Oregon University System

QUICK LINKS

Registration
Student
Student Program
Advanced Credit
HS Subject
Prior College
Sport
Staff Benefit
Test
PASS Test
Financial Aid
FinAid Category
Section
Instructor Assign
Sect Meet Times
Degree
Cohort Exclude
Major Codes
Race/Ethnicity
Appendix A

SCARF Data Dictionary

Student Centralized Administrative Reporting File

for the collection of student- and course-related data.
Supports centralized reporting, analysis, planning,
and the development of educational programs.

Eastern Oregon University
Oregon Institute of Technology
Oregon State University
Portland State University
Southern Oregon University
University of Oregon
Western Oregon University

August 2013

Oregon University System - Office of Institutional Research - August 2013

Contributors: Arron Frerichs, Bob Kieran, Jonathan Jacobs, Vern Mayfield, Tom North, Abdus Shahid, and Shiyan Tao.

Table of Contents

Table of Contents III
SCARF Data Dictionary Introduction i
SCARF Uses and Consumers ii
SCARF Process Flow iii
SCARF Submission Schedule iv
SCARF File Name and Header Record Description vi
Registration 1
Record Description 2
OUS Calculated Fields 3
Record Identifier 4
Master Course Reference Number 5
Master PIDM 6
Credit Hours 7
Grade 8
Registration Status 9
End-of-Record Mark 10
Fundable Flag 11
Student 13
Record Description 14
OUS Calculated Fields (STUDENT_SUPPL) 15
Record Identifier 16
Master PIDM 17
Social Security Number 18
Student ID 19
Oregon Student ID 19
Last Name 20
First Name 20
Middle Name 20
Sex 21
Date of Birth 22
Ethnicity 23
Privacy Indicator 24
Geographic Origin, City 25
Geographic Origin, State 25
Geographic Origin, Zip Code 25
Geographic Origin, County 26
Geographic Origin, Nation 26
Nation of Citizenship 27
Citizenship 28

Continued...

Student Level 29
Student Type 30
Oregon Residency Status 31
Major 1 32
Major 2 32
Major 3 32
Major 4 32
Special Program 33
High School 34
High School Graduation Date 34
High School GPA 34
Admission Year 35
Admission Term 35
Admission Calendar 35
Admission Decision 36
Foreign Language Requirement 37
Institutional Term Hours Attempted 38
Institutional Term Hours Earned 38
Institutional Term GPA 38
Institutional Term GPA Hours 38
Institutional Term Quality Points 38
Institutional Hours Earned 39
Institutional GPA Hours 39
Institutional GPA Quality Points 39
Institutional GPA 39
Transfer Hours Evaluated 40
Transfer Hours Accepted 40
Transfer GPA 40
Academic Standing, Current 41
Academic Standing, Future 41
End-of-Record Mark 42

Student Supplemental 43

Admission Type 44
Attendance Type 44
Attendance Status 45
Calculated High School 46
Education Source 46
Oregon College Source 47
Source College 47
Fee Status 48
Special Fee Status 48
Special Billing Code 49
Geographic Origin 49
SAT Computed 50
SAT date 50
SAT Composite 50

Continued...

SAT Math 50
SAT Verbal 50
SAT Writing 50
ACT Computed 51
ACT date 51
ACT Composite 51
ACT Math 51
ACT English 51
ACT Reading 51
ACT Science 51
ACT Writing 51
GED Score 52
TOEFL Score 52

Student Program 53

Record Description 54
Record Identifier 55
Master PIDM 56
Program 57
Partner Institution 57
Student Identifier at Partner 58
Student Identifier at Partner Type 58
End-of-Record Mark 59

Advanced Credit 61

Record Description 62
Record Identifier 63
Master PIDM 64
Source of Advanced Credit 65
Advanced Credit Hours 66
End-of-Record Mark 67

High School Subject 69

Record Description 70
Record Identifier 71
Master PIDM 72
High School Subject Requirement 73
High School Requirement, Years Earned 74
End-of-Record Mark 75

Continued...

Prior College 77
Record Description 78
Record Identifier 79
Master PIDM 80
Prior College 81
Prior College Degree 82
Prior College Award Category 83
Attend To Date 84
Transfer Hours 85
Transfer GPA 86
End-of-Record Mark 87
Sport 89
Record Description 90
Record Identifier 91
Master PIDM 92
Sport Code 93
Athletic Aid Indicator 94
End-of-Record Mark 95
Staff Benefit 97
Record Description 98
Record Identifier 99
Master PIDM of the STUDENT 100
Employee ID 101
Employee Last Name 101
Employee First Name 101
Employee Middle Name 101
Employee Institution 102
Relationship Code 103
End-of-Record Mark 104
Test 105
Record Description 106
Record Identifier 107
Master PIDM 108
Test Code 109
Test Date 110
Test Score 111
End-of-Record Mark 112

Continued...

PASS Test 113
Record Description 114
Record Identifier 115
Master PIDM 116
PASS Test Code 117
PASS Test Date 118
PASS Test Raw Score 119
PASS Test Score 120
Assessment Method 121
End-of-Record Mark 122
Financial Aid 123
Record Description 124
Record Identifier 125
Master PIDM 126
FAFSA Aid Year 127
Leading or Trailing Summer Indicator 127
FAFSA Status Indicator 127
FAFSA Student's Marital Status 128
FAFSA Student Veteran Flag 128
FAFSA Total Family Income 128
FAFSA Student+Spouse Adj. Gross Inc. 128
FAFSA Student+Spouse Wages 128
FAFSA Student+Spouse Untaxed Inc.A 128
FAFSA Student+Spouse Untaxed Inc.B 129
FAFSA Student+Spouse Adj. to Income 129
FAFSA Student+Spouse Net Worth 129
FAFSA Student's Dependency Status 129
FAFSA Student's Household Size 129
FAFSA Father's Educational Level 130
FAFSA Mother's Educational Level 130
FAFSA Parents' Adj. Gross Income 130
FAFSA Parents' Wages 130
FAFSA Parents' Untaxed Income A 131
FAFSA Parents' Untaxed Income B 131
FAFSA Parents' Adjustments to Income 131
FAFSA Parents' Net Worth 131
FAFSA Parents' Household Size 131
Student's Living Arrangement 132
Expected Family Contribution 132
Cost of Attendance 132
Cost of Attendance Basis 132
Less Than Three Terms? 132
Met Priority Date? 133
End-of-Record Mark 134

Continued...

Financial Aid Category 135
Record Description 136
Record Identifier 137
Master PIDM 138
FAFSA Aid Year 138
Financial Aid Category 139
Annual Offered Amount 141
Annual Accepted Amount 141
Term Financial Aid Amount Paid 141
End-of-Record Mark 142
Section 143
Record Description 144
OUS Calculated Fields 145
Record Identifier 146
Master Course Reference Number 147
Course Prefix 148
Course Number 148
Section Title 148
CIP Code 149
Part-of-Term Start Date 150
Part-of-Term End Date 150
Campus Code 151
Instruction Type 152
Delivery Method 153
Budget Support Code 154
End-of-Record Mark 155
Total Enrollment 156
Total Credit 156
Instructor Assignment 157
Record Description 158
Record Identifier 159
Master Course Reference Number 160
Instructor Master PIDM 161
Instructor SSN 162
Instructor Last Name 162
Instructor First Name 162
Instructor Middle Name 162
Percent of Instruction 163
Primary Instructor Flag 163
End-of-Record Mark 164

Continued...

Section Meeting Times 165
Record Description 166
Record Identifier 167
Master Course Reference Number 168
Section Beginning Time 169
Section End Time 169
Sunday Meeting Time Flag 170
Monday Meeting Time Flag 170
Tuesday Meeting Time Flag 170
Wednesday Meeting Time Flag 170
Thursday Meeting Time Flag 170
Friday Meeting Time Flag 170
Saturday Meeting Time Flag 170
Section Meeting Starting Date 171
Section Meeting Ending Date 171
Section Meeting Building 172
Section Meeting Room 172
End-of-Record Mark 173
Degree 175
Record Description 176
Record Description 177
OUS Calculated Fields 178
Record Identifier 179
Master PIDM 180
Degree Academic Year Code 181
Degree Term 181
Degree Calendar 181
Degree Abbreviation 182
Award Category Code 183
Honor Code 184
Major 1, CIP Code 185
Major 1, Major Code 186
Major 2, CIP Code 186
Major 2, Major Code 186
Major 3, CIP Code 186
Major 3, Major Code 186
Major 4, CIP Code 187
Major 4, Major Code 187
Minor 1, CIP Code 187
Minor 1, Major Code 187
Minor 2, CIP Code 187
Minor 2, Major Code 188
Minor 3, CIP Code 188
Minor 3, Major Code 188

Continued...

Minor 4, CIP Code 188
Minor 4, Major Code 188
Authorization Type 189
Degree Transfer Hours Evaluated 190
Degree Transfer Hours Accepted 190
Degree Institution Hours 191
Degree GPA Hours, Institutional 191
Degree Quality Points, Institutional 191
Degree GPA 191
Honorary Degree Flag 192
First Academic Year 193
First Term 193
First Calendar 193
Last Academic Year 194
Last Term 194
Last Calendar 194
Social Security Number 195
Student ID 196
Oregon Student ID 196
Last Name 197
First Name 197
Middle Name 197
Sex 198
Date of Birth 199
Ethnicity 200
Privacy Indicator 201
Geographic Origin, City 202
Geographic Origin, State 202
Geographic Origin, Zip Code 202
Geographic Origin, County 203
Geographic Origin, Nation 203
Nation of Citizenship 204
Citizenship 205
End-of-Record Mark 206
Degree Submission Flag 207

Cohort Exclude 209

Record Description 210

Record Identifier 211
Master PIDM 212
Exclude Reason 213
Last Academic Year Attended 214
Last Term Attended 214
Last Academic Calendar Attended 214
End-of-Record Mark 215

Continued...

Validation - Major Code 217
Record Description 218
Record Identifier 219
Major Code 220
CIP Code of Major 220
Major Code Description 220
End-of-Record Mark 221
Race/Ethnicity 223
Record Description 224
Record Identifier 225
Master PIDM 226
Race/Ethnicity 227
End-of-Record Mark 230
Appendix A a

Date Modified: August 10, 2004

SCARF Data Dictionary Introduction

General

The Student Centralized Administrative Reporting File (SCARF) is an Extraction Transformation/ Validation and Load (ETL) system comprising student and course information for each institution in the Oregon University System (OUS). SCARF is built and maintained by the Office of Institutional Research (OUS-IR) from records submitted by each OUS institution according to a standard reporting schedule. The records are submitted electronically as a "flat" text file delimited by the "|" (pipe) character. These records and their fields are described in the body of this data dictionary.

The purpose of SCARF is to collect student- and course-related data to support centralized reporting, analysis, planning, and the development of educational programs. Accordingly, it includes only a subset of the information needed to carry on the operational aspects of student admission, registration, and records maintenance at each institution.

The SCARF database provides:

- A comprehensive set of student data in a commonly defined and easily accessible format to support a variety of management information needs.
- A source of data for the preparation of standard reports for state and federal agencies and the Oregon State Board of Higher Education.
- A source which the Board's Office and the OUS institutions can use to respond to requests for ad hoc reports (e.g., curriculum planning, longitudinal enrollment studies, budget analysis and program modeling).
- A tool to facilitate integration of the Financial and Human Resource Information Systems with the institutionally operated Student Information System (e.g., for faculty workload studies, cost of instruction calculations, etc.).
- Standard OUS codes, centrally maintained and available for downloading by individual institutions. Central maintenance eliminates duplication and enforces coding consistency (e.g., foreign country codes, high school codes, Classification of Instructional Program codes).

SCARF data are only used for legitimate educational activities and access is limited to those who have a valid need to use the data. The same rules apply to data in the SCARF as are enforced at the OUS institutions with respect to a student's right to privacy under the Family Educational Rights and Privacy Act (FERPA), as amended, and in the Oregon Administrative Rules, 580-13, Student Records. Data are available online to Board's Office and institutional staff, under the security provisions referenced above, to meet the continuing demand for management information about public higher education in Oregon.

Date Modified: August 10, 2004

SCARF Uses and Consumers

SCARF data are one of the most important source of data for the OUS Institutional Research Information System knowledge base and data warehouse (IRIS).

The information provided in SCARF finds its way into studies, reports, surveys, and publications. These are used to describe the present state of the Oregon University System (OUS) and provide insights that will shape future Board policy. Some items that rely on SCARF data:

- Student enrollment and demographic reports
- Oregon University System Fact Book
- U.S. Department of Education IPEDS surveys
- Press releases
- Retention, attrition, and graduation reports concerning OUS freshmen
- Diversity reports
- Performance measurement and reporting
- NCAA graduation rate reporting
- Entering freshman profiles for Oregon high schools
- PASS first year study
- Online reporting and analysis tools (coming soon)

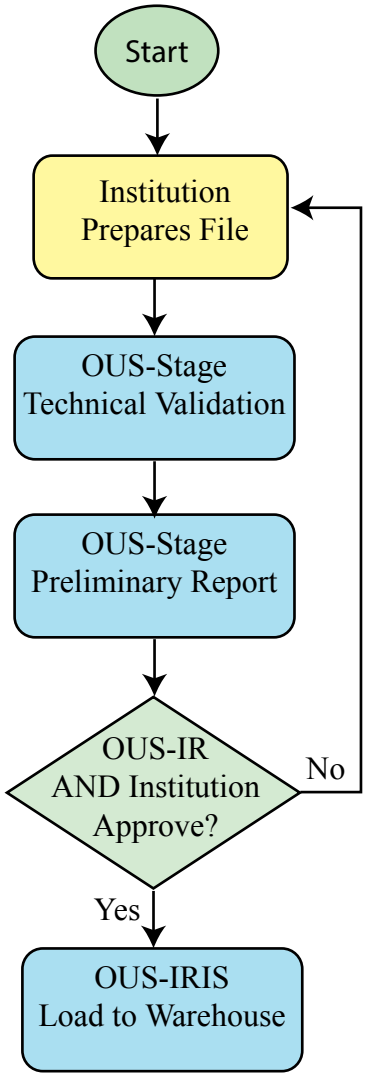
Many consumers of SCARF data use the standard reports listed above. In addition, the OUS-IR office queries the warehouse directly to answer specific questions. Consumers of the data include:

- Oregon State Board of Higher Education (OSBHE) and the OUS chancellor
- Oregon Legislature and the governor's office
- Other state and federal agencies
- Local, state, and national press
- OUS Provosts' Council
- Other administrative councils
- Administrators at OUS institutions
- Other higher education research analysts
- Internal Audit, Budget and Management, Controller's Division, and other centralized offices
- The public requesting public information

Date Modified: August 10, 2004

SCARF Process Flow

The diagram shows how the SCARF Extraction Transformation/Validation and Loading (ETL) process flows.



- **Institution Prepares File:** The institution runs a process that extracts the data, does initial transformation, validation, and formatting of the file as defined by this document. The file is then transferred to OUS-IR via encrypted file transfer.
- **OUS-Stage Technical Validation:** The file is transferred to a staging location where it is loaded and automatically validated against the definitions and specification in this data dictionary. This technical validation will not catch data that is technically correct but still invalid; for example, the system would not catch the case where the institution reports no first-time freshmen because all records are set to a transfer admission decision.
- **OUS-Stage Preliminary Report:** A preliminary report is delivered to OUS-IR and the institution for review and approval. This report is not only used to find bad data but also allow the institution to make comparisons with their own reports and expected numbers (the example error above should be found in the report and fixed). Finally this report is the basis for the approval.
- **OUS-IR and Institution Approve?:** Both the institution and OUS-IR approve or reject the file.
  - OUS-IR validates the submission to ensure the data are well formed an do not violate constraints or definitions. OUS-IR also validates that data quality is acceptable.
  - The institution certifies that the information is correct, the data are consistent and accurate, and that the values are expected and represent the institution. This certification is by a designee of the provost or president of each institution. A single person will sign off via e-mail or a web based application (TBD).
  - If either OUS-IR or the institution rejects the submission, the institution makes corrections and resubmits a complete file.
- **OUS-IRIS Load to Warehouse:** When validated and approved by both OUS-IR and the institution, the file is loaded to the IR Data Warehouse (IRIS). At this point the data are ready for reporting and analysis.

Date Modified: August 13, 2013

SCARF Submission Schedule

SCARF requires different data records sent depending on the submission (see Table 1). The different SCARF submissions are:

- **Term Submissions:** Submitted at fourth week (WK4) and end-of-term (EOT). Note that the financial aid records (FINAID and FINAID_CAT) are collected at WK4, but not EOT.
- **Annual Degree Submissions:** Submitted twice after the end of the academic year (EOY) in a primary and supplemental submission. *See the DEGREE section for detail on what to include in each submission.*
  - **Primary EOY Submission:** Submitted September 1 following the academic year.
  - **Supplemental EOY Submission:** Submitted January 15 following the academic year.
- **Annual EOY Financial Aid Submission:** Submitted after the reporting deadline for the prior year's federal financial aid. Institutions should send a file for each of the four terms of the previous year's aid, including all semester files:
  - For leading summer aid institutions this will include summer to spring (e.g. summer 2010, fall 2010, winter 2011, spring 2011).
  - For trailing summer aid institutions this will include fall to summer (e.g. fall 2010, winter 2011, spring 2011, summer 2011).
- **Annual Dual Credit Grade Resubmit:** Submitted July 31 following the academic year.

Table 1 shows the records that are in the submission. The SUBMIT_HEADER must be the first record in the file.

Records To Submit	Term Submissions		Annual Submissions			
			Degree Submissions		EOY Financial Aid Submission	Dual Credit Grade Resubmit
	Fall 4th Week	End-of-Term	Primary	Supplemental		
Mandatory	SUBMIT_HEADER	SUBMIT_HEADER	SUBMIT_HEADER	SUBMIT_HEADER	SUBMIT_HEADER	SUBMIT_HEADER
Student Information	STUDENT RACE_ETHNICITY ADV_CR HS_SUBJ PRIOR_COLL TEST PASS SPORT STAFF_BENEFIT	STUDENT RACE_ETHNICITY ADV_CR HS_SUBJ PRIOR_COLL TEST PASS SPORT STAFF_BENEFIT	RACE_ETHNICITY VMAJRC	RACE_ETHNICITY VMAJRC COHORT_EXCLUDE	STUDENT RACE_ETHNICITY	
Registration and Course Information	REG SECT SECT_MEET INSTR_ASSIGN	REG SECT SECT_MEET INSTR_ASSIGN				REG
Financial Aid Information	FINAID FINAID_CAT				FINAID FINAID_CAT	
Degree Information			DEGREE	DEGREE		

Table 1. Submission Records.

Date Modified: August 13, 2013

SCARF Submission Schedule

In order to facilitate timely reporting, all processing, including certification of the submission by the designated campus administrator, must be completed by the deadline below. Because the initial SCARF extraction often has errors that must be corrected, it is vital to submit it as early in the processing window as possible. The safest procedure is to submit a preliminary file about a week before the official term census date so that data quality problems can be identified and corrected in advance (e.g., invalid CIP codes, missing high school codes, inconsistencies between student type and student level, etc.). However, if a campus elects not to submit a preliminary file, then we must receive the SCARF submission containing actual census data on the first business day following the census date, since it is likely to contain errors that need correcting (for instance, if the census date falls on a Friday, we need to receive the census file on the following Monday). This is especially important for the fall fourth-week submission, when interest in enrollment figures is high and turnaround time is short. See Table 2.

Table 2 lists the certification deadlines by reporting period. The deadline shown is the date by which the file must be validated, certified by the campus, and loaded into the SCARF data warehouse for reporting.

Submission	Certification Deadline
Degree Primary	September 1
Summer End of Term	September 30
Fall Fourth Week	Friday of the fifth week of the term
Financial Aid EOY	November 20
Degree Supplemental	January 15
Fall End of Term	First Friday in January
Winter End of Term	Second Tuesday after finals week
Semester (UO-Law) Spring Fourth Week	Same as the Winter End of Term
Spring End of Term	Second Tuesday after finals week
Dual Credit Grade Resubmit	July 31

Table 2. Certification Deadlines.

Submission Type	Census Date
Degree Primary	When degree verification has been completed
Degree Supplemental	When degree verification has been completed
Fourth Week	Friday of the fourth week of the term
End of Term	Date on which final grades are posted

Table 3. Census Date.

Please notify IR Staff when files are submitted.

Date Modified: November 16, 2006

SCARF File Name and Header Record Description

SCARF File Name

All records in SCARF should be sent as one file. Each record should be on its own line. The file name of the SCARF data file must be all lower-case (including the calendar). The name and header indicate the institution, the submission type, and the submission term. For the EOY submission, the term is the last degree term that is in the file (spring for primary, current summer for supplemental).

File Name Format

scarfXX-SS-YYYYNN-TC.dat
example: scarf10-24-200506-1q.dat, or scarf50-24-200506-1s.dat

Header Record

Include a special header record as the first record in the file formatted like this:

<AA>|XX|SS|YYYY|NN|T|C|</AA>

Explanation:

XX is the institution ID:
- 10 = EOU
- 18 = OIT
- 20 = WOU
- 30 = OSU
- 31 = OSU Cascades
- 40 = SOU
- 50 = UO
- 90 = PSU

SS is the submission type:
- 24 = 4th week
- 50 = End of Term
- 60 = Degrees – Primary submission
- 61 = Degrees – Supplemental submission
- 70 = Financial Aid EOY
- 99 = Special submission

YYYY|NN is the academic year. 2004-05 academic year => 2004|05

T is the term code:
- 0 = summer
- 1 = fall
- 2 = winter
- 3 = spring

C is the calendar type
(Note: UO will submit two files, one for the quarter term and one for the semester term):
- Q = quarter
- S = semester

Date Modified: August 10, 2003

REG *Registration*

REG Includes all registrations for the submission term except registrations for sections dropped before the first day of class.

REG is a driving record for all student and course information. Any other SCARF record with MPIDM or MCRN must have at least one matching MPIDM or MCRN in REG.

There is to be no more than one record per Student/Course combination (1 record per MPIDM, MCRN).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	4	X	4	‘<RE>’	Record Identifier
MCRN	5	X	7	Integer	Master Course Reference Number
MPIDM	6	X	10	Integer	Master PIDM
CREDIT_HRS	7	X	4	99.9	Credit Hours
GRADE	8	X	3	9.9	Grade
REG_STAT	9	X	1	Integer	Registration Status
DROP_DATE	9	.	8	mmddyyyy	Registration Drop Date
EOR	10	X	5	‘</RE>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

OUS Calculated Fields

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
FUNDABLE	11	X	1	CHAR	Fundable Flag

Note: These fields are calculated by OUS and are not part of the submission.

