i. JD: We cannot budget for another Covid.
 - ii. Ayla: Not for Covid but an emergency could happen.
- o. Skylar: Maybe we can't touch it but next year could, and we have approved all their enhancements already.
 - i. JD: Money could go to better use now.
 - ii. Aidan: We have given them everything they asked for.
 - iii. Ayla: We are not required to give them more and just because we can does not mean we should. Next year will be in a good position.
- 5. Ayla: I move to make the reserve 15% and remainder money divide among programs.
 - a. No one seconds, motion fails.
- 6. Viviana: Why nobody seconded Ayla's motion?

- a. Skylar: If we make the reserve 15% and do nothing with the rest the reserve becomes 18%. Correct?
 - i. Viviana: Correct.
7. JD: I move to go into enhancements and keep in our heads that we want 12%-15% reserve – I redact that motion. Change the reserve to something that we are comfortable with and then move into enhancements, the remaining will change.
 - a. Skylar: I agree.
8. JD: Can we make the reserve 15%? That leaves \$136,625.30 to play with. I move to move us into enhancements
 - a. Skylar seconds
 - b. Discussion
 - i. Ayla: Give Abby's House more money. Like \$2,000
 - ii. Aidan: Gently against given them more than asked for.
 1. Ayla: Why?
 2. Aidan: We have given them everything they asked for.
 - iii. JD: Should we go to Athletics first?
 1. Randi: Maybe why some areas did not ask for more because we were trying to be mindful offkeeping the reserve, not raising the fee.
 - c. Viviana: It is 8:30PM, what do IFC members think about tabling this and have 2 hours next week to talk about it?
 - i. Aidan: Continue until 9PM and then table until next week.
 - ii. Ayla: That would be my vote.
9. Ayla: I motion to give Abby's House a \$2,000 enhancement request for FY25.
 - a. Nobody seconds – motion fails.
10. JD: I move to table up to Athletics and talk about Athletics first.
 - a. Viviana: Table until end of meeting or next meeting?
 - b. JD: Table everything until we have made a decision on Athletics.
 - c. Clark: Does not say you have to start at the top just that you have to talk about every single line.
11. Viviana: Athletics, we gave them their lowest enhancement ask during preliminary decision.
 - a. Ayla: We gave Athletics a 5% continues enhancement. Maybe give them 10% continues.
 - b. Skylar: How do we feel about 15% one time?
 - c. JD: Give 10% reoccurring and 5% one time.
 - d. Skylar : Why does it have to be reoccurring?
 - i. JD: One time fall back into the whole that they are in right now.
 - e. Kira: I am confused what Randi wants.
 - i. Randi: I want 15%.

- f. Ayla: We are voices for all students. Students want Athletics to be funded. Unfair to students to see all other programs getting reoccurring and not Athletics.
- g. Aidan: Giving Athletics 15% enhancement is the most efficient way to move “bonus cash” around.
- h. Ayla: Fund Athletics and give other programs some more money.
- i. JD: Good to look at number, give 15% to Athletics we still have \$53,000 left over.
- j. Tina: Would you like me to change the formula?
 - i. JD: Put 15% up there.
 - ii. Ayla: Then we still have a lot of money. \$2,000 is nothing.
- k. Skylar: If we are doing reoccurring, feel better about 10%.
 - i. JD: Why?
 - ii. Skylar: It funds travel, does not do a lot for other students.
 - iii. JD: 12% of student population is student athlete and student id card gets you in for free at any event. I think it helps everybody, we only see the helping of the student athlete.
- l. Kira: Randi, correct me if I am wrong, your presentation said your enhancement is only for travel?
 - i. Randi: Yes, original IFC budget was 1.35 million and covered most of our operations, but as cost increased and fund decreased, I honed it in on travel.
 - ii. JD: To clarify, the budget of IFC, goes to travel but it helps your overall budget because that does now not have to go to travel.
 - 1. Randi: Yes.
- m. Ayla: Would you feel different if it were any other area?
 - i. Skylar: There were a few students who said athletics gets too much money. Not anti-athletics. Not benefit from travel as a student.
- n. Ayla: I feel similar. Hard to see the money go to travel. All programs have changers and where their money has to go.
- o. JD: IFC funds 100% all the club sports, they travel, athletics is not 100% IFC funded. This is just complimenting their 7million budget.
- p. Randi: I would like to put it on the record that when we travel to Hawai'i, we use self-generated funds. General and IFC is for conference travel.
- q. Nicole: Creative Arts travels, we look at that as promoting the school. Might not benefit students directly, they are representing WOU and a good recruitment tool.
- r. Ayla: I move to give a reoccurring 10% enhancement to athletics of \$83,533.
 - i. Skylar seconds

ii. Discussion

1. JD: I have a conflict of interest. That leaves us with a lot of money left over. Athletics only department not fully funded.
2. Aidan: I agree, give other department additional money that they did not ask for but not Athletics what they asked for.
3. Ayla: I motioned a 10% increase because it seemed a compromise. If we want to motion for a 5% one-time enhancement, we would do it later.
4. JD: Compromise is good, but strongly feel that giving extra money to other departments when one department is not fully funded. Does not seem moral.
5. Aidan: Not a moral issue but a logical issue. Why would you over endorse certain areas?
6. Ayla: With that logic why not give all departments \$50,000. What is the impact of that?
7. Aidan: Why would you give Computer Replacement \$50,000?
 - a. Ayla: Exactly, apply the fair rule but the impact would not be as we intended.
8. JD: Proportional thing made sense. The danger that we think we have the money and give it out to other places. Do it all at once and look at enhancement request and then at extra.
9. Ayden: Fairness in proportion or fairness in request. More important to be fair by request first.
10. Kira: Over endorsing areas? Not any over endorsing. They asked what they need to survive.
 - a. Aiden: No that is not the right word but that is what came out.
11. Kira: I agree with 10%.
12. Aidan: Conclusion that we are trying to spend the remaining money so I have conceded. Give Athletics enhancement that will diminish the funds leftover.
13. JD: 15% reserve, enrollment fall down, saving money. We are frugal as a committee.
14. Skylar: Motion is 10%.
15. Ayala: 10% happy medium.
16. Viviana: Seeing no more discussion, roll call vote, giving Athletics \$83,533.00 in reoccurring enhancements.

- a. Kira yea, Skylar yea, Ayla yea, JD abstain, Aidan nay.
 - b. Motion passes 3-1-1.
 - s. Skylar: I move to table the rest of the enhancements until next meeting.
 - i. Kira seconds.
 - ii. Discussion
 1. None
 - iii. Rollcall vote
 1. Kira yea, Skylar yea, Ayla yea, JD yea, Aidan yea.
 2. Motion passes 5-0-0. Enhancements tables until next meeting.
7. Messages from the Floor
 - No messages from the floor
8. Adjournment
 - Aidan moves to adjourn the meeting at 8:57PM
 - Kira seconds
 - Meeting adjourned.