Date Modified: September 30, 2003	Max Size: 4	Format: '<RE>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

Record Identifier.

This field signifies the beginning of the record. REG records must be set to '<RE>'.

Date Modified: September 30, 2003	Max Size: 7	Format: Integer	Not Null: X	Validation: FK SECT

MCRN

Master Course Reference Number

A unique section identifier consisting of the institution code concatenated with the institution-assigned Banner CRN.

Example: if the institution is OIT and the institution-assigned CRN is 53921, then the MCRN would be ‘1853921’.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: August 10, 2003	Max Size: 4	Format: 99.9	Not Null: X	Validation: Function

CREDIT_HRS — *Credit Hours*

The number of credit hours for which the student enrolled in the course.

Set CREDIT_HRS to zero if the student withdrew from the class before the start of the 5th week of class (when REG_STAT = 2). Do not set to zero for any other REG_STAT. For audited classes, this field will hold the number of credits the student would have enrolled for if taken for a grade.

Usage: Credit hours are used for load distribution analyses, FTE comparisons and credit hours projections.

Date Modified: November 10, 2006	Max Size: 3	Format: 9.9	Not Null: X	Validation: Table: vgrade

GRADE

Grade

Grades used in calculating a GPA are recorded as follows:

4.3 = A+
4.0 = A
3.7 = A-
3.3 = B+
3.0 = B
2.7 = B-
2.3 = C+
2.0 = C
1.7 = C-
1.3 = D+
1.0 = D
0.7 = D-
0.0 = F

Other grades (not used in a GPA calculation) should be recorded as follows:

5.0 = S (satisfactory) or P (pass)
6.0 = U (unsatisfactory), or N, NP (no pass), or NC (no credit)
7.0 = W (withdraw)
7.1 = WF (withdraw fail/no pass)
7.2 = WP (withdraw pass)
7.5 = Drop
8.0 = I (incomplete)
9.0 = Any other status including: work-in-progress, no basis for grade, final examination missing, no grade from instructor, audit, etc.

Usage: Vital for calculating GPAs in subject areas. Also used for performance analysis.

Note: for the fall week 4 submission, this field will usually be 9.0 (work-in-progress).

Date Modified: August 10, 2003	Max Size: 1	Format: Integer	Not Null: X	Validation: Table: vreg_stat

REG_STAT — *Registration Status*

A code that indicates the status of a student's registration.

1 = The student is currently enrolled in the course. The credit hours and head count will be included in the census date reports.

2 = The student enrolled in the course, but withdrew before the start of the 5th week. The credit hours are not counted, but the student will be included in the head count. Set CREDIT_HRS = 0 when REG_STAT = 2.

3 = The student was enrolled in the course, but withdrew after the start of the 5th week. Both credit hours and head count are counted. Not valid for the 4th week submission.

4 = The student is auditing the course. Both credit hours and head count are included in reports of student enrollment and credit hour generation.

Usage: Needed to count students and credit hours and to identify audit.

Date Modified: May 24, 2011	Max Size: 8	Format: mmddyyyy	Not Null: .	Validation: Algorithm

DROP_DATE — *Registration Drop Date*

The date the course was officially dropped when REG_STAT is 2 or 3. This field will be blank otherwise.

Date Modified: September 30, 2003	Max Size: 5	Format: '</RE>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. REG records must be set to '</RE>'.

Date Modified: August 10, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vfundable

FUNDABLE *Fundable Flag*

OUS Computed. Not part of submission.

A code that indicates whether the registration is funded under the Resource Allocation Model (RAM).

OUS-IR calculates this field from various elements of the submission including carrying load, STUDENT.SPEC_PGRM, STUDENT.ADMIT_DECISION, STUDENT.RESIDENCY, STAFFF_BENEFIT, and REG.REG_STAT.

Y = Funded

N = Not funded

P = Funded under the part-time fee policy

Usage: Used in the RAM model for funding.

Date Modified: April 28, 2008

STUDENT *Student*

STUDENT includes a record of all students who registered for the submission term except those students who dropped all of their courses before the first day of class. All records in STUDENT must have at least one matching MPIDM in REG.

The student record is a primary key record for all student information. Every other record type in the submission that has a student MPIDM must have a matching student record. There is to be no more than one record per student (1 record per MPIDM) in the submission.

Collected for 4th week fall, financial aid end-of-year (EOY), and end-of-term (EOT) summer, fall, winter and spring.

For the Financial Aid EOY submission, every record in FINAID or FINAID_CAT requires a corresponding STUDENT record for identification purposes. It is important to include all identifying information if available: SSN, OR_SSID, LNAME, FNAME, MNAME, SEX, DOB, ETHNIC. However, the term-specific student data will not be required, and the normal business rule checks on the student record will not be enforced. This exception is to make it easier to include those students who are not enrolled while still providing needed identification for all students receiving aid.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	16	X	4	'<ST>'	Record Identifier
MPIDM	17	X	10	Integer	Master PIDM
SSN	18	.	9	CHAR	Social Security Number
S_ID	19	X	9	CHAR	Student ID
OR_SSID	19	.	10	CHAR	Oregon Student ID
LNAME	20	X	60	CHAR	Last Name
FNAME	20	.	60	CHAR	First Name
MNAME	20	.	60	CHAR	Middle Name
SEX	21	X	1	CHAR	Sex
DOB	22	.	8	mmddyyyy	Date of Birth
ETHNIC	23	.	2	CHAR	Ethnicity
PRIVACY	24	X	1	Y or N	Privacy Indicator
GEOG_CITY	25	.	60	CHAR	Geographic Origin, City
GEOG_STATE	25	.	2	CHAR	Geographic Origin, State
GEOG_ZIP	25	.	9	Integer	Geographic Origin, Zip Code
GEOG_COUNTY	25	.	2	Integer	Geographic Origin, County
GEOG_NATION	25	X	3	CHAR	Geographic Origin, Nation
CURRENT_CITY	26	.	60	CHAR	Current Residence, City
CURRENT_STATE	26	X	2	CHAR	Current Residence, State
CURRENT_ZIP	26	.	9	Integer	Current Residence, Zip Code
CURRENT_COUNTY	26	.	2	Integer	Current Residence, County
CURRENT_NATION	26	X	3	CHAR	Current Residence, Nation
LEGAL_NATION	27	X	3	CHAR	Nation of Citizenship
CITIZENSHIP	28	X	2	CHAR	Citizenship
S_LEVEL	29	X	2	CHAR	Student Level
S_TYPE	30	X	1	CHAR	Student Type
RESIDENCY	31	X	1	CHAR	Oregon Residency Status
MAJOR1	32	X	6	CHAR	Major 1
MAJOR2	32	.	6	CHAR	Major 2
MAJOR3	32	.	6	CHAR	Major 3
MAJOR4	32	.	6	CHAR	Major 4
SPEC_PGRM	33	.	5	CHAR	Special Program
HS	34	.	6	CHAR	High School
HS_GRAD_DATE	34	.	8	mmddyyyy	High School Graduation Date
HS_GPA	34	.	4	9.99	High School GPA
ADMIT_ACADYR	35	X	6	Integer	Admission Year
ADMIT_TERM	35	X	2	Integer	Admission Term
ADMIT_CALENDAR	35	X	1	CHAR	Admission Calendar
ADMIT_DECISION	36	.	2	CHAR	Admission Decision
FOR_LANG_REQ	37	.	1	Y or N	Foreign Language Requirement
TERM_HRS_ATTEMPT	38	X	5	99.99	Institutional Term Hours Attempted
TERM_HRS_COMPL	38	.	5	99.99	Institutional Term Hours Earned
TERM_GPA	38	.	4	9.99	Institutional Term GPA
TERM_GPA_HRS	38	.	5	99.99	Institutional Term GPA Hours
TERM_QP	38	.	6	999.99	Institutional Term Quality Points
INST_HRS	39	.	6	999.99	Institutional Hours Earned
INST_GPA_HRS	39	.	6	999.99	Institutional GPA Hours
INST_QP	39	.	7	9999.99	Institutional GPA Quality Points
INST_GPA	39	.	4	9.99	Institutional GPA
TRANS_EVAL_HRS	40	.	6	999.99	Transfer Hours Evaluated
TRANS_ACCEPT_HRS	40	.	6	999.99	Transfer Hours Accepted
TRANS_GPA	40	.	4	9.99	Transfer GPA
ACAD_STDG_CURR	41	.	1	CHAR	Academic Standing, Current
ACAD_STDG_FUTR	41	.	1	CHAR	Academic Standing, Future
EOR	42	X	5	'</ST>'	End-of-Record Mark

OUS Calculated Fields (STUDENT_SUPPL)

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
ADMIT_TYPE	44	.	2	Number	Admission Type
ATTEND_TYPE	44	.	2	CHAR	Attendance Type
ATTEND_STATUS	45	.	3	CHAR	Attendance Status
CALC_HS	46	.	6	CHAR	Calculated High School
ED_SOURCE	46	.	1	CHAR	Education Source
OR_COLL_SOURCE	47	.	2	CHAR	Oregon College Source
SOURCE_COLL	47	.	6	CHAR	Source College
FEE_STATUS	48	.	1	CHAR	Fee Status
SPECIAL_FEE_STATUS	48	.	1	CHAR	Special Fee Status
SPECIAL_BILLING_CODE	49	.	1	CHAR	Special Billing Code
GEOG_ORIGIN	49	.	5	CHAR	Geographic Origin
SAT_COMPUTED	50	.	1	CHAR	SAT Computed
SAT_DATE	50	.	na	DATE	SAT date
SATC	50	.	4	Number	SAT Composite
SATM	50	.	4	Number	SAT Math
SATV	50	.	4	Number	SAT Verbal
SATW	50	.	4	Number	SAT Writing
ACT_COMPUTED	51	.	1	CHAR	ACT Computed
ACT_DATE	51	.	na	DATE	ACT date
ACTC	51	.	4	Number	ACT Composite
ACTM	51	.	4	Number	ACT Math
ACTE	51	.	4	Number	ACT English
ACTR	51	.	4	Number	ACT Reading
ACTS	51	.	4	Number	ACT Science
ACTW	51	.	4	Number	ACT Writing
GED	52	.	4	Number	GED Score
TOEFL	52	.	4	Number	TOEFL Score

Note: These fields are calculated by OUS and are not part of the submission.

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<ST>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. STUDENT records must be set to '<ST>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: PRIMARY KEY

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: August 10, 2005	Max Size: 9	Format: CHAR	Not Null: .	Validation: Algorithm

SSN

Social Security Number

The Social Security Number of the student. This field will be validated against an algorithm that accepts only valid Social Security Numbers. Do not send invalid SSN's or generated ID's in this field.

The SSN should be left padded with zeros and contain only integers (do not include dashes "-").

Usage: Student names and SSNs are never listed on reports, but they are occasionally useful in that they provide an alternative way to find students when an institution PIDM is not applicable. For example, SSN is used for system retention and completion studies in that it allows OUS to track students that start at one OUS institution and transfer to another OUS institution.

Date Modified: August 10, 2005	Max Size: 9	Format: CHAR	Not Null: X	Validation: None

S_ID — *Student ID*

S_ID is the institution-assigned student identification.

NOTE: Do not send SSN in this field. If the Banner student ID is an SSN, then set to '0'.

Usage: Occasionally helpful in resolving data problems (a handy student identifier that student information coordinators can use on Banner forms).

Date Modified: February 23, 2005	Max Size: 10	Format: CHAR	Not Null: .	Validation: None

OR_SSID — *Oregon Student ID*

The Oregon Department of Education student number.

Usage: This ID is assigned by the Oregon Department of Education and can be used to link students to Oregon K-12 educational data.

Date Modified: September 30, 2003	Max Size: 60	Format: CHAR	Not Null: X	Validation: None

LNAME *Last Name*

The last name of the student.

Usage: Student names and SSNs are never listed on reports but they are occasionally useful in that they provide an alternative way to find students when an institution PIDM is not applicable.

Date Modified: September 30, 2003	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

FNAME *First Name*

The first name of the student.

Date Modified: September 30, 2003	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

MNAME *Middle Name*

The middle name of the student.

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vsex

SEX — *Sex*

A code indicating the student's sex.

Usage: Many reports and studies use gender breakouts.

M = Male

F = Female

U = Unknown

Date Modified: February 23, 2005	Max Size: 8	Format: mmddyyyy	Not Null: .	Validation: BR check

DOB — *Date of Birth*

Date of birth. Format: mm = Month (left pad with 0); dd= Day (left pad with 0); yyyy is the 4-digit Year. For example, January third of 1985 = '01031985'.

Dates indicating that a student is younger than about 10 years old or older than 100 years are considered invalid. Also, error checks will issue a warning when the data puts the age outside of about 15 and 90 years old.

Usage: This field is required for IPEDS reporting. It is also used for matching with other data.

Date Modified: June 4, 2010	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: None

ETHNIC

Ethnicity

Send as null. OUS will compute.

All race and ethnicity data is now calculated from the RACE_ETHNICITY table.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

PRIVACY — *Privacy Indicator*

Y = Student requested confidentiality for the term

N = Student did not request confidentiality for the term

Usage: On the infrequent occasions when OUS sends student information to external agencies (e.g., the National Student Clearinghouse), the privacy indicator is used to exclude students who have requested confidentiality.

Date Modified: July 30, 2006	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

GEOG_CITY — *Geographic Origin, City*

City of residence at time the student first enrolled at the current student level.

Date Modified: September 30, 2003	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: vstate

GEOG_STATE — *Geographic Origin, State*

State of residence at time the student first enrolled at the current student level. If GEOG_NATION = 'LUS' (United States) then GEOG_STATE must be coded. If GEOG_NATION is not 'LUS' then this should be set to 'XX' (not applicable). When the GEOG_NATION is LUS but the state is unknown set this field to ZZ (US unknown state).

Date Modified: September 30, 2003	Max Size: 9	Format: Integer	Not Null: .	Validation: None

GEOG_ZIP — *Geographic Origin, Zip Code*

Zip code of residence at the time the student first enrolled at the current student level. Only valid for GEOG_NATION of 'LUS'. Enter the valid zip+4 zip code with only numbers. For example, a zip code of 97405-0010 should be entered as 974050010; a 5-digit zip of 97477 should be entered as '97477' or '974770000'.

Date Modified: September 30, 2003	Max Size: 2	Format: Integer	Not Null: .	Validation: Table: vcounty

GEOG_COUNTY — *Geographic Origin, County*

County of residence at the time the student first enrolled at the current student level. Must be coded if GEOG_STATE = 'OR'. If GEOG_STATE is not equal to 'OR' this field should be NULL.

Date Modified: September 30, 2003	Max Size: 3	Format: CHAR	Not Null: X	Validation: Table: vnation

GEOG_NATION — *Geographic Origin, Nation*

Nation code of residence at the time the student first enrolled at the current student level. Use 'XXX' for unknown country. A NULL or invalid Nation Code will make all GEOG_STATE, GEOG_COUNTY, etc. invalid as well.

The geographic origin data should never be filled in with current mailing addresses if these addresses include dormitories or other temporary student housing. Instead, these data should identify the student's last permanent domicile before attending the OUS institution.

The geographic origin data must be consistent. When the GEOG_NATION is 'LUS' the GEOG_STATE is mandatory. When the GEOG_STATE is OR (Oregon), then the GEOG_COUNTY is mandatory. Although we want the GEOG_CITY and ZIP, only enter the data if you know it and it is consistent with the other GEOG fields.

Usage: The GEOG data is used in reports about where students come from. Currently we do not require good street and zip data, this limits the ability of this data to be used more extensively in GIS analysis.

Date Modified: May 26, 2011	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

CURRENT_CITY — *Current Residence, City*

Student's city of residence while receiving instruction.

Date Modified: May 26, 2011	Max Size: 2	Format: CHAR	Not Null: X	Validation: Table: vstate

CURRENT_STATE — *Current Residence, State*

Student's state of residence while receiving instruction. If CURRENT_NATION = 'LUS' (United States) then CURRENT_STATE must be coded. If CURRENT_NATION is not 'LUS' then this should be set to 'XX' (not applicable). When the CURRENT_NATION is LUS and the state is not Oregon but unknown which Non-Oregon state then this should be set to YY (unknown state not Oregon). When the CURRENT_NATION is LUS but the state is unknown set this field to ZZ (US unknown state).

Date Modified: May 26, 2011	Max Size: 9	Format: Integer	Not Null: .	Validation: None

CURRENT_ZIP — *Current Residence, Zip Code*

Zip code of student's residence where they received instruction. Only valid for CURRENT_NATION of 'LUS'. Enter the valid zip+4 zip code with only numbers. For example, a zip code of 97405-0010 should be entered as 974050010; a 5-digit zip of 97477 should be entered as '97477' or '974770000'.

Date Modified: May 26, 2011	Max Size: 2	Format: Integer	Not Null: .	Validation: Table: vcounty

CURRENT_COUNTY — *Current Residence, County*

Student's current county of residence where they received instruction. Must be coded if CURRENT_STATE = 'OR'. If CURRENT_STATE is not equal to 'OR' this field should be NULL.

Date Modified: May 26, 2011	Max Size: 3	Format: CHAR	Not Null: X	Validation: Table: vnation

CURRENT_NATION — *Current Residence, Nation*

Nation code of student's residence where they received instruction. Use 'XXX' for unknown country. A NULL or invalid Nation Code will make all CURRENT_STATE, CURRENT_COUNTY, etc. invalid as well.

The current residence data must be consistent. When the CURRENT_NATION is 'LUS' the CURRENT_STATE is mandatory. Although we want the CURRENT_COUNTY, CITY and ZIP, only enter the data if you know it and it is consistent with the other CURRENT fields.

Usage: Current residence will be used to determine location student receives instruction for distance education courses to fulfil IPEDS reporting requirements.

Date Modified: February 23, 2005	Max Size: 3	Format: CHAR	Not Null: X	Validation: Table: vnation

LEGAL_NATION

Nation of Citizenship

Nation code of the country of citizenship. Use 'XXX' for unknown country. This field is 'LUS' for all US citizens.

The code is in the form of RNN where R is a general region code. And NN is the two character ISO 3166 country code.

Usage: The OUS Fact Book uses legal nation to report on the demographic makeup of OUS students. This field is also used to set the geographic origin for students whose citizenship is not US or RA.

Date Modified: April 11, 2008	Max Size: 2	Format: CHAR	Not Null: X	Validation: Table: vcitizenship

CITIZENSHIP *Citizenship*

The U.S. citizenship status of the student. This field must be consistent with LEGAL_NATION.

U.S. Citizens

US = Citizen of the United States.

Non-U.S. Citizens

RA = Resident Alien of the US. (OAR 580-010-0040)

NR = Non-Resident Alien. A non-U.S. citizen with a visa on file. Note: If CITIZENSHIP = 'NR' then RACE_ETHNIC = 'ZZ'.

NN = Non-Resident, No Visa. A non-U.S. citizen with no visa on file. Note: The tuition equity (TUEQ) students will be coded with this CITIZENSHIP code, but it can also apply to other students as well (e.g., students with substantial presence, those with a worker card or the new non-citizen driver's license, those who apply for TUEQ, but do not meet the criteria, etc.) These students will be reported on IPEDS surveys as nonresident aliens, however, RACE_ETHNIC should not be set to 'ZZ', but instead, regular race/ethnic codes should be sent.

FN = Foreign national. Typically, a non-U.S. citizen, with no visa on file, who either enrolls via distance education or takes classes that are offered at a campus located outside the United States (e.g., PSU – Shanghai). Note: If CITIZENSHIP = FN then RACE_ETHNIC = FN. Foreign nationals are reported on IPEDS surveys as nonresident aliens.

U.S. Citizenship Status Unknown

XX = Unknown Citizenship. This code is invalid for admitted students and will not be accepted. Note: when CITIZENSHIP = 'XX' then RACE_ETHNIC = 'U'.

Usage: An important element in determining race/ethnicity. Student reported race/ethnic classifications are only to be used for students with citizenship codes of 'US', 'RA', or 'NN'. All others will have their ethnicity set as described above. Citizenship is also used to set the geographic origin for non-resident aliens and in reports on international students.

Date Modified: September 30, 2003	Max Size: 2	Format: CHAR	Not Null: X	Validation: Table: vs_level

S_LEVEL *Student Level*

The level at which the student is admitted or enrolled. This field must be consistent with the student type S_TYPE field.

UG = Undergraduate (including post baccalaureate non-graduate)

GR = Graduate

NU = Non-admitted Undergraduate

NG = Non-admitted Graduate

FP = First Professional (e.g., Law, Veterinary Medicine, Medicine, Dentistry)

Usage: Student level is an important identifier as it drives most student reporting and data aggregation.

Date Modified: August 15, 2005	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vs_type

S_TYPE *Student Type*

The type of student. S_TYPE must be consistent with the S_LEVEL. In the cases where the student type is based on credit hours, the record will be validated against the cumulative earned credit hours.

A* = UG - Freshman (less than 45 credit hours)

B* = UG - Sophomore (45-89.99 credit hours) and first-year nursing

C* = UG - Junior (90-134.99 credit hours) and first-year OHSU dental hygiene, and second-year nursing

D* = UG - Senior (greater than 134.99 credit hours, but no baccalaureate), second-year OHSU dental hygiene, third-year nursing and medical technician

E = UG - Registered nurses enrolled in baccalaureate nursing program at the senior level

F = UG - Post-baccalaureate non-graduate (admitted students who possess the baccalaureate and are enrolled under the post-baccalaureate non-graduate fee policy)

H = GR - Graduate Master (admitted to Master's program)

I = GR - Graduate Doctoral (admitted to PhD or EDD)

J = GR - Graduate Other (other admitted students who possess the baccalaureate, not in any other student-level category)

K* = FP - 1st-year Professional (Law, vet-med, pharmacy)

L* = FP - 2nd-year Professional (Law, vet-med, pharmacy)

M* = FP - 3rd-year Professional (Law, vet-med, pharmacy)

N* = FP - 4th-year Professional (Vet-med, pharmacy)

O = NU - Non-admitted undergraduate (includes NSE and other exchange programs)

P = NG - Non-admitted graduate (including graduate enrollment in exchange programs)

Usage: Student type is used extensively in student reporting as an important student category.

***** Note that the student type should reflect the status of students during the submission term; so when calculating A, B, C or D exclude institutional hours earned during the term (A, B, C, or D is a function of INST_HRS+TRANS_ACCEPT_HRS - TERM_HRS_EARNED).

Date Modified: February 23, 2005	Max Size: 1	Format: CHAR	Not Null: X	Validation: R or N

RESIDENCY — *Oregon Residency Status*

Coded for all students including non-admitted students.

R = Resident

N = Nonresident

Oregon Residency should not be confused with the student's fee-status or the tuition that the student pays. Residency should only be set to 'R' if the student is an Oregon resident regardless of whether they pay in-state tuition. For example, a non- resident alien should never have an 'R' in this field although they may have a SPEC_PGRM that allows them to pay in-state tuition.

Residency is determined by each institution's Residency Classification Officer and reviewed by the Inter-institutional Residency Committee. Residency rules appear in OAR 580-10.

All out-of-state students should be coded 'N' (nonresident) regardless of special programs or fee remissions that allow them to pay other than nonresident fees. Similarly, the tuition equity students (SPEC_PGRM codes of TUEQ and TUEV) should be coded 'N'.

Oregon Residency Should be consistent with the geographic origin data.

Usage: Residency status is an input into the Resource Allocation Model (RAM). Residency is one of the elements used to determine whether a student is eligible for state funding.

Date Modified: June 28, 2011	Max Size: 6	Format: CHAR	Not Null: X	Validation: Table: vcip00

MAJOR1 *Major 1*

The student's first major as identified by the six-character CIP 2010 code. If a student is a WUE student, MAJOR1 is the approved WUE program to which the student is admitted

Left pad with 0's.

If the major is "Undeclared", code as '000000'.

Usage: Required for the IPEDS student enrollment survey.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: vcip00

MAJOR2 *Major 2*

The student's second major as identified by the six-character CIP 2010 code. Only use this field if MAJOR1 is also coded with a value other than undeclared.

Left pad with 0's.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: vcip00

MAJOR3 *Major 3*

The student's third major as identified by the six-character CIP 2010 code. Only use this field if MAJOR2 (and MAJOR1) are also coded.

Left pad with 0's.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: vcip00

MAJOR4 *Major 4*

The student's fourth major as identified by the six-character CIP 2010 code. Only use this field if MAJOR3 (and MAJOR1 and MAJOR2) are also coded.

Left pad with 0's.

Date Modified: June 4, 2010	Max Size: 5	Format: CHAR	Not Null: .	Validation: Table: vspec_pgrm

SPEC_PGRM *Special Program*

Special program or status that identifies or allows the student to pay a tuition rate that the student would not have otherwise been eligible for.

WICHE Programs (OAR 580-010-0047,580-010-0085):

- WUE = Western Undergraduate Exchange (WUE tuition is 150% of resident tuition)
- WRGP = Western Regional Graduate Program. One of the valid exchange programs defined by WICHE that allows non-resident graduates from defined states to pay resident tuition rates.
- PSEP = Professional Student Exchange Program. One of the valid exchange programs defined by WICHE that allows non-resident professionals to pay a special tuition rates (usually resident rates).

Other Programs:

- GTA = Graduate Teaching Assistant/Fellowship.
- NSE = National Student Exchange.
- OSX = Overseas Exchange.
- ESL = Refugee in English as a second language program.
- ORWA = Oregon/Washington Reciprocity (OAR 580-010-0081).
- OTRE = Any Other Reciprocity approved (E.G. SOU and OIT/College of the Siskiyous; SOU and OIT/College of the Redwoods).
- TRIB = Tribal Affiliation (OAR 580-010-0037). Note: When tribal affiliation is set, RACE_ETHNICITY should include a tribe code for the student.
- EMP = OUS Employee.
- EMPD = Spouse or Dependent of an OUS employee (OAR 580-010-0086).
- AFP = Armed Forces Personnel (OAR 580-010-0035).
- RESX = Residency-by-exception.
- RCNC = Residency classification of non-citizens (OAR 580-010-0040 (3)).
- SRCIT = Senior citizens.
- SUPV = Supervisor of student teachers.
- FREE = No tuition assessed.
- PBOR = PSU Washington Border Policy (part time).
- EOGF = EOU Grandfathered (OAR 580-010-0081).
- EOBP = EOU Washington and Idaho Border Policy (OAR 580-010-0081).
- TUEV = Resident Tuition Equity for Veterans (HB 2787, ORS and OAR yet to be finalized).
- TUEQ = Resident Tuition Equity for Non-Citizens (HB 2787, ORS and OAR yet to be finalized). Note: We will validate HS, HS_GRAD_DATE, etc. based on the requirements for a student qualifying for TUEQ
- STAFF = Staff Fee (OUS computed, do not send).

Obsolete Programs:

- <KAT = Hurricane Katrina Students.>

Usage: This field is used to set the fundable status of courses when the student is in a special program which allows them to pay resident tuition. It is also useful for analysis of students in special programs. Tuition rate and residency exceptions are defined by Oregon Administrative Rules (OAR) and new categories will be added when defined.

Date Modified: July 17, 2006	Max Size: 6	Format: CHAR	Not Null: .	Validation: Algorithm

HS *High School*

The College Entrance Exam Board code (CEEB) for the high school that the student graduated from. Must be coded for all undergraduates who were admitted from high school or who were admitted on the basis of high school work.

For all U.S. high schools, report the complete six-digit CEEB code of the high school. If the state is known, but the CEEB code is unknown, use the two-digit numeric state code (first two digits of the CEEB code) followed by 'XXXX'. If both the state and the CEEB are unknown, leave NULL. Use 98XXXX to indicate home school and 99XXXX to indicate a foreign high school. Do not send a code for GED.

Examples:

38XXXX Unknown Oregon High School

48XXXX Unknown Washington High School

98XXXX Home School

99XXXX Any Foreign High School

Usage: Central to the High School Student Profiles that analyze OUS 1st-year academic performance of Oregon high school students.

(Required when ADMIT_DECISION is A0, A1, A2, A3, A4, A9, or AX)

Date Modified: July 17, 2006	Max Size: 8	Format: mmddyyyy	Not Null: .	Validation: Algorithm

HS_GRAD_DATE *High School Graduation Date*

The date the student graduated from high school. Must be coded for all undergraduates who were admitted from high school or who were admitted on the basis of high school work.

Usage: Used to set admission statuses for undergraduates which are then used to define cohorts for state and federal reporting.

(Required when ADMIT_DECISION is A0, A1, A2, A3, A4, A9, or AX)

Date Modified: July 17, 2006	Max Size: 4	Format: 9.99	Not Null: .	Validation: Algorithm

HS_GPA *High School GPA*

High school GPA where the student graduated. If the data is not on the 0 to 4.00 point scale it must be converted to a 4.00 scale.

HS_GPA must be coded for all undergraduates who were admitted from high school or who were admitted on the basis of high school work. Valid values are HS_GPA > 0 AND HS_GPA < 4.5 (a weighted GPA is OK). This field is often used to report on student success.

All GPA's (Grade Point Averages) should be submitted as #.## rounded to the nearest 100th.

Usage: An important metric in analyzing student success in college.

(Required when ADMIT_DECISION is A0, A1, A3, A4, A9, or AX)

Date Modified: August 17, 2009	Max Size: 6	Format: Integer	Not Null: X	Validation: See below

ADMIT_ACADYR *Admission Year*

The academic year of admission, or the first enrollment at the student's current degree program or level. The academic year begins with summer and ends with spring.

For non-admitted students, the academic year when the student first enrolled at the student's current NU or NG level.

For students transitioning from undergraduate to post-baccalaureate, please use the first term admitted at the post-baccalaureate level.

Usage: Admission year and term are used to determine whether a student is a new, continuing, or returning student. This information is then often used for general reporting; and more specifically, in enrollment projections.

Example: 200102 is the code for the 2001-02 academic year.

Date Modified: September 30, 2003	Max Size: 2	Format: Integer	Not Null: X	Validation: See below

ADMIT_TERM *Admission Term*

The term of admission, or the first enrollment at the student's current degree program or level. For non-admitted students, the term when the student first enrolled at the student's current NU or NG level.

00 = summer

10 = fall

20 = winter

30 = spring

Date Modified: July 27, 2004	Max Size: 1	Format: CHAR	Not Null: X	Validation: See below

ADMIT_CALENDAR *Admission Calendar*

A code designating whether the student admit_term was on a quarter or semester calendar.

Q = quarter

S = semester

These three fields: ADMIT_ACADYR, ADMIT_TERM, and ADMIT_CAL are used to create an ADMIT_TIMEID which is a term code for the first term the student enrolled at the level. ADMIT_TIMEID is validated by the table vactime.

Date Modified: June 22, 2011	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: vadmit_decision

ADMIT_DECISION *Admission Decision*

A code that identifies the admission decision that led to the current student level ('UG'). *Only coded for admitted undergraduate students.* Note: a student admitted as an undergraduate who is fresh from high school should be reported as a first-time freshman, regardless of the number of transfer credits.

Usage: Used to define cohorts for retention and graduation studies.

First-time freshmen

A0 = High school graduate, high school GPA (or predicted GPA or SAT/ACT), achievement tests, SAT or ACT. Excludes home school.

A1 = High school graduate, high school GPA, subject requirements, and SAT or ACT. Excludes home school.

A2 = High school graduate, subject requirements, and SAT or ACT. Excludes home school.

A3 = High school graduate, predicted GPA, subject requirements, and SAT or ACT. Excludes home school.

A4 = A1, A2, A3, or A0 above and college GPA (12 to 23 college credit hours for WOU; 12 to 29 college credit hours for EOU and PSU; 12 to 35 college credit hours for OIT, OSU, UO, and SOU). Students may exceed these numbers if all credit was earned in high school and/or the summer term immediately following high school graduation (see STUDENT_SUPPL.ADMIT_TYPE).

A5 = Special Admit - Major Academic Deficiency. Meant for students who do not meet the admission requirements because of a significant academic deficiency. It is expected that A5 students will require special support.

A6 = Special Admit - Minor Academic Deficiency. Meant for students who do not meet the admission requirements because of a minor academic deficiency. Minor deficiencies do not necessarily require special support. Students who satisfy admission requirements but have missing data should be coded based on the determination used to admit them (for example A0-A5, AF, AB, AH, etc).

A7 = Admission by Requirements in Effect For and Prior to 1984-85

A8 = GED (General Education Development) Test

A9 = Prescribed Summer Session Program

AB = Home school transcript

AF = Foreign Document/Secondary Record Evaluation, and TOEFL where appropriate

AH = Adult high school program graduate

AX = EOU Only: Special Two-year Program Admission for Ten County Service Area

Transfer students

AT = College GPA: 24 (WOU), 30 (EOU, PSU) or 36 (OIT, OSU, UO, SOU) or more hours of college credit

AU = College GPA, and accepted english as a foreign language test where appropriate. Use this code for transfers from a foreign college.

AS = Special or Probationary Admission

Other special students: NOT VALID codes. These will be rejected unless specifically authorized.

XN = OHSU Nursing admit

XL = Legacy data

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: .	Validation: Y or N

FOR_LANG_REQ *Foreign Language Requirement*

Flag that identifies whether students met foreign language requirement as first-time freshmen.

Y = Met foreign language requirement

N = Did not meet foreign language requirement

Usage: Used for reports on incoming students that meet the foreign language requirement.

Date Modified: June 29, 2006	Max Size: 5	Format: 99.99	Not Null: X	Validation: Algorithm

TERM_HRS_ATTEMPT — *Institutional Term Hours Attempted*

Number of institutional hours attempted for the submission term. Include all hours attempted by the student in the term at any level (undergraduate, graduate, professional).

Usage: Used when reporting carrying load, full-time enrollment, etc..

Date Modified: June 29, 2006	Max Size: 5	Format: 99.99	Not Null: .	Validation: Algorithm

TERM_HRS_COMPL — *Institutional Term Hours Earned*

Number of institutional hours earned for the submission term at the current student level.

This field is usually set to zero for the fall 4th week submission.

Date Modified: June 29, 2006	Max Size: 4	Format: 9.99	Not Null: .	Validation: Algorithm

TERM_GPA — *Institutional Term GPA*

Institutional GPA for the submission term at the current student level. Leave null for 4th week fall submission.

All GPA's (grade point averages) should be submitted as #.## rounded to the nearest 100th.

Note that TERM_GPA = TERM_QP / TERM_GPA_HRS.

Date Modified: June 29, 2006	Max Size: 5	Format: 99.99	Not Null: .	Validation: Algorithm

TERM_GPA_HRS — *Institutional Term GPA Hours*

Institutional hours counted in TERM_GPA for the submission term at the current student level. Do not include transfer hours.

Leave null for 4th week fall submission.

Note that TERM_GPA = TERM_QP / TERM_GPA_HRS.

Date Modified: June 29, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

TERM_QP — *Institutional Term Quality Points*

Institutional quality points for the submission term at the current student level. Leave null for 4th week fall submission.

Note that TERM_GPA = TERM_QP / TERM_GPA_HRS.

NOTE: Do not include transfer information (HRS, GPA, QP) in the TERM data. This data should reflect information as would be seen on the student's transcript at the end of the submission term.

Date Modified: June 29, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

INST_HRS *Institutional Hours Earned*

Cumulative institutional hours at the current student level. For end-of-term submissions include the submission term's hours. For 4th week submissions include all hours up to (but not including) the submission term.

Date Modified: May 1, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

INST_GPA_HRS *Institutional GPA Hours*

Cumulative institutional hours at the current student level that count toward the calculation of INST_GPA. For end-of-term submissions include the current term's hours. For 4th week submissions include all institutional hours up to (but not including) the submission term.

Note: INST_GPA = INST_QP / INST_GPA_HRS.

Date Modified: May 1, 2006	Max Size: 7	Format: 9999.99	Not Null: .	Validation: Algorithm

INST_QP *Institutional GPA Quality Points*

Cumulative institutional quality points at the current student level that count toward the calculation of INST_GPA. For end-of-term fall submission include the submission term's quality points. For the 4th week submissions include all institutional quality points up to (but not including) the submission term.

Note: INST_GPA = INST_QP/ INST_GPA_HRS

Date Modified: September 30, 2003	Max Size: 4	Format: 9.99	Not Null: .	Validation: Algorithm

INST_GPA *Institutional GPA*

Cumulative institutional GPA at the current student level. For the end-of-term submission, include the submission term. For 4th week submissions include all work up to (but not including) the submission term.

All GPA's should be submitted as #.## rounded to the nearest 100th.

Note: INST_GPA = INST_QP/ INST_GPA_HRS.

NOTE: Do not include transfer information (HRS, GPA, QP) in the institutional data. This data should reflect information as would be seen on the student's transcript at the end of the submission term.

Date Modified: May 1, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

TRANS_EVAL_HRS *Transfer Hours Evaluated*

Cumulative transfer evaluated hours.

Date Modified: May 1, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

TRANS_ACCEPT_HRS *Transfer Hours Accepted*

Cumulative transfer hours accepted. TRANS_ACCEPT_HRS should be less than or equal to TRANS_EVAL_HRS.

Date Modified: September 30, 2003	Max Size: 4	Format: 9.99	Not Null: .	Validation: Algorithm

TRANS_GPA *Transfer GPA*

Cumulative GPA of all accepted transferred credit for the student's current level.

All GPA's should be submitted as #.## rounded to the nearest 100th.

NOTE: This data should reflect information as would be seen on the students transcript at the end of the submission term.

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: .	Validation: Table: vacad_stdg

ACAD_STDG_CURR *Academic Standing, Current*

The academic standing that was in effect during the submission term. Should be coded for all admitted undergraduates; will be null for all other students.

G = Good Standing

W = Warning

P = Probation

D = Disqualification

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: .	Validation: Table: vacad_stdg

ACAD_STDG_FUTR *Academic Standing, Future*

The academic standing that reflects the grades earned during the submission term and that will be in effect for the next term. Leave blank for the fall 4th week submission. Should be coded for all admitted undergraduates for the end-of-term submission; will be null for all other students.

G = Good Standing

W = Warning

P = Probation

D = Disqualification

Date Modified: September 30, 2003	Max Size: 5	Format: '</ST>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record.

STUDENT records must be set to '</ST>'.

Date Modified: February 23, 2003

STUDENT_SUPPL *Student Supplemental*

All data in STUDENT_SUPPL is computed by OUS-IR and is not a part of the Submission.

These fields are included in the data dictionary since the values are reported back to the institutions. In the system the fields are stored in a separate table called STUDENT_SUPPL.

STUDENT_SUPPL has a one to one and onto relationship with STUDENT.

Calculated for 4th week fall and at the end-of-term (EOT) for summer, fall, winter and spring.

Date Modified: May 4, 2006	Max Size: 2	Format: Number	Not Null: .	Validation: Table: vattend_status

ADMIT_TYPE *Admission Type*

OUS Computed. Not part of submission.

A code for the admission type of the student.

OUS-IR calculates this field from various elements of the submission including STUDENT.ADMIT_DECISION, STUDENT.ADMIT_TIMEID, STUDENT.S_TYPE, and STUDENT.HS_GRAD_DATE.

Note: We will set students that have an A4 ADMIT_DECISION (a transfer decision) as a First-time Freshmen if they graduated from high school less than 5 2/3 months before the start of the fall term, or if they graduated from high school less than three months before the start of the Winter, Spring, or Summer term.

1 = Undergraduate First-time Freshman

2 = Undergraduate Transfer

3 = Post-baccalaureate Non-graduate

4 = Graduate

5 = First Professional

6 = Non-admitted Undergraduate

7 = Non-admitted Graduate

Usage: Used to set legacy code attend_status.

Date Modified: August 30, 2005	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: vattend_type

ATTEND_TYPE *Attendance Type*

OUS Computed. Not part of submission.

Indicates whether the student was new, continuing, or returning this term.

OUS-IR calculates this field from various elements of the submission including STUDENT.ADMIT_TIMEID, STUDENT.S_TYPE, STUDENT.HS_GRAD_DATE, and the existence of a student record in the warehouse the previous term.

N = New. The student is new this term at this student level. The admit_timeid = the submission term.

C = Continuing. The student is continuing without a break from the previous term. Note that for Fall a student is continuing if they attended in the summer or the previous spring.

R = Returning. The student is returning after an absence.

A student is considered new only when their ADMIT_TIMEID is the same as the submission term. If the student is not new, and a record is found in the warehouse for the previous term, then the student is considered continuing. Otherwise, the student is considered returning.

Usage: Used for reporting and cohort definition. Also used to set legacy code attend_status.

Date Modified: August 30, 2005	Max Size: 3	Format: CHAR	Not Null: .	Validation: Table: vattend_status

ATTEND_STATUS

Attendance Status

OUS Computed. Not part of submission.

ATTEND_STATUS is a legacy code.

OUS-IR calculates this field from ATTEND_TYPE and ADMIT_TYPE.

N1 = New Undergraduate First Time Freshman

N2 = New Undergraduate Transfer

N3 = New Post-baccalaureate non-graduate

N4 = New Graduate

N5 = New First Professional

N6 = New Non-admitted Undergraduate

N7 = New Non-admitted Graduate

C1 = Continuing Student

R1 = Returning Student

Usage: Used in reports and in cohort definitions.

Date Modified: August 30, 2005	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table:

CALC_HS — *Calculated High School*

OUS Computed. Not part of submission.

A legacy code to aggregate and report on students by high school.

Set to valid CEEB high school code for undergraduates.

Usage: Used as a dimension in legacy reports.

Date Modified: August 30, 2005	Max Size: 1	Format: CHAR	Not Null: .	Validation: Table: ved_source

ED_SOURCE — *Education Source*

OUS Computed. Not part of submission.

A legacy code of the educational source.

OUS-IR calculates this field from many elements of the submission including S_TYPE, S_LEVEL, PRIOR_COLL, HS, and HS_GRAD_DATE.

E = Data error - Unable to set properly
O = Oregon high school
P = Another state or U.S. possession high school
Q = Foreign high school - U.S. citizen
R = Foreign high school - foreign citizen
S = OUS institution
T = Oregon public community college
U = Oregon independent college or university
V = Other U.S. college or university
W = Foreign college or university - U.S. citizen
X = Foreign college or university - foreign citizen
Y = G.E.D (General Educational Development)

Usage: Used as a dimension in legacy reports.

Date Modified: August 30, 2005	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: vinst

OR_COLL_SOURCE — *Oregon College Source*

OUS Computed. Not part of submission.

The institution code when the source college is an Oregon institution.

OUS-IR calculates this field from many elements of the submission including S_TYPE, S_LEVEL, PRIOR_COLL, HS, and HS_GRAD_DATE.

Oregon Community Colleges
- 01 = Central Oregon Community College
- 02 = Southwestern Oregon Community College
- 03 = Treasure Valley Community College
- 04 = Clatsop Community College
- 05 = Blue Mountain Community College
- 06 = Portland Community College
- 07 = Umpqua Community College
- 08 = Lane Community College
- 09 = Clackamas Community College
- 11 = Linn-Benton Community College
- 12 = Chemeketa Community College
- 13 = Rogue Community College
- 14 = Columbia Gorge Community College (accredited through PCC)
- 15 = Tillamook Bay Community College (accredited through PCC)
- 16 = Mount Hood Community College
- 17 = Oregon Coast Community College (accredited through Chemeketa)
- 19 = Klamath Community College

OUS Institutions
- 10 = Eastern Oregon University
- 18 = Oregon Institute of Technology
- 20 = Western Oregon University
- 30 = Oregon State University
- 31 = Oregon State University, Cascades Campus
- 40 = Southern Oregon University
- 50 = University of Oregon
- 90 = Portland State University

Other Public Oregon Institution
- 70 = Oregon Health Sciences University

Usage: Used as a dimension in legacy reports.

Date Modified: August 30, 2005	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: vfice

SOURCE_COLL — *Source College*

OUS Computed. Not part of submission.

A legacy code to aggregate and report on students by college source.

Set to a valid FICE code for the college chosen as the source college from PRIOR_COLL.

Usage: Used as a dimension in legacy reports.

Date Modified: August 30, 2005	Max Size: 1	Format: CHAR	Not Null: .	Validation: 1 or 2

FEE_STATUS *Fee Status*

OUS Computed. Not part of submission.

A code indicating the status of the student for the purpose of fee and tuition payments.

OUS-IR calculates this field from many elements of the submission including RESIDENCY, CITIZENSHIP, and SPEC_PGRM.

1 = Resident fee
2 = Non-resident fee

Usage: Used in RAM.

Date Modified: August 30, 2005	Max Size: 1	Format: CHAR	Not Null: .	Validation: tbd

SPECIAL_FEE_STATUS *Special Fee Status*

OUS Computed. Not part of submission.

A legacy code to further classify the students who were assigned special fee statuses.

OUS-IR calculates this field from SPEC_PGRM.

A = National Student Exchange
B = Overseas Exchange - Foreign Student
C = Overseas Exchange - OUS Student
D = Oregon Washington Reciprocity Agreement
E = WICHE
F = Residency by Exception
G = Minority tuition and fee waiver award program
H = Other fee waiver
I = Institutional Reciprocity / Exchange agreement
J = PSU Washington Border Policy (part time)
K = EOU Grandfathered
L = EOU Washington and Idaho Border Policy

Usage: Used in legacy reporting.

Date Modified: August 30, 2005	Max Size: 1	Format: CHAR	Not Null: .	Validation: tbd

SPECIAL_BILLING_CODE *Special Billing Code*

OUS Computed. Not part of submission.

A legacy code for special billing.

OUS-IR calculates this field from SPEC_PGRM.

1 = GTA
2 = Staff
3 = Teacher Ed Contract
4 = Audit Only (not taking regular or continuing education courses for credit this term)

Usage: Used in legacy reporting.

Date Modified: August 30, 2005	Max Size: 5	Format: CHAR	Not Null: .	Validation: none

GEOG_ORIGIN *Geographic Origin*

OUS Computed. Not part of submission.

A legacy code indicating a student's geographic origin when first admitted to their current degree program at the institution.

OUS-IR calculates this field from CITIZENSHIP, GEOG_NATION, GEOG_STATE, GEOG_COUNTY, and LEGAL_NATION.

Field Format LLCCC where:
When the students CITIZENSHIP is US or RA and GEOG_NATION is LUS then
LL = GEOG_STATE
CC = GEOG_COUNTY when GEOG_STATE is Oregon
When the students CITIZENSHIP is US or RA and GEOG_NATION is NOT LUS then
LL = XX (foreign)
CC = GEOG_NATION
When the students CITIZENSHIP is NR or FN then
LL = XX (foreign)
CC = LEGAL_NATION

Usage: Used as a dimension in legacy reporting.

Date Modified: August 30, 2005	Max Size: 1	Format: CHAR	Not Null: .	Validation: Y or N

SAT_COMPUTED — *SAT Computed*

OUS Computed. Not part of submission.

A code indicating whether the SAT scores were computed from the ACT.

N = No, the SAT has not been computed from the ACT.
Y = Yes, the SAT has been computed from the ACT.

Date Modified: August 30, 2005	Max Size: na	Format: DATE	Not Null: .	Validation: Valid date

SAT_DATE — *SAT date*

OUS Computed. Not part of submission.

Date on which the selected SAT test was taken.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 400 - 1600

SATC — *SAT Composite*

OUS Computed. Not part of submission.

SAT Composite score = SAT Verbal + SAT Math.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 200 - 800

SATM — *SAT Math*

OUS Computed. Not part of submission.

SAT Math score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 200 - 800

SATV — *SAT Verbal*

OUS Computed. Not part of submission.

SAT Verbal score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 200 - 800

SATW — *SAT Writing*

OUS Computed. Not part of submission.

SAT Writing score.

NOTE: Using a ranking algorithm, a single SAT test (all parts taken on the same day) is chosen for the student. Currently we do not compute a SAT from ACT – but may in the future. Also, we will probably add a 3-test composite.

Date Modified: August 30, 2005	Max Size: 1	Format: CHAR	Not Null: .	Validation: Y or N

ACT_COMPUTED — *ACT Computed*

OUS Computed. Not part of submission.

A code indicating if the ACT scores were computed from the SAT.

N = No, the ACT has not been computed from the SAT.
Y = Yes, the ACT has been computed from the SAT.

Date Modified: August 30, 2005	Max Size: na	Format: DATE	Not Null: .	Validation: Valid date

ACT_DATE — *ACT date*

OUS Computed. Not part of submission.

Date on which the selected ACT test was taken.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 1 -36

ACTC — *ACT Composite*

OUS Computed. Not part of submission. ACT Composite Score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 1 -36

ACTM — *ACT Math*

OUS Computed. Not part of submission. ACT Math score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 1 -36

ACTE — *ACT English*

OUS Computed. Not part of submission. ACT English score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 1 -36

ACTR — *ACT Reading*

OUS Computed. Not part of submission. ACT Reading score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 1 -36

ACTS — *ACT Science*

OUS Computed. Not part of submission. ACT Science score.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 1 -36

ACTW — *ACT Writing*

OUS Computed. Not part of submission. ACT Writing score.

NOTE: Using a ranking algorithm, a single ACT test (all parts taken on the same day) is chosen for the student. Currently we do not compute a ACT from SAT, but may in the future.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 200-800

GED

GED Score

OUS Computed. Not part of submission. ACT Writing score.

Using a ranking algorithm a single GED score is chosen for the student if a GED test exist for the student.

Date Modified: August 30, 2005	Max Size: 4	Format: Number	Not Null: .	Validation: 200-800

TOEFL

TOEFL Score

OUS Computed. Not part of submission. ACT Writing score.

Using a ranking algorithm a single paper based TOEFL score is chosen for the student if a TOEFL test exist for the student.

Date Modified: May 18, 2011

PGRM *Student Program*

PGRM is a repeating record that indicates that the student is part of a special program like co-enrollment agreements, early high school access, or one of the WICHE programs (WUE, PSEP, WRGP).

There is to be no more than one record per Student/Program/Partner combination (1 record per MPIDM, PGRM, PARTNER).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	55	X	4	'<PG>'	Record Identifier
MPIDM	56	X	10	Integer	Master PIDM
PGRM	57	X	10	CHAR	Program
PARTNER_INST	57	X	10	CHAR	Partner Institution
PARTNER_SID	58	.	20	CHAR	Student Identifier at Partner
PARTNER_SID_TYPE	58	.	10	CHAR	Student Identifier at Partner Type
EOR	59	X	5	'</PG>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<PG>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

Record Identifier.

This field signifies the beginning of the record. PGRM records must be set to '<PG>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM — *Master PIDM*

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be '5000003333'.

Date Modified: May 18, 2011	Max Size: 10	Format: CHAR	Not Null: X	Validation: Table: vpgrm

PGRM — *Program*

A code which identifies the program that the student is a part of.

EAHS	=	High school early access. A person who is still enrolled in high school
COADMIT	=	Co-admitted by agreement with a partner institution
WUE	=	Students admitted based on WICHE's Western Undergraduate Exchange program. The MAJOR1 code in the student table should reflect the approved WUE program.
PSEP	=	Students admitted based on WICHE's Professional Student Exchange program
WRGP	=	Students admitted based on WICHE's Wstern Regional Graduate program

Usage: Used in legacy reportingand to identify WICHE students.

Date Modified: May 18, 2011	Max Size: 10	Format: CHAR	Not Null: X	Validation: Algorithm

PARTNER_INST

Partner Institution

The Partner Institution's Unique ID.

When this is a high school use the CEEB code. If the institution is an out-of-state or private school use the FICE code. For students participating in the Western Undergraduate Exchange program, use the two-letter acronym for the student's home state. In the event this is an Oregon public institution use the INST ID below.

Oregon Community Colleges

- 01 = Central Oregon Community College
- 02 = Southwestern Oregon Community College
- 03 = Treasure Valley Community College
- 04 = Clatsop Community College
- 05 = Blue Mountain Community College
- 06 = Portland Community College
- 07 = Umpqua Community College
- 08 = Lane Community College
- 09 = Clackamas Community College
- 11 = Linn-Benton Community College
- 12 = Chemeketa Community College
- 13 = Rogue Community College
- 14 = Columbia Gorge Community College
- 15 = Tillamook Bay Community College
- 16 = Mount Hood Community College
- 17 = Oregon Coast Community College (accredited through Chemeketa)
- 19 = Klamath Community College

OUS Institutions

- 10 = Eastern Oregon University
- 18 = Oregon Institute of Technology
- 20 = Western Oregon University
- 30 = Oregon State University
- 31 = Oregon State University, Cascades Campus
- 40 = Southern Oregon University
- 50 = University of Oregon
- 90 = Portland State University

Other Public Oregon Institution

- 70 = Oregon Health Sciences University

WICHE Program Partner States

- AK = Alaska
- AZ = Arizona
- CA = California
- CO = Colorado
- HI = Hawaii
- ID = Idaho
- MT = Montana
- NV = Nevada
- NM = New Mexico
- ND = North Dakota
- OR = Oregon -- we don't expect Oregon students to be admitted based on WICHE programs.
- SD = South Dakota
- UT = Utah
- WA = Washington
- WY = Wyoming

Date Modified: May 18, 2011	Max Size: 20	Format: CHAR	Not Null: .	Validation: Table: none

PARTNER_SID *Student Identifier at Partner*

A unique student identifier from the partner institution. Leave this field blank for WICHE programs or if no identifier is available. This record is most useful when the partner is a public Oregon institution. It will allow us to match with partner records.

Many types of identifiers are allowed, however the most useful are types we have in the student warehouse. The type of identifier in this field is determined by the PARTNER_SID_TYPE below. We would prefer to have the partner's MPIDM, but we can use the S_ID (see the STUDENT record definition). In the case of a high school student enter the OR_SSID. Do not enter an SSN.

Date Modified: August 10, 2003	Max Size: 10	Format: CHAR	Not Null: .	Validation: Table: vsid_partner_type

PARTNER_SID_TYPE *Student Identifier at Partner Type*

A code that indicates the type of identifier being supplied in PARTNER_SID.

MPIDM = The MPIDM is being supplied in the same format as STUDENT.MPIDM (typically for an OUS partner institution).

S_ID = A Student ID is being supplied in the same format as STUDENT.S_ID (typically for an OUS partner institution).

OR_SSID = The Oregon Student Record ID is being supplied from an Oregon high school in the same format as STUDENT.OR_SSID..

OTHER = Any other ID

Date Modified: September 30, 2003	Max Size: 5	Format: '</PG>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. PGRM records must be set to '</PG>'.

Date Modified: September 30, 2003

ADV_CR *Advanced Credit*

ADV_CR includes records of all undergraduate students who registered for the submission term and earned advanced credit (e.g., credit by exam, military, CLEP). All records in ADV_CR must have matching MPIDMs in STUDENT.

There is to be no more than one record per Student/Advanced Credit Source combination (1 record per MPIDM, AC_SOURCE).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	63	X	4	‘<AC>’	Record Identifier
MPIDM	64	X	10	Integer	Master PIDM
AC_SOURCE	65	X	3	999	Source of Advanced Credit
AC_HRS	66	X	5	999.9	Advanced Credit Hours
EOR	67	X	5	‘</AC>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<AC>'	Not Null: X	Validation: Constant

RTYPE — *Record Identifier*

This field signifies the beginning of the record. ADV_CR records must be set to '<AC>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: February 24, 2005	Max Size: 3	Format: 999	Not Null: X	Validation: Table: vac_source

AC_SOURCE

Source of Advanced Credit

001 = AP

002 = CLEP

003 = By exam

004 = Experience

005 = Military experience/coursework

006 = Pre-admitted credit (credit earned before admission to the institution)

007 = Credit from unaccredited schools

008 = American Council on Education (ACE) credit

009 = Non-collegiate instruction (other than the military)

010 = College high

999 = Other advanced credit

Date Modified: September 30, 2003	Max Size: 5	Format: 999.9	Not Null: X	Validation: Algorithm

AC_HRS

Advanced Credit Hours

The number of credit hours that were completed via the AC_SOURCE.

Date Modified: September 30, 2003	Max Size: 5	Format: '</AC>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. ADV_CR records must be set to '</AC'.

Date Modified: September 30, 2003

HS_SUBJ *High School Subject*

HS_SUBJ includes a record for each of the student's subject requirements completed in high school that qualify as units to satisfy the OUS subject-area requirement for admission. All records in HS_SUBJ should have matching MPIDMs in STUDENT.

There is to be no more than one record per Student/Subject combination (1 record per MPIDM, HS_SUBJ).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	71	X	4	‘<HS>’	Record Identifier
MPIDM	72	X	10	Integer	Master PIDM
HS_SUBJ	73	X	6	CHAR	High School Subject Requirement
HS_SUBJ_YRS	74	X	5	99.99	High School Requirement, Years Earned
EOR	75	X	5	‘</HS>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<HS>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. HS_SUBJ records must be set to '<HS>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: September 30, 2003	Max Size: 6	Format: CHAR	Not Null: X	Validation: vhs_subj

HS_SUBJ *High School Subject Requirement*

The high school subjects required for freshman admission. There will be only one record for each subject requirement per student.

ENGL	=	English
MATH	=	Mathematics
SCI	=	Science
SOC	=	Social Studies
SOCGS	=	Social Studies – Global Studies
SOCUS	=	Social Studies – US History
SPELEC	=	Electives
FL	=	Foreign Language*

* FL units should not be counted in SPELEC.

Date Modified: September 30, 2003	Max Size: 5	Format: 99.99	Not Null: X	Validation: Algorithm

HS_SUBJ_YRS

High School Requirement, Years Earned

The total number of high school years completed in each of the subject areas reported in HS_SUBJ.

Date Modified: September 30, 2003	Max Size: 5	Format: '</HS>'	Not Null: X	Validation: Constant

EOR *End-of-Record Mark*

This field signifies the end of the record. HS_SUBJ records must be set to '</HS>'.

Date Modified: September 30, 2003

PRIOR_COLL *Prior College*

PRIOR_COLL contains records for all postsecondary institutions attended by each student.

There is to be no more than one record per Student/Prior College/Degree combination (1 record per MPIDM, PRIOR_COLL, DEGREE).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	79	X	4	‘<PC>’	Record Identifier
MPIDM	80	X	10	Integer	Master PIDM
PRIOR_COLL	81	X	6	CHAR	Prior College
DEGREE	82	.	6	CHAR	Prior College Degree
ACAT	83	X	2	CHAR	Prior College Award Category
ATTEND_TO	84	.	8	mmddyyyy	Attend To Date
HRS_TRANS	85	.	6	999.99	Transfer Hours
GPA_TRANS	86	.	4	9.99	Transfer GPA
EOR	87	X	5	‘</PC>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<PC>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. PRIOR_COLL records must be set to '<PC>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: June 28, 2011	Max Size: 6	Format: CHAR	Not Null: X	Validation: Table: vopeid

PRIOR_COLL

Prior College

The first six characters of the institution OPEID of the prior college that the student attended. In most cases this will be the same as the FICE code.

For foreign colleges/universities, use a code of '999999'.

For those not having an OPEID, use a code of 'XXXXXX'.

Do not include tests or advanced credit (AP, CLEP, etc.) in PRIOR_COLL. Those should be reported in the appropriate tables (TEST, ADV_CR, etc.).

Date Modified: September 30, 2003	Max Size: 6	Format: CHAR	Not Null: .	Validation: None

DEGREE

Prior College Degree

The degree (if any) earned from the prior college identified by PRIOR_COLL.

Use ‘AAOT’ to identify students that are processed under the Oregon Block Transfer agreement with Oregon community colleges. The AAOT is an Associates Degree and should have the corresponding ACAT code.

Date Modified: March 16, 2007	Max Size: 2	Format: CHAR	Not Null: X	Validation: Table: vacat

ACAT — *Prior College Award Category*

This code identifies the type of award from the prior college recorded by DEGREE. Enter a 99 when there is no award or it is unknown if there was an award.

21 = Postsec. Cert/Dipl. less than 1 year

22 = Postsec. Cert/Dipl. greater than 1 and less than 4 yr.

23 = Associate Degree

24 = Baccalaureate Degree

25 = Teacher Education Certificate

31 = First-Professional Degree

32 = Post-Professional Degree

41 = Postbaccalaureate Certificate

42 = Masters Degree

43 = Post-Masters Certificate

44 = Doctoral Degree

45 = Post-Doctoral Degree

50 = Non-formal Award

70 = Oregon Transfer Module

90 = Any other Award or Degree

99 = None or Unknown.

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: .	Validation: None

ATTEND_TO

Attend To Date

The last date of attendance at the prior college. If unknown leave null.

Date Modified: May 1, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: None

HRS_TRANS

Transfer Hours

The number of transfer hours accepted from the prior college.

Date Modified: September 30, 2003	Max Size: 4	Format: 9.99	Not Null: .	Validation: None

GPA_TRANS

Transfer GPA

The GPA of HRS_TRANS from the prior college.

Date Modified: September 30, 2003	Max Size: 5	Format: '</PC>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. All PRIOR_COLL records must be set to '</PC>'.

Date Modified: September 30, 2003

SPORT *Sport*

SPORT consists of records for each intercollegiate student athlete enrolled during the submission term. Student athletes who red-shirt must be included. All records in SPORT must have matching MPIDM's in STUDENT.

There is to be no more than one record per Student/Sport combination (1 record per MPIDM, SPORT).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	91	X	4	'<SP>'	Record Identifier
MPIDM	92	X	10	Integer	Master PIDM
SPORT	93	X	5	CHAR	Sport Code
AID_IND	94	X	1	CHAR	Athletic Aid Indicator
EOR	95	X	5	'</SP>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<SP>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. SPORT records must be set to '<SP>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: May 20, 2009	Max Size: 5	Format: CHAR	Not Null: X	Validation: vsport

SPORT

Sport Code

A code identifying the intercollegiate sport in which the student participates.

Men's Sports

MASKI	=	Alpine Skiing
MBASE	=	Baseball
MBB	=	Basketball
MCREW	=	Crew, Men and Mixed
MXC	=	Cross Country
MFB	=	Football
MGOLF	=	Golf
MGYM	=	Gymnastics
MNSKI	=	Nordic Skiing
MROD	=	Rodeo
MSKI	=	Skiing
MSOCC	=	Soccer
MTENN	=	Tennis
MTRK	=	Track
MTRKI	=	Track, Indoor
MTRKO	=	Track, Outdoor
MWRES	=	Wrestling

Women's Sports

WASKI	=	Alpine Skiing
WBB	=	Basketball
WCREW	=	Crew
WXC	=	Cross Country
WGOLF	=	Golf
WGYM	=	Gymnastics
WLCRS	=	Lacrosse
WNSKI	=	Nordic Skiing
WROD	=	Rodeo
WSKI	=	Skiing
WSOCC	=	Soccer
WSOFT	=	Softball
WSWIM	=	Swimming
WSTNT	=	Team Stunts and Gymnastics
WTENN	=	Tennis
WTRK	=	Track
WTRKI	=	Track, Indoor
WTRKO	=	Track, Outdoor
WVB	=	Volleyball

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: Y or N

AID_IND — *Athletic Aid Indicator*

For the purposes of federal reporting, financial aid is considered athletic aid if a student must participate in an intercollegiate sport to receive the aid.

Y = received athletic aid

N = did not receive athletic aid

Date Modified: September 30, 2003	Max Size: 5	Format: '</SP>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. SPORT records must be set to '</SP>'.

Date Modified: June 4, 2010

STAFF_BENEFIT *Staff Benefit*

STAFF_BENEFIT contains a record for each student who has enrolled for courses under the staff fee benefits program during the submission term.

When there is a STAFF_BENEFIT, STUDENT.SPEC_PGRM should be set to EMP or EMPD as appropriate.

Do not include student teacher supervisors who pay reduced tuition.

All MPIDMs in STAFF_BENEFIT must have matching MPIDMs in STUDENT.

There is to be no more than one record per Student/Employee combination (1 record per MPIDM, EMP_ID).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	99	X	4	'<SB>'	Record Identifier
MPIDM	100	X	10	Integer	Master PIDM of the STUDENT
EMP_ID	101	X	9	CHAR	Employee ID
EMP_LNAME	101	X	60	CHAR	Employee Last Name
EMP_FNAME	101	.	15	CHAR	Employee First Name
EMP_MNAME	101	.	15	CHAR	Employee Middle Name
EMP_INST	102	X	2	CHAR	Employee Institution
RELATION	103	X	1	CHAR	Relationship Code
EOR	104	X	5	'</SB>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<SB>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. STAFF_BENEFIT records must be set to '<SB>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM of the STUDENT

A unique person identifier for the student receiving the benefit consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: June 4, 2010	Max Size: 9	Format: CHAR	Not Null: X	Validation: Algorithm

EMP_ID

Employee ID

The Employee ID of the employee whose staff fee privileges are being used. (MPIDM identifies the student who is using the staff fee privileges.) This field will be validated against the HR database to accept only valid Employee IDs.

Usage: This field is required to link with HR information which may be located at another institution.

Date Modified: September 30, 2003	Max Size: 60	Format: CHAR	Not Null: X	Validation: None

EMP_LNAME

Employee Last Name

Last name of the employee eligible for the staff fee privileges used by the student identified by MPIDM.

Date Modified: September 30, 2003	Max Size: 15	Format: CHAR	Not Null: .	Validation: None

EMP_FNAME

Employee First Name

First name of the employee eligible for the staff fee privileges used by the student identified by MPIDM.

Date Modified: September 30, 2003	Max Size: 15	Format: CHAR	Not Null: .	Validation: None

EMP_MNAME

Employee Middle Name

Middle name of the employee eligible for the staff fee privileges used by the student identified by MPIDM.

Date Modified: September 30, 2003	Max Size: 2	Format: CHAR	Not Null: X	Validation: vinst

EMP_INST

Employee Institution

A number designating the institution where the person identified by EMP_SSN is employed.

10 = Eastern Oregon University

18 = Oregon Institute of Technology

20 = Western Oregon University

30 = Oregon State University

31 = OSU -- Cascades Campus

34 = OSU Extension Service

35 = Agricultural Experiment Station

37 = Forest Research Laboratory

40 = Southern Oregon University

50 = University of Oregon

70 = Oregon Health Sciences University

80 = Oregon University System

90 = Portland State University

Date Modified: April 5, 2007	Max Size: 1	Format: CHAR	Not Null: X	Validation: vrelation

RELATION *Relationship Code*

A code describing the relationship of the student enrolled under the staff fee program (identified by MPIDM) to the employee eligible under the staff fee program (identified by EMP_SSN).

0 = self

1 = spouse

2 = domestic partner

3 = dependent child

4 = Dependent of domestic partner

Date Modified: September 30, 2003	Max Size: 5	Format: '</SB>'	Not Null: X	Validation: Constant

EOR *End-of-Record Mark*

This field signifies the end of the record. STAFF_BENEFIT records must be set to '</SB>'.

Date Modified: September 30, 2003

TEST *Test*

TEST contains test information for students enrolled during the submission term.*

All records in TEST must have matching MPIDMs in STUDENT.

There is to be no more than one record per Student/Test/Test Date combination (1 record per MPIDM, TEST, TEST_DATE).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

* PASS (Proficiency-based Admissions Standards System) scores will be reported in the PASS records, not in the TEST records. See PASS record section.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	107	X	4	‘<TE>’	Record Identifier
MPIDM	108	X	10	Integer	Master PIDM
TEST	109	X	10	CHAR	Test Code
TEST_DATE	110	X	8	mmddyyyy	Test Date
SCORE	111	X	10	Number	Test Score
EOR	112	X	5	‘</TE>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<TE>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. TEST records must be set to '<TE>'

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: August 16, 2011	Max Size: 10	Format: CHAR	Not Null: X	Validation: Table: vtest

TEST *Test Code*

This column identifies the test score code associated with tests (e.g., SAT, ACT) used to qualify students for school admissions or establish related qualifications.

High School Proficiency Tests (GED, ACT, SAT, SAT II)

- GED = General Educational Development
- SATM = Scholastic Aptitude Test – Math[1]
- SATV = Scholastic Aptitude Test – Verbal
- SATW = Scholastic Aptitude Test – Writing
- S2LI = SAT II - Literature Subject Test
- S2WR = SAT II - Writing Subject Test
- S2US = SAT II - United States History Subject Test
- S2WH = SAT II - World History Subject Test
- S2M1 = SAT II - Mathematics Level IC Subject Test (with calculator)
- S2M2 = SAT II - Mathematics Level IIC Subject Test (with calculator)
- S2BI = SAT II - Biology E/M (Ecological/Molecular) Subject Test
- S2CH = SAT II - Chemistry Subject Test
- S2PH = SAT II - Physics Subject Test
- S2FR = SAT II - French Subject Test (Reading Only)
- S2GR = SAT II - German Subject Test (Reading Only)
- S2HR = SAT II - Modern Hebrew Subject Test (Reading Only)
- S2IR = SAT II - Italian Subject Test (Reading Only)
- S2LR = SAT II - Latin Subject Test (Reading Only)
- S2SR = SAT II - Spanish Subject Test (Reading Only)
- S2CL = SAT II - Chinese Subject Test with Listening
- S2FL = SAT II - French Subject Test with Listening
- S2GL = SAT II - German Subject Test with Listening
- S2JL = SAT II - Japanese Subject Test with Listening
- S2KL = SAT II - Korean Subject Test with Listening
- S2SL = SAT II - Spanish Subject Test with Listening
- S2EL = SAT II - English Language Proficiency Test (ELPT)
- ACTC = American College Testing Assessment – Enhanced Composite[2]
- ACTE = American College Testing Assessment – Enhanced English
- ACTM = American College Testing Assessment – Enhanced Mathematics
- ACTR = American College Testing Assessment – Reading
- ACTW = American College Testing Assessment – Writing
- ACTS = American College Testing Assessment – Science

English Proficiency Tests

- TSWE = Test of Standard Written English
- TOEFP = Test of English as a Foreign Language Paper
- TOEFC = Test of English as a Foreign Language Computer
- TOEFI = Test of English as a Foreign Language Internet
- ELS = ELS Language Centers Pre-Arrival Test
- IELT = International English Language Testing System

Graduate/Professional test (may add GRE subjects later):

- GREW = Graduate Record Exam GRE Writing
- GREV = Graduate Record Exam GRE Verbal
- GREQ = Graduate Record Exam GRE Quantitative
- GMATT = Graduate Management Admission Test GMAT Total
- GMATV = Graduate Management Admission Test GMAT Verbal
- GMATW = Graduate Management Admission Test GMAT Writing
- GMATQ = Graduate Management Admission Test GMAT Quantitative
- LSAT = Law School Admission Test LSAT Total

Continued on the next page...

Continued from the previous page...

Advanced Placement Tests (AP)

APELA	=	AP English Language and Composition
APELI	=	AP English Literature and Composition[1]
APENV	=	AP Environmental Science
APCL	=	AP Chinese Language[1]
APFLA	=	AP French Language[1]
APFLI	=	AP French Literature
APGLA	=	AP German Language[1]
APGL	=	AP German Literature
APIL	=	AP Italian Language[1]
APJL	=	AP Japanese Language[1]
APRU	=	AP Russian Language
APLVI	=	AP Latin Virgil
APLLI	=	AP Latin Literature[1]
APSLA	=	AP Spanish Language
APSLI	=	AP Spanish Literature[1]
APGCO	=	AP Government (Comparative)
APGUS	=	AP Government (U.S.)[1]
APHEU	=	AP History (European)
APHUS	=	AP History (U.S.)[1]
APHGE	=	AP Human Geography
APEMA	=	AP Macro Economics[1]
APEMI	=	AP Micro Economics
APPSY	=	AP Psychology[1]
APBIO	=	AP Biology
APCAB	=	AP Calculus AB[1]
APCBC	=	AP Calculus BC
APM4	=	AP Calculus BC with AB
APCHE	=	AP Chemistry[1]
APCSA	=	AP Computer Science A
APCSB	=	AP Computer Science AB[1]
APPHB	=	AP Physics B
APPCE	=	AP Physics C - Electricity and Magnetism[1]
APPCM	=	AP Physics C - Mechanics
APSTA	=	AP Statistics[1]
APHWO	=	AP History (World)
APAHI	=	AP Art - History[1]
APAGE	=	AP Art - General[1]
APAST	=	AP Art - Studio
AP2D	=	AP Studio 2D Design
AP3D	=	AP Studio 3D Design
APDR	=	AP Studio Drawing
APMTH	=	AP Music Theory
APMA	=	AP Music Aural
APMN	=	AP Music Nonaural

International Baccalaureate Tests (IB)

IBANT	=	IB Anthropology
IBART	=	IB Art[1]
IBBIO	=	IB Biology
IBBUS	=	IB Business[1]
IBCHE	=	IB Chemistry
IBCSC	=	IB Computer Science[1]
IBECO	=	IB Economics
IBENV	=	IB Environmental Systems and Societies[1]
IBGEO	=	IB Geography
IBHAF	=	IB History: Africa[1]
IBHAM	=	IB History: Americas
IBHME	=	IB History: Asia/M.E.[1]
IBHAS	=	IB History: Asia/OCE
IBHEU	=	IB History: Europe[1]
IBHIS	=	IB History
IBLA1	=	IB Language A1 (English)[1]
IBLA2	=	IB Language A2: 2nd Lang Competency
IBCHI	=	IB Chinese[1]
IBFIL	=	IB Film
IBFRA	=	IB French AB[1]
IBGEA	=	IB German AB
IBITG	=	IB Info and Tech in a Global Society[1]
IBIHI	=	IB Islamic History
IBJAA	=	IB Japanese AB[1]
IBMAB	=	IB Mandarin B
IBSPA	=	IB Spanish AB[1]
IBSWA	=	IB Swedish AB
IBMST	=	IB Math Studies[1]
IBFMA	=	IB Further Mathematics
IBMUS	=	IB Music (Solo, Group, or Competition)[1]
IBPHI	=	IB Philosophy
IBPHY	=	IB Physics[1]
IBSAN	=	IB Social Anthropology
IBTAR	=	IB Theater Arts
IBVAR	=	IB Visual Arts[1]
IBWRE	=	IB World Religions
IBSEH	=	IB Sports, Excercise, Health[1]
IBDAN	=	IB Dance
IBAR	=	IB Arabic
IBDH	=	IB Danish
IBHN	=	IB Hindi
IBII	=	IB Italian
IBPO	=	IB Portuguese
IBPC	=	IB Psychology

[1] SAT scores should be re-centered.

[2] Standard ACT scores received prior to implementation of the “enhanced” test must be converted to the “enhanced” scale.

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: X	Validation: Valid date

TEST_DATE

Test Date

The date the test was administered.

Note: To be a valid SAT or ACT all parts of the test must have a record with the same test date. In other words, to be a valid ACT test there must be a record for ACTC, ACTE, ACTM , ACTR, and ACTW with the same TEST_DATE.

Date Modified: December 6, 2003	Max Size: 10	Format: Number	Not Null: X	Validation: Algorithm

SCORE

Test Score

This column identifies the test score of the test identified by TEST. Valid ranges are as follows:

SATM = 200 to 800

SATV = 200 to 800

SATW = 200 to 800

TSWE = 20 to 60

TOEFP = 310 to 677

TOEFC = 40 to 300

TOEFI = 0 to 120

GED = 200 to 800

ACTC = 01 to 36

ACTE = 01 to 36

ACTM = 01 to 36

SAT II = 200 to 800

S2EL = 901 to 999

(Other ranges as defined by the particular test)

Date Modified: September 30, 2003	Max Size: 5	Format: '</TE>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. TEST records must be set to '</TE>'.

Date Modified: September 30, 2003

PASS

PASS Test

PASS records contain Proficiency-based Admissions Standards System (PASS) scores and information for undergraduate students enrolled during the submission term.

All records in PASS must have matching MPIDMs in STUDENT.

There is to be no more than one record per Student/Pass Test/Test Date combination (1 record per MPIDM, PASS_TEST, TEST_DATE).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	115	X	4	‘<PA>’	Record Identifier
MPIDM	116	X	10	Integer	Master PIDM
PASS_TEST	117	X	4	CHAR	PASS Test Code
TEST_DATE	118	X	8	mmddyyyy	PASS Test Date
RAW_SCORE	119	.	3	999	PASS Test Raw Score
PLG_SCORE	120	X	5	CHAR	PASS Test Score
ASSESS_MTHD	121	X	10	CHAR	Assessment Method
EOR	122	X	5	‘</PA>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<PA>'	Not Null: X	Validation: Constant

RTYPE — *Record Identifier*

This field signifies the beginning of the record. PASS records must be set to '<PA>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: September 20, 2004	Max Size: 4	Format: CHAR	Not Null: X	Validation: Table: vpass_test

PASS_TEST

PASS Test Code

Identifies the test score code associated with PASS tests.

EA = PASS - English A

EB = PASS - English B

EC = PASS - English C

ED = PASS - English D

EE = PASS - English E

EF = PASS - English F

MA = PASS - Math A

MB = PASS - Math B

MC = PASS - Math C

MD = PASS - Math D

ME = PASS - Math E

MF = PASS - Math F

MG = PASS - Math G

SA = PASS - Science A

SB = PASS - Science B

SC = PASS - Science C

SD = PASS - Science D

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: X	Validation: Valid date

TEST_DATE

PASS Test Date

The date the test was given.

Date Modified: September 30, 2003	Max Size: 3	Format: 999	Not Null: .	Validation: Algorithm

RAW_SCORE

PASS Test Raw Score

The raw test score of the PASS test identified by TEST.

Date Modified: September 30, 2003	Max Size: 5	Format: CHAR	Not Null: X	Validation: Table: vpass_score

PLG_SCORE

PASS Test Score

The PLG (Performance Level for Grade) test score of PASS test identified by PASS_TEST.

E = Exemplary

H = Highly Proficient

M = Meets

W = Working Toward

Date Modified: September 30, 2003	Max Size: 10	Format: CHAR	Not Null: X	Validation: Table: vpass_assess

ASSESS_MTHD *Assessment Method*

The PASS assessment method.

English Assessment

PTV	=	PASS Teacher Verification
SATII-W	=	SAT II Writing
SATII-CL	=	SAT II Comparative Literature
AP-ELC	=	AP English Literature/Composition
IB-EA1	=	IB English A1

Math Assessment

PTV	=	PASS Teacher Verification
OSA-MMC	=	Oregon Statewide Assessment – Math Multiple Choice
SATII-MIC	=	SAT II Math I/Calculator
SATII-ML1	=	SAT II Math Level 1
SATII-ML2	=	SAT II Math Level 2
ACT-M	=	ACT Math
IB-HM	=	IB Higher Math
IB-MM	=	IB Math Methods
IB-MS	=	IB Math Studies
AP-ST	=	AP Statistics
AP-MCAB	=	AP Math/Calculus AB
AP-MCBC	=	AP Math/Calculus BC

Science Assessment

PTV	=	PASS Teacher Verification
OSA-SMC	=	Oregon Satewide Assessment – Science Multiple Choice
SATII-B	=	SAT II Biology
SATII-CH	=	SAT II Chemistry
SATII-P	=	SAT II Physics
IB-S	=	IB Science
AP-B	=	AP Biology
AP-CH	=	AP Chemistry
AP-PB	=	AP Physics B

Date Modified: September 30, 2003	Max Size: 5	Format: '</PA>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. PASS records must be set to '</PA>'.

Date Modified: June 4, 2010

FINAID *Financial Aid*

FINAID contains records for students with financial aid data (those who were offered, accepted, or received financial aid in the academic year). It contains a record for any student with financial aid data who was enrolled during the term (even if no dollars were disbursed) or who received a disbursement during the term (even if the student was not enrolled).

There is to be no more than one record per student per aid year (1 record per MPIDM, AID_YEAR). In the summer term, there will be two records for a single student if a student has aid records in FINAID_CAT for more than one AID_YEAR. This happens when a student receives a summer Pell award that is based on a different FAFSA from the rest of the student's summer aid.

Collected for 4th week fall and the Financial Aid EOY submission.

NOTES: For the 4th week fall submission, we really only want enrolled students, but will accept a file containing non-enrolled students. For the EOY Financial Aid Submission, records should be submitted for each term of the previous year's aid (including semesters). Remember that any non-enrolled students that are being included in the submission will need STUDENT and RACE_ ETHNICITY records sent as well.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	125	X	4	'<FA>'	Record Identifier
MPIDM	126	X	10	Integer	Master PIDM
AID_YEAR	127	X	6	Integer	FAFSA Aid Year
SUMMER_IND	127	X	1	L or T	Leading or Trailing Summer Indicator
FAFSA_STATUS	127	X	1	Char	FAFSA Status Indicator
S_MAR_STAT	128	.	1	CHAR	FAFSA Student's Marital Status
S_VET	128	.	1	CHAR	FAFSA Student Veteran Flag
TOTAL_FAM_INCOME	128	.	7	9999999	FAFSA Total Family Income
S_AGI	128	.	6	999999	FAFSA Student+Spouse Adj. Gross Inc.
S_WAGES	128	.	6	999999	FAFSA Student+Spouse Wages
S_UNTAXED_INCA	128	.	5	99999	FAFSA Student+Spouse Untaxed Inc.A
S_UNTAXED_INCB	129	.	5	99999	FAFSA Student+Spouse Untaxed Inc.B
S_INCOME_ADJUST	129	.	5	99999	FAFSA Student+Spouse Adj. to Income
S_NETWORTH	129	.	7	9999999	FAFSA Student+Spouse Net Worth
S_DEPEND	129	.	1	Y or N	FAFSA Student's Dependency Status
S_HOUSEHOLD_SIZE	129	.	2	99	FAFSA Student's Household Size
DAD_ED_LVL	130	.	1	1, 2, 3, or 4	FAFSA Father's Educational Level
MOM_ED_LVL	130	.	1	1, 2, 3, or 4	FAFSA Mother's Educational Level
P_AGI	130	.	6	999999	FAFSA Parents' Adj. Gross Income
P_WAGES	130	.	7	9999999	FAFSA Parents' Wages
P_UNTAXED_INCA	131	.	5	99999	FAFSA Parents' Untaxed Income A
P_UNTAXED_INCB	131	.	5	99999	FAFSA Parents' Untaxed Income B
P_INCOME_ADJUST	131	.	5	99999	FAFSA Parents' Adjustments to Income
P_NETWORTH	131	.	7	9999999	FAFSA Parents' Net Worth
P_HOUSEHOLD_SIZE	131	.	2	99	FAFSA Parents' Household Size
LIVING_ARRANGEMENT	132	.	1	9	Student's Living Arrangement
EFC	132	.	6	999999	Expected Family Contribution
COST_OF_ATTENDANCE	132	.	6	999999	Cost of Attendance
COA_BASIS	132	.	1	1, 2, 3, or 4	Cost of Attendance Basis
LESS_THAN_THREE_TERMS	132	.	1	Y or N	Less Than Three Terms?
MET_PRIORITY_DATE	133	.	1	Y or N	Met Priority Date?
EOR	134	X	5	'</FA>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<FA>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. FINAID records must be set to '<FA>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: June 4, 2010	Max Size: 6	Format: Integer	Not Null: X	Validation: vacyr

AID_YEAR

FAFSA Aid Year

A code of the FAFSA aid year, coded 'YYYYNN'. Example: the 2003-2004 Aid Year is coded as '200304'.

Date Modified: September 30, 2003	Max Size: 1	Format: L or T	Not Null: X	Validation: L or T

SUMMER_IND

Leading or Trailing Summer Indicator

L = The AID_YEAR includes the leading summer (summer is the first term of the aid year).

T = The AID_YEAR includes the trailing summer (summer is the last term of the aid year).

Date Modified: June 4, 2010	Max Size: 1	Format: Char	Not Null: X	Validation: None

FAFSA_STATUS

FAFSA Status Indicator

A flag which identifies whether the student has a valid FAFSA on file for the AID_YEAR of the record.

N = No FAFSA on file for the aid year of the record.

I = FAFSA on file for the aid year, but data or signatures are incomplete.

Y = Valid FAFSA on file for the aid year. Includes all signatures and required data.

Date Modified: November 5, 2010	Max Size: 1	Format: CHAR	Not Null: .	Validation: Table: vfamarstat

S_MAR_STAT — *FAFSA Student's Marital Status*

The FAFSA student marital status.

1 = single (note: Prior to Fall 2010 a value of 1 included divorced or widowed)

2 = married

3 = separated

4 = divorced or widowed

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: .	Validation: Y or N

S_VET — *FAFSA Student Veteran Flag*

The student's veteran status.

Y = a veteran of the U.S. Armed Forces

N = not a veteran of the U.S. Armed Forces

Date Modified: March 14, 2008	Max Size: 7	Format: 9999999	Not Null: .	Validation: None

TOTAL_FAM_INCOME — *FAFSA Total Family Income*

The student's total family income as calculated from the FAFSA. This should be the FISAP Total Income (FTI), one of the intermediate computed values on the Student Aid Record (SAR) or ISIR (Institutional Student Information Record). For dependent students, FTI is the sum of Total Income (TI) and Student's Total Income (STI). For independent students, the FTI will equal the TI.

Date Modified: March 14, 2008	Max Size: 6	Format: 999999	Not Null: .	Validation: None

S_AGI — *FAFSA Student+Spouse Adj. Gross Inc.*

The student's adjusted gross income as reported on the FAFSA (as reported on the FAFSA, this figure includes the spouse's income).

Date Modified: March 14, 2008	Max Size: 6	Format: 999999	Not Null: .	Validation: None

S_WAGES — *FAFSA Student+Spouse Wages*

The student's wages as reported on the FAFSA (as reported on the FAFSA, this figure includes the spouse's income).

Date Modified: March 14, 2008	Max Size: 5	Format: 99999	Not Null: .	Validation: None

S_UNTAXED_INCA — *FAFSA Student+Spouse Untaxed Inc.A*

The student's untaxed income as reported on the FAFSA (as reported on the FAFSA, this figure includes the spouse's income). Includes earned income credit, additional child tax credit, welfare benefits, and social security benefits.

Date Modified: March 14, 2007	Max Size: 5	Format: 99999	Not Null: .	Validation: None

S_UNTAXED_INCB

FAFSA Student+Spouse Untaxed Inc.B

The student's untaxed income as reported on the FAFSA (as reported on the FAFSA, this figure includes the spouse's income). Includes payments to tax deferred pension and savings plans, IRA and similar deductions, child support excluding foster care, tax exempt interest income, income exclusion, untaxed portions of IRA distributions, untaxed portions of pensions, credit for federal tax on special fuels, living allowances to military, veterans' noneducation benefits, and other untaxed income not reported elsewhere.

Date Modified: March 14, 2007	Max Size: 5	Format: 99999	Not Null: .	Validation: None

S_INCOME_ADJUST

FAFSA Student+Spouse Adj. to Income

The student's adjustments to income as reported on the FAFSA (as reported on the FAFSA, this figure includes the spouse's income). Includes education credits, child support from divorce or separation, taxable earnings from federal work study, and grant and scholarship aid reported to the IRS.

Date Modified: September 30, 2003	Max Size: 7	Format: 9999999	Not Null: .	Validation: None

S_NETWORTH

FAFSA Student+Spouse Net Worth

The student's net worth as reported on the FAFSA (as reported on the FAFSA, this figure includes the spouse's income).

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: .	Validation: Y or N

S_DEPEND

FAFSA Student's Dependency Status

The student's dependency status as reported on the FAFSA.

Y = dependent

N = independent

Date Modified: September 24, 2004	Max Size: 2	Format: 99	Not Null: .	Validation: None

S_HOUSEHOLD_SIZE

FAFSA Student's Household Size

The student's household size as reported on the FAFSA.

Date Modified: September 30, 2003	Max Size: 1	Format: 1, 2, 3, or 4	Not Null: .	Validation: Table: vfaedlvl

DAD_ED_LVL

FAFSA Father's Educational Level

The father's highest educational level as reported on the FAFSA.

1 = middle school/junior high

2 = high school

3 = college or beyond

4 = other/unknown

Date Modified: September 30, 2003	Max Size: 1	Format: 1, 2, 3, or 4	Not Null: .	Validation: Table: vfaedlvl

MOM_ED_LVL

FAFSA Mother's Educational Level

The mother's highest educational level as reported on the FAFSA.

1 = middle school/junior high

2 = high school

3 = college or beyond

4 = other/unknown

Date Modified: March 14, 2008	Max Size: 6	Format: 999999	Not Null: .	Validation: None

P_AGI

FAFSA Parents' Adj. Gross Income

Both parents' adjusted growth income as reported on the FAFSA.

Date Modified: March 14, 2008	Max Size: 7	Format: 9999999	Not Null: .	Validation: None

P_WAGES

FAFSA Parents' Wages

Both parents' wages as reported on the FAFSA.

Date Modified: March 14, 2008	Max Size: 5	Format: 99999	Not Null: .	Validation: None

P_UNTAXED_INCA

FAFSA Parents' Untaxed Income A

Both parents' untaxed income as reported on the FAFSA. Includes earned income credit, additional child tax credit, welfare benefits, and social security benefits.

Date Modified: March 14, 2007	Max Size: 5	Format: 99999	Not Null: .	Validation: None

P_UNTAXED_INCB

FAFSA Parents' Untaxed Income B

Both parents' untaxed income as reported on the FAFSA. Includes payments to tax deferred pension and savings plans, IRA and similar deductions, child support excluding foster care, tax exempt interest income, income exclusion, untaxed portions of IRA distributions, untaxed portions of pensions, credit for federal tax on special fuels, living allowances to military, veterans' noneducation benefits, and other untaxed income not reported elsewhere.

Date Modified: March 14, 2007	Max Size: 5	Format: 99999	Not Null: .	Validation: None

P_INCOME_ADJUST

FAFSA Parents' Adjustments to Income

Both parents' adjustments to income as reported on the FAFSA. Includes education credits, child support from divorce or separation, taxable earnings from federal work study, and grant and scholarship aid reported to the IRS.

Date Modified: September 30, 2003	Max Size: 7	Format: 9999999	Not Null: .	Validation: None

P_NETWORTH

FAFSA Parents' Net Worth

The parents' net worth as reported on the FAFSA.

Date Modified: September 24, 2004	Max Size: 2	Format: 99	Not Null: .	Validation: None

P_HOUSEHOLD_SIZE

FAFSA Parents' Household Size

The parents' household size as reported on the FAFSA.

Date Modified: August 14, 2009	Max Size: 1	Format: 9	Not Null: .	Validation:

LIVING_ARRANGEMENT *Student's Living Arrangement*

The student's living arrangement used to figure the student's financial aid package. Possible values include:

1 = on campus

2 = off campus with family

3 = off campus not with family

Date Modified: September 24, 2004	Max Size: 6	Format: 999999	Not Null: .	Validation:

EFC *Expected Family Contribution*

The dollar amount of the expected family contribution.

Date Modified: September 24, 2004	Max Size: 6	Format: 999999	Not Null: .	Validation:

COST_OF_ATTENDANCE *Cost of Attendance*

The estimated cost of attendance for the financial aid year. Should be filled in if the student has a valid FAFSA

Date Modified: September 24, 2004	Max Size: 1	Format: 1, 2, 3, or 4	Not Null: .	Validation:

COA_BASIS *Cost of Attendance Basis*

The number of terms the student is expected to attend, on which the cost of attendance is based.

Date Modified: September 24, 2004	Max Size: 1	Format: Y or N	Not Null: .	Validation:

LESS_THAN_THREE_TERMS *Less Than Three Terms?*

Is the student planning on attending less than three terms during the current financial aid year? Y or N. When semester-based, then read as "less than two semesters."

Date Modified: September 24, 2004	Max Size: 1	Format: Y or N	Not Null: .	Validation:

MET_PRIORITY_DATE

Met Priority Date?

Did the student meet the institution's financial aid priority deadline? Y or N.

Date Modified: September 30, 2003	Max Size: 5	Format: '</FA>'	Not Null: X	Validation:

EOR — *End-of-Record Mark*

This field signifies the end of the record. FINAID records must be set to '</FA>'.

Date Modified: June 4, 2010

FINAID_CAT *Financial Aid Category*

FINAID_CAT contains records for students with financial aid data (those who were offered, accepted, or received financial aid in the academic year). It contains records for any student with financial aid data who was enrolled during the term (even if no dollars were disbursed) or who received a disbursement during the term (even if the student was not enrolled).

There is to be no more than one record per Student/ Aid Category per term file (1 record per MPIDM, FAIDCAT).

Do not include any "cancelled" aid, where student was awarded aid but either (1) the student was determined to be ineligible for the aid after it was initially awarded, or (2) the aid became unavailable before it could be disbursed.

Collected for 4th week fall and the Financial Aid EOY submission.

NOTES: For the 4th week fall submission, we really only want enrolled students, but will accept a file containing non-enrolled students. For the EOY Financial Aid Submission, records should be submitted for each term of the previous year's aid (including semesters). Remember that any non-enrolled students that are being included in the submission will need STUDENT and RACE_ ETHNICITY records sent as well.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	137	X	4	'<FC>'	Record Identifier
MPIDM	138	X	10	Integer	Master PIDM
AID_YEAR	138	X	6	Integer	FAFSA Aid Year
FAIDCAT	139	X	4	CHAR	Financial Aid Category
ANNUAL_OFFER_AMT	141	.	5	99999	Annual Offered Amount
ANNUAL_ACCEPT_AMT	141	.	5	99999	Annual Accepted Amount
TERM_PAID_AMT	141	.	5	99999	Term Financial Aid Amount Paid
EOR	142	X	5	'</FC>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<FC>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. FINAID_CAT records must be set to '<FC>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK STUDENT

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be '5000003333'.

Date Modified: June 4, 2010	Max Size: 6	Format: Integer	Not Null: X	Validation: vacyr

AID_YEAR

FAFSA Aid Year

A code indicating the FAFSA aid year associated with the aid, coded 'YYYYNN'. Example: the 2003-2004 Aid Year is coded as '200304'.

For summer federal Pell awards, please use the FAFSA aid year for the EFC which was used in calculating the Pell award. This can be different from the aid year associated with other summer aid received by the student.

At institutions with trailing summer aid, students can pre-earn federal work-study (FWS). When reporting this pre-earned work-study, use the FAFSA aid year associated with the work study. For example, in summer 2004 (the 2003-04 aid year at a trailing summer school), a student can pre-earn their 2004-05 FWS dollars and the AID_YEAR should be reported as 200405.

Note: Remember that a student needs an associated FINAID record for every aid year represented in FINAID_CAT. Students with two different aid years in FINAID_CAT will need a seperate FINAID record for each aid year.

Date Modified: November 5, 2010	Max Size: 4	Format: CHAR	Not Null: X	Validation: vfaidcat

FAIDCAT

Financial Aid Category

Financial aid category*. Categories of aid include loans, grants, scholarships, work-study, and fee remissions. In general, awards within each category are identified according to the source of aid (e.g., federal subsidized loan, Oregon Opportunity Grant). An exception is university/foundation grants or scholarships, which often are funded from the interest earned on privately contributed endowments held by the OUS controller. Strictly speaking, these are state dollars, but, as a practical matter, the funding source is dedicated and the university controls the funds' disbursement, hence their denomination as university/foundation grants or scholarships.

Note that need alone is not always sufficient to distinguish grants from scholarships. Grants are need based; scholarships require that recipients possess specific attributes, including, often, merit, but scholarships may also impose a requirement of need.

Loans

1101 = Federal Subsidized Loan
1201 = Federal Unsubsidized Loan
1202 = Perkins Loan (PERK)
1203 = PLUS Parent Loan
1204 = PLUS Graduate Loan
4201 = Outside Loan
5201 = University/Foundation Loan

Grants

1301 = Supplemental Education Opportunity Grant
1302 = Pell Grant
1303 = Other Federal Grant
1304 = Veterans Administration (VA) Grant
1305 = SMART Grant (Science and Math Access to Retain Talent)
1306 = ACG Grant (Academic Competitiveness Grant)
1307 = TEACH Grant (Teaching Education Assistance for College and Higher Education)
2301 = Oregon Opportunity Grant
2302 = Other State Grant
4301 = Outside Grant
5301 = University/Foundation Grant

Scholarships

4401 = Outside Scholarship
2451 = State Lottery Scholarship Merit
2452 = State Lottery Scholarship Sport
2453 = State Lottery Scholarship Other
5401 = University/Foundation Scholarship

Work Study

1501 = Federal Work-Study
3502 = Institutional Work Study

Continued on the next page...

Continued from the previous page...

Fee Remissions (non-compensation related)

3601 = OUS Educational Diversity Initiative
3602 = International Fee Remission Program
3603 = Cultural Service Program
3604 = International OUS Exchange Program
3605 = International Institution Exchange Program
3606 = Contract and Grant: Academic Year
3607 = Contract and Grant: Summer Session
3609 = OUS Supplemental Tuition Grant
3611 = University of Oregon Law School
3612 = PSU/Washington Merit Fee Remission Program
3614 = Portland Minority Teacher Program
3620 = UO Dean's Scholar (UO only)
3621 = OIT Dean's Scholar (OIT only)
3622 = Voyager Fee Remission
3623 = VQDW Veteran Qualified Dependent Waiver
3624 = Nonresident Veteran Fee Remission (ORS 352.375 according to 2013-14 OUS Fee Book)
Note: HB 2158 has ammended ORS 352.375. See bill for changes.
3625 = Yellow Ribbon Program Fee Remission
3626 = Oregon Opportunity Grant Backfill
3627 = Oregon Foster Youth Tuition and Fee Waiver
3697 = Other need based fee remission
3698 = Other merit based fee remission
3699 = Any other fee remission

Fee Remission (compensation related)

3801 = Graduate Teaching Assistant (GTA), Graduate Teaching Fellowship (GTF), Graduate Research Assistant (GRA), or other Graduate Research Fellowship (GRF). *Includes remission on any regular or differential tuition. Does not include mandatory fees or stipends paid to the student.*

Unknown

4701 = Any Other Aid

Obsolete *FAIDCAT codes (do not use)*

<2401 = State Scholarship>
<3101 = Institutional Subsidized Loan>
<3608 = Western Undergraduate Exchange (WUE)>
<3610 = Nonresident Athlete Fee>
<3613 = Minority Freshman Tuition Waiver Program>
<3615 = Oregon Merit Program>
<3616 = Minority Junior Tuition Waiver Program>
<3617 = WICHE Professional Student Exchange Program (PSEP)>
<3618 = WICHE Western Region Graduate Program (WRGP)>
<3619 = Oregon Laurels Program>

Date Modified: September 24, 2004	Max Size: 5	Format: 99999	Not Null: .	Validation: None

ANNUAL_OFFER_AMT

Annual Offered Amount

Amount of aid offered to this student (or for fee remissions, the amount remitted) for the financial aid year for this financial aid category. Round to the nearest dollar.

Note: For summer Pell awards, offered and accepted amounts should be applied to the FAFSA year of the Pell aid.

Date Modified: August 14, 2009	Max Size: 5	Format: 99999	Not Null: .	Validation: None

ANNUAL_ACCEPT_AMT

Annual Accepted Amount

Amount of aid accepted by the student (or for fee remissions, the amount remitted) for the financial aid year for this financial aid category. Round to the nearest dollar.

Note: For summer Pell awards, offered and accepted amounts should be applied to the FAFSA year of the Pell aid.

Date Modified: September 30, 2003	Max Size: 5	Format: 99999	Not Null: .	Validation: None

TERM_PAID_AMT

Term Financial Aid Amount Paid

Amount of aid disbursed for this student for the submission term for this financial aid category. Round to the nearest dollar.

Date Modified: September 30, 2003	Max Size: 5	Format: '</FC>'	Not Null: X	Validation: Constant

EOR *End-of-Record Mark*

This field signifies the end of the record. FINAID_CAT records must be set to '</FC>'.

Date Modified: September 20, 2004

SECT *Section*

SECT consists of a record for each section offered during the submission term. Every MCRN in REG must have one matching MCRN in SECT.

SECT.MCRN is a primary key for REG, INSTR_ASSIGN, and SECT_MEET records.

There is to be no more than one record per course section (1 record per MCRN).

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	146	X	4	'<SE>'	Record Identifier
MCRN	147	X	7	Integer	Master Course Reference Number
XLIST	147	X	6	CHAR	Crosslist Section Identifier
CRSE_PREFIX	148	X	4	CHAR	Course Prefix
CRSE_NUMB	148	X	5	CHAR	Course Number
SECT_TITLE	148	X	30	CHAR	Section Title
CIP	149	X	6	CHAR	CIP Code
PTRM_START_DATE	150	X	8	mmddyyyy	Part-of-Term Start Date
PTRM_END_DATE	150	X	8	mmddyyyy	Part-of-Term End Date
CAMPUS	151	X	6	CHAR	Campus Code
INSTR_TYPE	152	X	1	CHAR	Instruction Type
DELIV_MTHD	153	X	1	CHAR	Delivery Method
BUDG_SUPPORT	154	X	1	CHAR	Budget Support Code
CREDITS_HIGH	155	X	5	999.9	Maximum possible credit hours
CREDITS_LOW	155	X	5	999.9	Minimum possible credit hours
CREDITS_VARIABLE	155	X	1	CHAR	Variable Credit Flag
EOR	156	X	5	'</SE>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

OUS Calculated Fields

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
TOTAL_ENROLL	156	.	4	9999	Total Enrollment
TOTAL_CR	156	.	8	99999.99	Total Credit

Note: These fields are calculated by OUS and are not part of the submission.

Date Modified: September 30, 2003	Max Size: 4	Format: '<SE>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. SECT records must be set to '<SE>'.

Date Modified: September 30, 2003	Max Size: 7	Format: Integer	Not Null: X	Validation: Submission Primary Key

MCRN

Master Course Reference Number

A unique section identifier consisting of the institution code concatenated with the institution-assigned Banner CRN.

Example: if the institution is OIT and the institution-assigned CRN is 53921, then the MCRN would be '1853921'.

Date Modified: May 23, 2011	Max Size: 6	Format: CHAR	Not Null: X	Validation: Algorithm

XLIST

Crosslist Section Identifier

An identifier for a group of crosslisted courses. If a course is available as two or more sections as identified by MCRN they should have the same crosslisted course identifier. If a course does not have a crosslist identifier please send 'SINGLE'. Examples include courses with undergrad/grad sections (e.g., 405/505), variable credit courses with where different sections are offered for different credit amounts, courses with distance ed/in-class options, etc.

Usage: This field would be used when determining class size. A group of crosslisted courses would be calculated as a single "class".

Date Modified: September 30, 2003	Max Size: 4	Format: CHAR	Not Null: X	Validation: None

CRSE_PREFIX

Course Prefix

The course prefix is the first major identifier for a course. It generally defines the subject field (e.g., ENGL = English, F = Forestry, MKT = Marketing).

Date Modified: September 30, 2003	Max Size: 5	Format: CHAR	Not Null: X	Validation: None

CRSE_NUMB

Course Number

The course number is the second major identifier for a course. For example, '121' is the course number of the writing course, 'WR 121'.

Date Modified: September 30, 2003	Max Size: 30	Format: CHAR	Not Null: X	Validation: None

SECT_TITLE

Section Title

The title of the course, or the title of this particular section of the course.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: X	Validation: Table: vcip00

CIP

CIP Code

A six-character code identifying the content of the section. These codes are listed in the *Classification of Instructional Programs: 2010 Edition* published by the National Center for Education Statistics.

Usage: This field is currently used to calculate funding; therefore, it must always be defined and valid.

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: X	Validation: Algorithm

PTRM_START_DATE

Part-of-Term Start Date

The date of the first day of the part-of-term that the section is in.

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: X	Validation: Algorithm

PTRM_END_DATE

Part-of-Term End Date

The date of the last day of the part-of-term that the section is in.

Date Modified: June 28, 2011	Max Size: 6	Format: CHAR	Not Null: X	Validation: Table: vcampus

CAMPUS

Campus Code

A code identifying the campus or geographical area where the section is being offered. CAMPUS should be submitted as a two-character field with the exception of dual credit which should be sent as six characters.

00 = Main campus
01 = Cascades campus: partnered by EOU
02 = Cascades campus: partnered by OIT
03 = Cascades campus: OSU
04 = Cascades campus: partnered by PSU
05 = Cascades campus: partnered by SOU
06 = Cascades campus: partnered by UO
07 = Cascades campus: partnered by WOU
08 = Agribusiness at EOU
10 = Bend area: Crook, Deschutes (not offered through Cascades campus)
11 = Corvallis area: Benton, Linn
12 = Southwest coast area: Coos, Curry, Douglas, Josephine
13 = Eugene area: Lane
14 = Capital Center in Beaverton
15 = North Central area: Gilliam, Hood River, Jefferson, Morrow, Sherman, Wasco, Wheeler
16 = Klamath Falls: Klamath
17 = Southeast area: Harney, Lake Malheur
18 = Ashland, Medford area: Jackson
19 = Portland Metropolitan area: Clackamas, Multnomah, Washington, Yamhill
20 = OIT Metro
21 = Salem area: Marion, Polk
22 = Northwest coast: Clatsop, Columbia, Lincoln, Tillamook
23 = Northeast area: Baker, Grant, Umatilla, Union, Wallowa
24 = Hatfield Marine Science Center
25 = Central Oregon University Center in Bend
26 = Shanghai, China (PSU)
71 = OHSU Nursing Program
90 = Contiguous states (California, Idaho, Washington)
91 = Other U.S. states or territories (other than Oregon, California, Idaho and Washington)
92 = Foreign country
98 = Virtual campus (web-based)
99 = Unknown

SSNNNN = High school dual credit program. The six-digit CEEB code of the partner high school, where SS is the state code and NNNN identifies the school. These will primarily be Oregon high schools, but we occasionally get high schools from other states as well (California, Washington). If the CEEB code is unknown, but the state is known, use the two-digit state code followed by nines. State codes are as follows: Oregon - ‘38’, California - ‘05’, Washington - ‘48’. For example, code an unknown high school from Oregon as ‘389999’.

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vinstr_type

INSTR_TYPE *Instruction Type*

The type of instruction:

L = Lecture – A course where the primary delivery of instruction is by the instructor's presentation of academic subject matter.

D = Discussion – Those sections associated with a lecture course that are used to facilitate consideration of a question or topic in open and informal discussion/debate.

R = Recitation – A course requiring a public exhibition of acquired skills or knowledge.

B = Laboratory – The part of a course set aside for experimental hands-on observation or practice in a field of study.

S = Seminar – A course for students studying under the direction of an instructor for the purpose of presenting and exchanging scholarly ideas or research findings.

A = Activity – A course or educational procedure designed to stimulate learning via firsthand experience (e.g., reading and conference, athletics, tutorial).

I = Independent or Special Study – A course of organized instruction or research determined solely by a student and the instructor.

N = Individual Research – A course designed for (a) the discovery or creation of new knowledge, art, or scholarly work; and (b) the revision of accepted theories or practical application in a particular subject area (e.g., thesis, dissertations, projects and studios).

P = OUS approved Internship – A course designed for the practical application of academic knowledge and skills that provides occupational exposure to a discipline or profession within a supervised work setting. Approved internships must identify the skill set or outcomes that participants are expected to attain and meet minimum criteria established by OUS. Examples of internship experiences include student teaching, clinical internships, community service learning, and capstones.

E = Other Experiential/Cooperative Education – A course providing supervised training, practical applications, or exposure to a discipline or profession (e.g., internship, externship, practica) other than those approved by OUS.

Date Modified: May 23, 2011	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vdeliv_mthd

DELIV_MTHD *Delivery Method*

The method by which organized instruction is conducted, reflecting educational technology and the use of facilities, materials, and equipment.

D = Distance delivery – Course uses one or more technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor synchronously or asynchronously. Requirements for coming to campus for orientation, testing, or academic support services do not exclude a course from being classified as distance education.

H = Hybrid – A distance delivery course where students have at least one hour of instruction where there is no physical separation from the instructor. Requirements for coming to campus for orientation, testing, or academic support services do not apply towards that one contact hour.

I = In person delivery – Includes any courses which are not distance education or hybrid courses.

Obsolete *DELIV_MTHD codes (do not use)*

<T = Traditional – Non-distance education; i.e. traditional in-person instruction.>

<V = Video-based Learning Courses - Courses that are at least 51% delivered by some form of video-based technology including interactive video networks, satellite networks, cable television, Instructional Television Fixed Services (ITF-S), telecourses and/or videotape to both on- and off-campus students.>

<C = Correspondence – A course covering a designated unit of instruction conducted primarily via correspondence using public or private mail or an e-mail service.>

<U = Computer-based Learning Courses – Courses that are at least 51% delivered by computer-based networks including the Internet, CD-ROMS, and/or LAN/WAN computer networks to both on- and off-campus students.>

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: vbudget_support

BUDG_SUPPORT

Budget Support Code

A code to categorize sections with respect to one of the following budget types:

A = State-Support – Any section not falling into the categories below.

B = Self-Support – Any self-supporting, on- or off-campus section offered by an institution. All remedial sections are self-support except at EOU.

C = Contract – Section offered under contract to a specific organization.

Usage: Used in funding calculations.

Date Modified: May 23, 2011	Max Size: 5	Format: 999.9	Not Null: X	Validation: Algorithm

CREDITS_HIGH

Maximum possible credit hours

The maximum number of credit hours for which a student can enroll in the course. If a course does not have variable credit hours this will equal CREDITS_LOW.

Date Modified: May 23, 2011	Max Size: 5	Format: 999.9	Not Null: X	Validation: Algorithm

CREDITS_LOW

Minimum possible credit hours

The minimum number of credit hours for which a student can enroll in the course. If a course does not have variable credit hours this will equal CREDITS_HIGH.

Date Modified: May 23, 2011	Max Size: 1	Format: CHAR	Not Null: X	Validation: Algorithm

CREDITS_VARIABLE

Variable Credit Flag

A flag to indicate whether students have the option to enrol in the course at different amounts of credit hours. If this flag is set to 'Y' we would expect CREDITS_HIGH to not be equal to CREDITS_LOW.

Y = The course does allow students to enrol for different amounts of credit hours.

N = The course does not allow students to enrol for different amounts of credit hours.

Date Modified: September 30, 2003	Max Size: 5	Format: '</SE>'	Not Null: X	Validation: Constant

EOR — *End-of-Record Mark*

This field signifies the end of the record. SECT records must be set to '</SE>'.

Date Modified: September 30, 2003	Max Size: 4	Format: 9999	Not Null: .	Validation: None

TOTAL_ENROLL — *Total Enrollment*

OUS computed. Not part of submission.

Total enrollment for a section. Calculated by OUS-IR from the REG table.

Date Modified: September 30, 2003	Max Size: 8	Format: 99999.99	Not Null: .	Validation: None

TOTAL_CR — *Total Credit*

OUS computed. Not part of submission.

Total enrolled credit hours for a section. Calculated by OUS-IR from the REG table.

Date Modified: September 30, 2003

INSTR_ASSIGN *Instructor Assignment*

This record contains the instructors of each section offered during the submission term.

All MCRNs in INSTR_ASSIGN should have at least one matching MCRN in a SECTION record.

There is to be no more than one record per Course Section/Instructor combination (1 record per MCRN, MPIDM).

The sum of PCT_INSTRUCT for a given MCRN should equal 100%.

Only one INSTR_ASSIGN.PRIMARY_IND should be set to ‘Y’.

Collected for end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	157	X	4	'<IA>'	Record Identifier
MCRN	158	X	7	Integer	Master Course Reference Number
MPIDM	159	X	10	Integer	Instructor Master PIDM
SSN	160	X	9	CHAR	Instructor SSN
LNAME	160	X	60	CHAR	Instructor Last Name
FNAME	160	.	15	CHAR	Instructor First Name
MNAME	160	.	15	CHAR	Instructor Middle Name
PCT_INSTRUCT	161	.	3	Integer	Percent of Instruction
PRIMARY_IND	161	.	1	Y or N	Primary Instructor Flag
EOR	162	X	5	'</IA>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<IA>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. INSTR_ASSIGN records must be set to '<IA>'.

Date Modified: September 30, 2003	Max Size: 7	Format: Integer	Not Null: X	Validation: FK SECT

MCRN

Master Course Reference Number

A unique section identifier consisting of the institution code concatenated with the institution-assigned Banner CRN.

Example: if the institution is OIT and the institution-assigned CRN is 53921, then the MCRN would be ‘1853921’.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: FK INSTRUCTOR (not implemented)

MPIDM

Instructor Master PIDM

A unique person identifier of the instructor consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: September 30, 2003	Max Size: 9	Format: CHAR	Not Null: X	Validation: Algorithm

SSN

Instructor SSN

The Social Security Number of the instructor. This field will be validated against an algorithm that accepts only valid Social Security Numbers. Do not send invalid SSN's or generated ID's in this field.

The SSN should be left padded with zeros and contain only integers (do not include dashes "-").

Usage: This field is required to link with HR information which may be located in another institution.

Date Modified: September 30, 2003	Max Size: 60	Format: CHAR	Not Null: X	Validation: None

LNAME

Instructor Last Name

The last name of the instructor.

Date Modified: September 30, 2003	Max Size: 15	Format: CHAR	Not Null: .	Validation: None

FNAME

Instructor First Name

The first name of the instructor.

Date Modified: September 30, 2003	Max Size: 15	Format: CHAR	Not Null: .	Validation: None

MNAME

Instructor Middle Name

The middle name of the instructor.

Date Modified: September 30, 2003	Max Size: 3	Format: Integer	Not Null: .	Validation: Percent greater than 1 (See below)

PCT_INSTRUCT

Percent of Instruction

The percentage of the overall instructional load contributed by each instructor. For sections with just one instructor, set to '100'. Instructors with no responsibility should not be included.

Note: The PCT_INSTRUCT records for a single section (each MCRN) should sum up to 100%.

Usage: This field will be used for faculty reporting.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: .	Validation: Y or N (See below)

PRIMARY_IND

Primary Instructor Flag

Does the instructor master PIDM identify the primary instructor?

Y = This is the primary instructor. Only one instructor per section should have this flag set to 'Y'.

N = This is not the primary instructor.

Usage: This field will be used for faculty reporting.

Date Modified: September 30, 2003	Max Size: 5	Format: '</IA>'	Not Null: X	Validation: Constant

EOR

End-of-Record Mark

This field signifies the end of the record. INSTR_ASSIGN records must be set to '</IA>'.

Date Modified: September 20, 2004

SECT_MEET *Section Meeting Times*

SECT_MEET records contain meeting times and places for each section offered during the submission term.

All MCRNs in SECT_MEET should have at least one matching MCRN in a SECT record.

There can be many records per section (many records per MCRN).

This information is used for space utilization analyses.

Collected for 4th week fall and end-of-term (EOT) summer, fall, winter and spring.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	165	X	4	'<ME>'	Record Identifier
MCRN	166	X	7	Integer	Master Course Reference Number
BEG_TIME	167	X	5	HH:mm	Section Beginning Time
END_TIME	167	X	5	HH:mm	Section End Time
SUNDAY	168	X	1	Y or N	Sunday Meeting Time Flag
MONDAY	168	X	1	Y or N	Monday Meeting Time Flag
TUESDAY	168	X	1	Y or N	Tuesday Meeting Time Flag
WEDNESDAY	168	X	1	Y or N	Wednesday Meeting Time Flag
THURSDAY	168	X	1	Y or N	Thursday Meeting Time Flag
FRIDAY	168	X	1	Y or N	Friday Meeting Time Flag
SATURDAY	168	X	1	Y or N	Saturday Meeting Time Flag
START_DATE	169	X	8	mmddyyyy	Section Meeting Starting Date
END_DATE	169	X	8	mmddyyyy	Section Meeting Ending Date
BLDG	170	.	6	CHAR	Section Meeting Building
ROOM	170	.	6	CHAR	Section Meeting Room
EOR	171	X	5	'</ME>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<ME>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. SECT_MEET records must be set to '<ME>'.

Date Modified: September 30, 2003	Max Size: 7	Format: Integer	Not Null: X	Validation: FK SECT

MCRN

Master Course Reference Number

A unique section identifier consisting of the institution code concatenated with the institution-assigned Banner CRN.

Example: if the institution is OIT and the institution-assigned CRN is 53921, then the MCRN would be ‘1853921’.

Date Modified: September 30, 2003	Max Size: 5	Format: HH:mm	Not Null: X	Validation: Algorithm

BEG_TIME

Section Beginning Time

The time of day the section begins on a 24-hour clock e.g., 8:35AM = 08:35 and 2:10 PM = 14:10. Do not forget to include the colon (':') between the hours and minutes.

Date Modified: September 30, 2003	Max Size: 5	Format: HH:mm	Not Null: X	Validation: Algorithm

END_TIME

Section End Time

The time of day the section begins on a 24-hour clock; e.g., 8:35AM = 08:35 and 2:10 PM = 14:10. Do not forget to include the colon (':') between the hours and minutes.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

SUNDAY

Sunday Meeting Time Flag

This field will equal 'Y' if the section meets on Sunday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

MONDAY

Monday Meeting Time Flag

This field will equal 'Y' if the section meets on Monday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

TUESDAY

Tuesday Meeting Time Flag

This field will equal 'Y' if the section meets on Tuesday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

WEDNESDAY

Wednesday Meeting Time Flag

This field will equal 'Y' if the section meets on Wednesday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

THURSDAY

Thursday Meeting Time Flag

This field will equal 'Y' if the section meets on Thursday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

FRIDAY

Friday Meeting Time Flag

This field will equal 'Y' if the section meets on Friday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

SATURDAY

Saturday Meeting Time Flag

This field will equal 'Y' if the section meets on Saturday; otherwise it will equal 'N'.

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: X	Validation: Algorithm

START_DATE

Section Meeting Starting Date

The first day of instruction for this section at this location and time.

Date Modified: September 30, 2003	Max Size: 8	Format: mmddyyyy	Not Null: X	Validation: Algorithm

END_DATE

Section Meeting Ending Date

The last day of instruction for this section at this location and time.

Date Modified: September 30, 2003	Max Size: 6	Format: CHAR	Not Null: .	Validation: vbuilidng

BLDG

Section Meeting Building

The abbreviation for the building where this section meets, for those sections with a Campus Code (in SECT) of "Main Campus."

Date Modified: September 30, 2003	Max Size: 6	Format: CHAR	Not Null: .	Validation: vbuilding

ROOM

Section Meeting Room

The room number for the room where this section meets, for those sections with a Campus Code (in SECT) of "Main Campus".

Date Modified: September 30, 2003	Max Size: 5	Format: '</ME>'	Not Null: X	Validation: Constant

EOR *End-of-Record Mark*

This field signifies the end of the record. SECT_MEET records must be set to '</ME>'.

DEGREE *Degree*

Currently the DEGREE record contains two types of records: degrees and teacher education licensure recommendations. Licensure records will have an ACAT code between 61 and 67 and an AUTH_TYPE not equal to 0 (see below). In this document 'degree' usually means both degree and licensure unless otherwise specified.

Primary end-of-year (EOY) submission: Contains a separate record for each degree and licensure recommendation awarded during the previous academic year. Accordingly, the primary EOY DEGREE records for the 2004-05 academic year will include all degrees awarded summer 2004, fall 2004, winter 2005, and spring 2005. *See the Introduction for the submission schedule.*

Supplemental EOY submission: Contains a separate record for each degree and licensure recommendation awarded for the current academic year's summer term as well as a re-submit of all degrees for the previous two academic years. Accordingly, the supplemental EOY DEGREE records for the 2004-05 academic year will include all degrees awarded summer 2003 through summer 2005. *See the Introduction for the submission schedule.*

The supplemental submission allows OUS-IR to both pick up extra degrees that were not entered in time for the original submission but are available for calculating graduation rates.

For all degree records (not licenses) there is to be no more than one record per Student/ACAT/Major1 (MPIDM, ACAT, MAJOR1).

For Teacher Education Licensure Program awards there is to be no more than one record per Student/Licensure/Authorization/Endorsement (MPIDM, ACAT, AUTH_TYPE, MAJOR1).

Degree Reporting Requirements for Teacher Licensure

- Educational licensure recommendations will be reported in this DEGREE record along with their associated endorsements and authorization levels.
- The ACAT field will be used to report the six different licensure types: Initial Teaching, Continuing Teaching, Continuing Professional Development, Initial Administrative, Continuing Administrative, and Personnel (see ACAT).
- Authorizations are reported in the AUTH_TYPE field. There are four main authorization levels (Early Childhood, Elementary, Junior High/Middle, and High School) and two others for special cases (See AUTH_TYPE).
- Report endorsements in the MAJOR1 field. Note that Early Childhood and Elementary authorizations might not have specific endorsements and will have MAJOR1 set to TSPC26 (Multiple Subjects).
- We expect multiple records for students who have multiple endorsements – one record for each allowable combination (which will be checked).
- Send all licensures as well as all degrees awarded to the students in the reporting period. A licensure record should not be assumed to imply a degree record or vice versa.
- Do not send licensure recommendations if based solely on work completed at other institutions or organizations. This happens to people from other countries or states who need Oregon certification but already have all required coursework for the license.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	179	X	4	'<DE>'	Record Identifier
MPIDM	180	X	10	Integer	Master PIDM
DEG_ACADYR	181	X	6	Integer	Degree Academic Year Code
DEG_TERM	181	X	2	Integer	Degree Term
DEG_CALENDAR	181	X	1	CHAR	Degree Calendar
DEGREE	182	X	6	CHAR	Degree Abbreviation
ACAT	183	X	2	Integer	Award Category Code
HONOR	184	.	1	CHAR	Honor Code
MAJOR1	185	X	6	CHAR	Major 1, CIP Code
MAJOR1_MAJRC	186	.	15	CHAR	Major 1, Major Code
MAJOR2	186	.	6	CHAR	Major 2, CIP Code
MAJOR2_MAJRC	186	.	15	CHAR	Major 2, Major Code
MAJOR3	186	.	6	CHAR	Major 3, CIP Code
MAJOR3_MAJRC	186	.	15	CHAR	Major 3, Major Code
MAJOR4	186	.	6	CHAR	Major 4, CIP Code
MAJOR4_MAJRC	186	.	15	CHAR	Major 4, Major Code
MINOR1	187	.	6	CHAR	Minor 1, CIP Code
MINOR1_MAJRC	187	.	15	CHAR	Minor 1, Major Code
MINOR2	187	.	6	CHAR	Minor 2, CIP Code
MINOR2_MAJRC	187	.	15	CHAR	Minor 2, Major Code
MINOR3	187	.	6	CHAR	Minor 3, CIP Code
MINOR3_MAJRC	187	.	15	CHAR	Minor 3, Major Code
MINOR4	187	.	6	CHAR	Minor 4, CIP Code
MINOR4_MAJRC	187	.	15	CHAR	Minor 4, Major Code
AUTH_TYPE	188	X	1	Integer	Authorization Type
DEG_HRS_TRANS_EVAL	189	.	6	999.99	Degree Transfer Hours Evaluated
DEG_HRS_TRANS_ACCEPT	189	.	6	999.99	Degree Transfer Hours Accepted
DEG_INST_HRS	190	X	6	999.99	Degree Institution Hours
DEG_GPA_HRS	190	X	6	999.99	Degree GPA Hours, Institutional
DEG_QP	190	X	7	9999.99	Degree Quality Points, Institutional
DEG_GPA	190	.	4	9.99	Degree GPA
HONORARY_DEGREE	191	X	1	Y or N	Honorary Degree Flag
FIRST_ACADYR	192	X	6	Integer	First Academic Year
FIRST_TERM	192	X	2	Integer	First Term
FIRST_CALENDAR	192	X	1	CHAR	First Calendar
LAST_ACADYR	193	X	6	Integer	Last Academic Year
LAST_TERM	193	X	2	Integer	Last Term
LAST_CALENDAR	193	X	1	CHAR	Last Calendar
SSN	194	.	9	CHAR	Social Security Number
S_ID	195	X	9	CHAR	Student ID
OR_SSID	195	.	10	CHAR	Oregon Student ID
LNAME	196	X	60	CHAR	Last Name
FNAME	196	.	60	CHAR	First Name
MNAME	196	.	60	CHAR	Middle Name
SEX	197	X	1	CHAR	Sex
DOB	198	.	8	mmddyyyy	Date of Birth
ETHNIC	199	.	2	CHAR	Ethnicity
PRIVACY	200	X	1	Y or N	Privacy Indicator
GEOG_CITY	201	.	60	CHAR	Geographic Origin, City
GEOG_STATE	201	.	2	CHAR	Geographic Origin, State
GEOG_ZIP	201	.	9	Integer	Geographic Origin, Zip Code
GEOG_COUNTY	202	.	2	Integer	Geographic Origin, County
GEOG_NATION	202	X	3	CHAR	Geographic Origin, Nation

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
LEGAL_NATION	203	X	3	CHAR	Nation of Citizenship
CITIZENSHIP	204	X	2	CHAR	Citizenship
EOR	205	X	5	‘</DE>’	End-of-Record Mark

Note: Each field is separated by the’|’ (pipe or vertical bar) character.

OUS Calculated Fields

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
SUBMIT_FLAG	206	X	1	CHAR	Degree Submission Flag

Note: This field is calculated by OUS and is not part of the submission.

Date Modified: September 30, 2003	Max Size: 4	Format: '<DE>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. DEGREE records must be set to '<DE>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: IRIS.STUDENT(LAST_TIMEID)

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be '5000003333'.

Date Modified: September 30, 2003	Max Size: 6	Format: Integer	Not Null: X	Validation: See below

DEG_ACADYR — *Degree Academic Year Code*

A code for the academic year in which the degree was awarded. The academic year begins in summer and runs through spring.

Example: 200102 is the code for the 2001-02 academic year.

Date Modified: September 30, 2003	Max Size: 2	Format: Integer	Not Null: X	Validation: See below

DEG_TERM — *Degree Term*

A code designating the term in which the degree was awarded.

00 = Summer

10 = Fall

20 = Winter

30 = Spring

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: See below

DEG_CALENDAR — *Degree Calendar*

The code for the calendar type of the term reported in DEG_TERM.

Q = Quarter

S = Semester

These three fields: DEG_ACADYR, DEG_TERM, and DEG_CALENDAR are used to create a DEG_TIMEID which is a term code for the term the degree was awarded. DEG_TIMEID is validated by the table vactime.

Date Modified: September 30, 2003	Max Size: 6	Format: CHAR	Not Null: X	Validation: None

DEGREE

Degree Abbreviation

The abbreviation for the degree or certificate the student was awarded; e.g., Ph.D., MA, BS.

Date Modified: May 23, 2011	Max Size: 2	Format: Integer	Not Null: X	Validation: Table: vacat

ACAT *Award Category Code*

This code identifies the award category code associated with the degree the student was awarded.

21 = Postsec. Cert/Dipl. less than 1 year

22 = Postsec. Cert/Dipl. greater than 1 and less than 4 yr.

23 = Associate Degree

24 = Baccalaureate Degree

31 = First-Professional Degree

32 = Post-Professional Degree

41 = Postbaccalaureate Certificate

42 = Masters Degree

43 = Post-Masters Certificate

44 = Doctoral Degree

45 = Post-Doctoral Degree

50 = Non-formal Award

Note for coding Teacher Education Licensure Programs: Students who have completed the requirements for one of the licensure programs for teacher education will be coded as follows:

61 = Initial Teaching Licensure

62 = Continuing Teaching Licensure

63 = Continuing Professional Development

64 = Initial Administrative Licensure

65 = Continuing Administrative Licensure

66 = Initial Personnel Licensure

67 = Continuing Personnel Licensure

Oregon Transfer Module (OTM). When sending an OTM be sure to set MAJOR1 = 000000 and AUTH_TYPE = 0.

70 = Oregon Transfer Module

Obsolete Awards.

<25 = Teacher Education Certificate - OBSOLETE>

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: .	Validation: Table: vhonor

HONOR

Honor Code

A code indicating the level of scholastic honors that the student received.

1 = Cum Laude (UO, SOU, OIT)

2 = Honors (PSU, WOU, EOU)

3 = Magna cum laude (UO, SOU, OIT)

4 = High Honors (OSU, PSU, EOU)

5 = Summa cum laude (UO, SOU, OIT)

6 = Highest honors (OSU)

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: X	Validation: Table: VCIP00

MAJOR1 — *Major 1, CIP Code*

The student's 1st degree major as identified by the 6-character CIP 2010 code.

Usage: Required for the IPEDS completions survey.

Note for Teacher Education Licensure Programs (when AUTH_TYPE is not equal to 0): Use this field to record the appropriate specialty endorsement type for students who have completed the requirements for one of the licensure programs for teacher education. If there are no specific endorsements (e.g., for Elementary) then the Multiple Subjects endorsement should be used. The codes for recording endorsements are not CIP 2010 codes and are only valid for teacher licensure records.

Valid Teacher Education Licensure Programs codes:

TSPC01 = Administrator
TSPC02 = Advanced Mathematics
TSPC03 = Agriculture Science & Technology
TSPC04 = Art
TSPC05 = Basic Mathematics
TSPC06 = Biology
TSPC07 = Chemistry
TSPC08 = Communication Disorders
TSPC09 = Counselor
TSPC10 = Drama
TSPC11 = Early Intervention / Special Education
TSPC12 = Educational Media
TSPC13 = English for Speakers of Other Languages
TSPC14 = English for Speakers of Other Languages / Bilingual
TSPC15 = Family and Consumer Science
TSPC16 = French
TSPC17 = General Business
TSPC18 = German
TSPC19 = Health Education
TSPC20 = Hearing Impaired
TSPC21 = Integrated Science
TSPC22 = Japanese
TSPC23 = Language Arts
TSPC24 = Latin
TSPC25 = Marketing
TSPC26 = Multiple Subjects
TSPC27 = Music
TSPC28 = Physical Education
TSPC29 = Physical Education, Adapted
TSPC30 = Physics
TSPC31 = Reading
TSPC32 = Russian
TSPC33 = School Psychologist
TSPC34 = Social Studies
TSPC35 = Spanish
TSPC36 = Special Education
TSPC37 = Speech
TSPC38 = Superintendent
TSPC39 = Technology Education
TSPC40 = Visually Impaired

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MAJOR1_MAJRC

Major 1, Major Code

The student's 1st degree major as identified by the institution-provided major code. Must have a matching record in the validation table VMAJRC.MAJRC.

Usage: Used in conjunction with the major validation table VMAJRC to determine the exact major of the degree being awarded. This is important when two separate awards are identified by the same CIP code in MAJOR1.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MAJOR2

Major 2, CIP Code

The student's 2nd degree major as identified by the 6-character CIP 2010 code. Only use this field if MAJOR1 is also coded with a value other than undeclared. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MAJOR2_MAJRC

Major 2, Major Code

The student's 2nd degree major as identified by the institution-provided major code. Only use this field if MAJOR2 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MAJOR3

Major 3, CIP Code

The student's 3rd degree major as identified by the 6-character CIP 2010 code. Only use this field if MAJOR2 (and MAJOR1) are also coded. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MAJOR3_MAJRC

Major 3, Major Code

The student's 3rd degree major as identified by the institution-provided major code. Only use this field if MAJOR3 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MAJOR4

Major 4, CIP Code

The student's 4th degree major as identified by the 6-character CIP 2010 code. Only use this field if MAJOR3 (and MAJOR1 and MAJOR2) are also coded. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MAJOR4_MAJRC

Major 4, Major Code

The student's 4th degree major as identified by the institution-provided major code. Only use this field if MAJOR4 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MINOR1 *Minor 1, CIP Code*

The student's 1st degree minor as identified by the 6-character CIP 2010 code. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MINOR1_MAJRC *Minor 1, Major Code*

The student's 1st degree minor as identified by the institution-provided major code. Only use this field if MINOR1 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MINOR2 *Minor 2, CIP Code*

The student's 2nd degree minor as identified by the 6-character CIP 2010 code. Only use this field only if MINOR1 is also coded. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MINOR2_MAJRC *Minor 2, Major Code*

The student's 2nd degree minor as identified by the institution-provided major code. Only use this field if MINOR2 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MINOR3 *Minor 3, CIP Code*

The student's 3rd degree minor as identified by the 6-character CIP 2010 code. Only use this field if MINOR2 (and MINOR1) are also coded. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MINOR3_MAJRC *Minor 3, Major Code*

The student's 3rd degree minor as identified by the institution-provided major code. Only use this field if MINOR3 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: Table: VCIP00

MINOR4 *Minor 4, CIP Code*

The student's 4th degree minor as identified by the 6-character CIP 2010 code. Only use this field if MINOR3 (and MINOR1 and MINOR2) are also coded. Not used for licensee (NULL when AUTH_TYPE *is not equal to* 0).

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: .	Validation: Table: VMAJRC

MINOR4_MAJRC *Minor 4, Major Code*

The student's 4th degree minor as identified by the institution-provided major code. Only use this field if MINOR4 is also coded. Must have a matching record in the validation table VMAJRC.MAJRC.

Date Modified: June 28, 2011	Max Size: 1	Format: Integer	Not Null: X	Validation: Table: vauth_type

AUTH_TYPE *Authorization Type*

The authorization type for students who have completed the requirements for one of the licensure programs for teacher education; or 0 for a degree record.

0 = Degree

1 = Elementary Teacher Education

2 = Junior High/Middle School Teacher Education

3 = Early Childhood Teacher Education

4 = Secondary Teacher Education

5 = Continuing Licensure - No specific authorization curriculum

6 = Administrative, Personnel, or Staff Authorization (non teaching) - Any or all levels

Date Modified: July 30, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

DEG_HRS_TRANS_EVAL *Degree Transfer Hours Evaluated*

The cumulative transfer hours evaluated that apply to this degree.. Note by definition this should not include hours earned after the degree was awarded.

Only those hours that apply to the degree level (i.e., undergraduate or graduate) should be reported.

Date Modified: July 30, 2006	Max Size: 6	Format: 999.99	Not Null: .	Validation: Algorithm

DEG_HRS_TRANS_ACCEPT *Degree Transfer Hours Accepted*

The cumulative transfer hours accepted that apply to this degree.. Note by definition this should not include hours earned after the degree was awarded

Only those hours that apply to the degree level (i.e., undergraduate or graduate) should be reported.

Date Modified: July 30, 2006	Max Size: 6	Format: 999.99	Not Null: X	Validation: Algorithm

DEG_INST_HRS — *Degree Institution Hours*

Cumulative institutional hours at the current student level, that apply to this degree. Note by definition this should not include hours earned after the degree was awarded. This total may includes advanced credit.

Only those hours that apply to the degree level (i.e., undergraduate or graduate) should be reported.

Date Modified: July 30, 2006	Max Size: 6	Format: 999.99	Not Null: X	Validation: Algorithm

DEG_GPA_HRS — *Degree GPA Hours, Institutional*

Cumulative institutional hours at the current student level, that apply to this degree, that count toward the calculation of DEG_GPA. Note by definition this should not include hours earned after the degree was awarded.

Note: DEG_GPA = DEG_QP / DEG_GPA_HRS.

Date Modified: July 30, 2006	Max Size: 7	Format: 9999.99	Not Null: X	Validation: Algorithm

DEG_QP — *Degree Quality Points, Institutional*

Cumulative institutional quality points at the current student level, that apply to this degree, that count toward the calculation of DEG_GPA Note by definition this should not include QP earned after the degree was awarded.

Note: DEG_GPA = DEG_QP / DEG_GPA_HRS.

Date Modified: July 30, 2006	Max Size: 4	Format: 9.99	Not Null: .	Validation: Algorithm

DEG_GPA — *Degree GPA*

Cumulative institutional GPA at the current student level that apply to this degree. Note by definition this should not include QP earned after the degree was awarded.

This field should be null in the case of honorary degrees and degrees for which DEG_GPA_HRS is zero.

Note: DEG_GPA = DEG_QP / DEG_GPA_HRS.

Date Modified: September 30, 2005	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

HONORARY_DEGREE

Honorary Degree Flag

Note: Honorary degrees are not reported on the IPEDS completions survey.

Y = Honorary degree

N = Traditional degree

Date Modified: September 30, 2003	Max Size: 6	Format: Integer	Not Null: X	Validation: See below

FIRST_ACADYR — *First Academic Year*

The academic year code for the first academic year the student enrolled at the institution with the student level that is associated with the degree. For example, if the student earned an undergraduate degree, this field will be the first academic year the student enrolled with a Student Level of 'UG'.

Example: '199899' is the code for the 1998-99 academic year.

Date Modified: September 30, 2003	Max Size: 2	Format: Integer	Not Null: X	Validation: See below

FIRST_TERM — *First Term*

The code for the first term the student enrolled at the institution with the student level that is associated with the degree.

00 = Summer

10 = Fall

20 = Winter

30 = Spring

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: See below

FIRST_CALENDAR — *First Calendar*

The code for the calendar type of the term reported in FIRST_TERM.

Q = Quarter

S = Semester

These three fields: FIRST_ACADYR, FIRST_TERM, and FIRST_CALENDAR are used to create a FIRST_TIMEID which is a term code for the term the student first enrolled at the institution with the student level associated with this degree. FIRST_TIMEID is validated by the table vactime. An algorithm will verify that the student has a STUDENT record in the warehouse for this term.

Date Modified: September 30, 2003	Max Size: 6	Format: Integer	Not Null: X	Validation: See below

LAST_ACADYR — *Last Academic Year*

The code for the most recent academic year of enrollment that applies to the degree.

Example: '199899' is the code for the 1998-99 academic year.

Date Modified: September 30, 2003	Max Size: 2	Format: Integer	Not Null: X	Validation: See below

LAST_TERM — *Last Term*

The code for the most recent term of enrollment that applies to the degree.

00 = Summer

10 = Fall

20 = Winter

30 = Spring

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: See below

LAST_CALENDAR — *Last Calendar*

The code for the calendar type of the term reported in LAST_TERM.

Q = Quarter

S = Semester

These three fields: LAST_ACADYR, LAST_TERM, and LAST_CALENDAR are used to create a LAST_TIMEID which is a term code for the last term the student was enrolled at the institution in an admitted status to pursue this degree. LAST_TIMEID should be less than or equal to DEG_TIMEID and greater than or equal to FIRST_TIMEID. LAST_TIMEID is validated by the table vactime.

NOTE: It is required that the student has a STUDENT record in previous SCARF data.

Date Modified: August 10, 2005	Max Size: 9	Format: CHAR	Not Null: .	Validation: Algorithm

SSN

Social Security Number

The Social Security Number of the student. This field will be validated against an algorithm that accepts only valid Social Security Numbers. Do not send invalid SSN's or generated ID's in this field.

The SSN should be left padded with zeros and contain only integers (do not include dashes "-").

Usage: Student names and SSNs are never listed on reports, but they are occasionally useful in that they provide an alternative way to find students when an institution PIDM is not applicable. For example, SSN is used for system retention and completion studies in that it allows OUS to track students that start at one OUS institution and transfer to another OUS institution.

Date Modified: August 10, 2005	Max Size: 9	Format: CHAR	Not Null: X	Validation: None

S_ID

Student ID

S_ID is the institution-assigned student identification.

NOTE: Do not send SSN in this field. If the Banner student ID is an SSN, then set to '0'.

Usage: Occasionally helpful in resolving data problems (a handy student identifier that student information coordinators can use on Banner forms).

Date Modified: February 23, 2005	Max Size: 10	Format: CHAR	Not Null: .	Validation: None

OR_SSID

Oregon Student ID

The Oregon Department of Education student number.

Usage: This ID is assigned by the Oregon Department of Education and can be used to link students to Oregon K-12 educational data.

Date Modified: September 30, 2003	Max Size: 60	Format: CHAR	Not Null: X	Validation: None

LNAME — *Last Name*

The last name of the student.

Usage: Student names and SSNs are never listed on reports but they are occasionally useful in that they provide an alternative way to find students when an institution PIDM is not applicable.

Date Modified: August 14, 2009	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

FNAME — *First Name*

The first name of the student.

Date Modified: August 14, 2009	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

MNAME — *Middle Name*

The middle name of the student.

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vsex

SEX

Sex

A code indicating the student's sex.

Usage: Many reports and studies use gender breakouts.

M = Male

F = Female

U = Unknown

Date Modified: February 23, 2005	Max Size: 8	Format: mmddyyyy	Not Null: .	Validation: BR check

DOB *Date of Birth*

Date of birth. Format: mm = Month (left pad with 0); dd= Day (left pad with 0); yyyy is the 4-digit Year. For example, January third of 1985 = '01031985'.

Dates indicating that a student is younger than about 10 years old or older than 100 years are considered invalid. Also, error checks will issue a warning when the data puts the age outside of about 15 and 90 years old.

Usage: This field is required for IPEDS reporting. It is also used for matching with other data.

Date Modified: June 4, 2010	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: None

ETHNIC

Ethnicity

Send as null. OUS will compute.

All race and ethnicity data is now calculated from the RACE_ETHNICITY table.

Date Modified: September 30, 2003	Max Size: 1	Format: Y or N	Not Null: X	Validation: Y or N

PRIVACY — *Privacy Indicator*

Y = Student requested confidentiality for the term

N = Student did not request confidentiality for the term

Usage: On the infrequent occasions when OUS sends student information to external agencies (e.g., the National Student Clearinghouse), the privacy indicator is used to exclude students who have requested confidentiality.

Date Modified: August 14, 2009	Max Size: 60	Format: CHAR	Not Null: .	Validation: None

GEOG_CITY

Geographic Origin, City

City of residence at time of admission to the current degree level.

Date Modified: September 30, 2003	Max Size: 2	Format: CHAR	Not Null: .	Validation: Table: vstate

GEOG_STATE

Geographic Origin, State

State of residence at time of admission to the current degree level. If GEOG_NATION = 'LUS' (United States) then must be coded. If GEOG_NATION is not 'LUS' then this will be set to 'XX' (not applicable).

Date Modified: September 30, 2003	Max Size: 9	Format: Integer	Not Null: .	Validation: None

GEOG_ZIP

Geographic Origin, Zip Code

Zip code of residence at time of admission for the current degree level. Only enter valid for GEOG_NATION of 'LUS'. Enter the valid zip+4 zip code with only numbers: for example, a zip code of 97405-0010 should be entered as 974050010; a zip code of 97477 should be entered as 97477 or 974770000.

Date Modified: September 30, 2003	Max Size: 2	Format: Integer	Not Null: .	Validation: Table: vcounty

GEOG_COUNTY

Geographic Origin, County

County of residence at the time of admission to the current degree level. Must be coded if GEOG_STATE = 'OR'. If GEOG_STATE is not equal to 'OR' this field will be NULL.

Date Modified: September 30, 2003	Max Size: 3	Format: CHAR	Not Null: X	Validation: Table: vnation

GEOG_NATION

Geographic Origin, Nation

Nation code of residence at the time of admission to the current degree level. Use 'XXX' for unknown country. A NULL or invalid Nation Code will make all GEOG_STATE, GEOG_COUNTY, etc. invalid as well.

The geographic origin data should never be filled in with current mailing addresses if these addresses include dormitories or other temporary student housing. Instead, these data should identify the student's last permanent domicile before attending the OUS institution.

The geographic origin data must be consistent. When the GEOG_NATION is 'LUS' the GEOG_STATE is mandatory. When the GEOG_STATE is OR (Oregon), then the GEOG_COUNTY is mandatory. Although we want the GEOG_CITY and ZIP, only enter the data if you know it and it is consistent with the other GEOG fields.

Usage: The GEOG data is used in reports about where students come from. Currently we do not require good street and zip data, this limits the ability of this data to be used more extensively in GIS analysis.

Date Modified: February 23, 2005	Max Size: 3	Format: CHAR	Not Null: X	Validation: Table: vnation

LEGAL_NATION

Nation of Citizenship

Nation code of the country of citizenship. Use ‘XXX’ for unknown country. This field is ‘LUS’ for all US citizens.

The code is in the form of RNN where R is a general region code and NN is the two character ISO 3166 Country code.

Usage: Used to set the geographic origin for students whose citizenship is not ‘US’ or ‘RA’.

Date Modified: August 14, 2009	Max Size: 2	Format: CHAR	Not Null: X	Validation: Table: vcitizenship

CITIZENSHIP

Citizenship

The citizenship of the student. This field must be consistent with LEGAL_NATION.

US = Citizen of the United States.

RA = Resident Alien of the US.

NR = Non-Resident Alien. Note: If CITIZENSHIP = 'NR' then ETHNIC = 'ZZ'.

FN = Foreign national. Typically, a non-U.S. citizen, with no visa on file, who either enrolls via distance education or takes classes that are offered at a campus located outside the United States (e.g., PSU – Shanghai). Note: If CITIZENSHIP = FN then ETHNIC = FN. Foreign nationals are reported on IPEDS surveys as nonresident aliens.

XX = Unknown Citizenship. This code is invalid for admitted students and will not be accepted. Note: when CITIZENSHIP = 'XX' then ETHNIC = 'U'.

Usage: An important element in determining ethnicity. Ethnicity is only defined for students with citizenship codes of 'RA' or 'US'. All others will have their ethnicity set as above. Citizenship is also used to set the geographic origin for non-resident aliens and in reports on international students.

Date Modified: September 30, 2003	Max Size: 5	Format: '</DE>'	Not Null: X	Validation: Constant

EOR

End-of-Record Mark

This field signifies the end of the record. DEGREE records must be set to '</DE>'.

Date Modified: September 30, 2003	Max Size: 1	Format: CHAR	Not Null: X	Validation: Y, N, or S

SUBMIT_FLAG

Degree Submission Flag

OUS Computed. Not part of submission.

A flag indicating whether the degree was reported to IPEDS.

Usage: Distinguishes degrees that are reported on the IPEDS completions survey from those that are used to calculate graduation rates.

Y = Primary EOY submission and reported to IPEDS.

N = Record only in the Supplementary EOY submission and was not reported to IPEDS.

S = Supplementary EOY submission is summer degree for completion that will be reported to IPEDS the next report year (at which time this flag will be updated to ‘Y’).

Date Modified: October 1, 2004

COHORT_EXCLUDE *Cohort Exclude*

COHORT_EXCLUDE contains students who should be excluded from graduation rate and retention cohorts. In March OUS-IR produces 6-year retention and graduation reports and responds to the IPEDS Graduation Rate Survey. Accordingly, COHORT_EXCLUDE should at least contain every student that should be excluded from the entering freshman cohort from 6 years prior (for Spring 2006 this would be the Fall 1999 entering freshman cohort). OUS-IR recommends that for simplicity's sake, the institutions send all known students who should be excluded from graduation rate and retention reporting regardless of which entering freshman cohort they belong to. OUS-IR will keep a master list of students to be excluded and use it for the appropriate cohort.

There is to be no more than one record per Student (1 record per MPIDM)

Cohort exclude should be submitted with the supplemental EOY degree submission.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	207	X	4	'<CE>'	Record Identifier
MPIDM	208	X	10	Integer	Master PIDM
EXCLUDE_REASON	209	X	1	CHAR	Exclude Reason
LAST_ACADYR	210	X	6	CHAR	Last Academic Year Attended
LAST_TERM	210	X	2	CHAR	Last Term Attended
LAST_CALENDAR	210	X	1	Q or S	Last Academic Calendar Attended
EOR	211	X	5	'</CE>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: September 30, 2003	Max Size: 4	Format: '<CE>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. COHORT_EXCLUDE records must be set to '<CE>'.

Date Modified: September 30, 2003	Max Size: 10	Format: Integer	Not Null: X	Validation: IRIS.STUDENT(LAST_TIMEID)

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: April 11, 2008	Max Size: 1	Format: CHAR	Not Null: X	Validation: Table: vexclude_reason

EXCLUDE_REASON *Exclude Reason*

A code designating the reason for excluding the student from the cohort.

1 = religious mission

2 = deceased or permanently disabled (expanded summer 2008 to include permanently disabled.)

3 = Peace Corps, or similar service

4 = military service

Date Modified: September 30, 2003	Max Size: 6	Format: CHAR	Not Null: X	Validation: See below

LAST_ACADYR — *Last Academic Year Attended*

A code of the last academic year the student attended.

Example: 200102 is the code for the 2001-02 academic year.

Date Modified: September 30, 2003	Max Size: 2	Format: CHAR	Not Null: X	Validation: See below

LAST_TERM — *Last Term Attended*

A code indicating the last term the student attended.

00 = Summer

10 = Fall

20 = Winter

30 = Spring

Date Modified: September 20, 2004	Max Size: 1	Format: Q or S	Not Null: X	Validation: See below

LAST_CALENDAR — *Last Academic Calendar Attended*

The code for the calendar type of the term reported in LAST_TERM.

Q = Quarter

S = Semester

These three fields: LAST_ACADYR, LAST_TERM, and LAST_CAL are used to create an LAST_TIMEID which is a term code for the last term the student enrolled. LAST_TIMEID is validated by the table vactime.

Date Modified: September 30, 2003	Max Size: 5	Format: '</CE>'	Not Null: X	Validation: Constant

EOR

End-of-Record Mark

This field signifies the end of the record. COHORT_EXCLUDE records must be set to '</CE>'.

Date Modified: May 9,2008

VMAJRC *Validation - Major Code*

VMAJRC consists of selected columns from the STVMAJR validation table. This file should include all valid major codes used for majors and minors available at your institution.

Usage: This table will be used to validate major codes in DEGREE. There must be a matching record in VMAJRC for every entry in DEGREE.MAJOR1_MAJRC, MAJOR2_MAJRC, MAJOR3_MAJRC, MAJOR4_MAJRC, MINOR1_MAJRC, MINOR2_MAJRC, MINOR3_MAJRC, and MINOR4_MAJRC.

There is to be no more than one record per major (1 record per MAJRC).

Collected in the Degree Primary and Degree Supplemental submissions.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	219	X	4	'<VM>'	Record Identifier
MAJRC	220	X	15	CHAR	Major Code
CIP	220	.	6	CHAR	CIP Code of Major
MAJRC_DESC	220	X	50	CHAR	Major Code Description
EOR	221	X	5	'</VM>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: May 9, 2008	Max Size: 4	Format: '<VM>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. VMAJRC records must be set to '<VM>'.

Date Modified: May 9, 2008	Max Size: 15	Format: CHAR	Not Null: X	Validation: none

MAJRC

Major Code

This field identifies the major code at the institution.

Date Modified: June 4, 2010	Max Size: 6	Format: CHAR	Not Null: .	Validation: none

CIP

CIP Code of Major

The student's major area of study as identified by the 6-character CIP 2010 code.

Date Modified: May 9, 2008	Max Size: 50	Format: CHAR	Not Null: X	Validation: none

MAJRC_DESC

Major Code Description

This field describes the major.

Date Modified: May 9, 2008	Max Size: 5	Format: '</VM>'	Not Null: X	Validation: Constant

EOR *End-of-Record Mark*

This field signifies the end of the record. VMAJRC records must be set to '</VM>'.

Date Modified: April 27, 2009

RACE_ETHNICITY *Race/Ethnicity*

RACE_ETHNICITY has a repeating structure. It allows a campus to report more than one ethnicity or race for a student, in keeping with the U.S. Department of Education's requirement that students be given the opportunity to identify their ethnicity separately from their race, and to identify with multiple races.

RACE_ETHNICITY accordingly includes a separate record for each ethnicity or race reported by a student. Nonresident aliens are represented by a single record, with the RACE_ETHNIC field set to "ZZ." Domestic students whose ethnicity and race are unknown are represented by a single record, with the RACE_ETHNIC field set to "U" (unknown).

Validation: Each record in STUDENT must have at least one record in RACE_ETHNICITY. For degree submissions, each record in DEGREE must have at least one record in RACE_ETHNICITY.

Note: In the 2009-10 academic year (summer 2009 through spring 2010), RACE_ETHNICITY will be an optional table. Campuses may add the table to their SCARF submission at any term during the year, but it will not be required until summer 2010.

During 2009-10, campuses can continue to populate the ETHNIC field in STUDENT while also submitting a RACE_ETHNICITY table. In case a student has records in both tables, the STUDENT.ETHNIC field will take precedence.

In 2010-11, RACE_ETHNICITY will be required, and we will discontinue our reliance on the STUDENT.ETHNIC field.

Record Description

Field Name	*Page*	*Not Null*	*Max Size*	*Flat File Format*	*Description*
RTYPE	225	X	4	'<RA>'	Record Identifier
MPIDM	226	X	10	Integer	Master PIDM
RACE_ETHNIC	227	X	2	CHAR	Race/Ethnicity
EOR	230	X	5	'</RA>'	End-of-Record Mark

Note: Each field is separated by the'|' (pipe or vertical bar) character.

Date Modified: April 22, 2009	Max Size: 4	Format: '<RA>'	Not Null: X	Validation: Constant

RTYPE

Record Identifier

This field signifies the beginning of the record. RACE_ETHNICITY records must be set to '<RA>'.

Date Modified: April 22, 2009	Max Size: 10	Format: Integer	Not Null: X	Validation: PRIMARY KEY

MPIDM

Master PIDM

A unique person identifier consisting of the institution code concatenated with the institution-assigned Banner PIDM. Before concatenating, the institution-assigned PIDM must be left padded with zeros if it has less than eight digits.

Example: if the institution is University of Oregon and the institution-assigned PIDM is 3333, then the MPIDM will be ‘5000003333’.

Date Modified: August 2, 2011	Max Size: 2	Format: CHAR	Not Null: X	Validation: Table: vethnic

RACE_ETHNIC *Race/Ethnicity*

A code used to identify race and ethnicity.

Additional detailed racial and ethnic subcategories are included with two-character codes under many of the broad-level categories (those having single-character codes). These detailed categories may be used to further describe the student's racial and ethnic origins.

Note that race and ethnicity are defined only for US citizens and resident aliens. Students whose citizenship field is non-resident alien (NR) should be coded as 'ZZ' (non-resident alien). Students whose citizenship field is foreign national (FN) should be coded as 'FN' (foreign national) when they are enrolled at a foreign branch campus.

Unknown citizenship should be coded as 'U'.

Usage: A demographic characteristic in many reports, including the *OUS Fact Book* and federal IPEDS surveys.

ETHNICITY

H = *Hispanic or Latino*. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

HA = Hispanic – Other South American
HC = Hispanic – Other Caribbean
HD = Hispanic – Dominican
HE = Hispanic – Ecuadoran
HG = Hispanic – Argentinean
HH = Hispanic – Chicano
HL = Hispanic – Colombian
HM = Hispanic – Mexican
HO = Hispanic – Other
HP = Hispanic – Puerto Rican
HR = Hispanic – Costa Rican
HS = Hispanic – Spanish
HT = Hispanic – Other Central American
HU = Hispanic – Cuban

RACE

A1 = *Asian or Pacific Islander.* (legacy)

A = *Asian*. A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent.

AA = Asian – Asian Indian
AB = Asian – Cambodian (Kampuchean)
AC = Asian – Chinese
AF = Asian – Filipino
AH = Asian – Hmong
AI = Asian – Indonesian
AJ = Asian – Japanese
AK = Asian – Korean
AL = Asian – Laotian
AM = Asian – Mienh

Continued from the previous page...

AO = Asian – Other
AP = Asian – Pakistani
AT = Asian – Thai
AV = Asian – Vietnamese

P = *Pacific Islander*. A person having origins in any of the Pacific Islands including American states or territories.

PF = Pacific Islander – Fijian
PG = Pacific Islander – Guamanian
PH = Pacific Islander – Hawaiian
PL = Pacific Islander – Melanesian
PM = Pacific Islander – Micronesian
PO = Pacific Islander – Other
PP = Pacific Islander – Polynesian
PS = Pacific Islander – Samoan
PT = Pacific Islander – Tongan

B = *Black or African American*. A person having origins in any of the black racial groups of Africa.

I = *American Indian – Alaska Native*. A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition. Note: if STUDENT.SPEC_PGRM is set to TRIB - Tribal affiliation, there should be a corresponding ETHNIC code for the student.

I0 = Indian (OR) – Other/unknown
I1 = Indian (OR) – Burns Paiute
I2 = Indian (OR) – Coos, Lower Umpqua, Siuslaw
I3 = Indian (OR) – Coquille
I4 = Indian (OR) – Cow Creek Umpqua
I5 = Indian (OR) – Grande Ronde
I6 = Indian (OR) – Klamath Tribes
I7 = Indian (OR) – Siletz
I8 = Indian (OR) – Umatilla
I9 = Indian (OR) – Warm Springs
IA = Indian – Alaska Native
IC = Indian – Cherokee
IN = Indian – Navajo
IO = Indian – Other
IP = Indian – Paiute
IX = Indian – Sioux
IY = Indian – Yakama
IZ = Indian – Nez Perce

W = *White*. A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

M = Middle Eastern
MA = Middle Eastern – Algerian
MB = Middle Eastern – Berbers
MC = Middle Eastern – Copts
MD = Middle Eastern – Druze

Continued on the next page...

Continued from the previous page...

ME = Middle Eastern – Bedouin
MF = Middle Eastern – Armenian
MG = Middle Eastern – Iranian
MH = Middle Eastern – Hazara
MI = Middle Eastern – Iraqi
MJ = Middle Eastern – Jordanian
MK = Middle Eastern – Kurd
ML = Middle Eastern – Lebanese
MM = Middle Eastern – Maronite
MO = Middle Eastern – Other
MP = Middle Eastern – Palestinian
MQ = Middle Eastern – Qashqa'i
MR = Middle Eastern – Israeli
MS = Middle Eastern – Saudi
MT = Middle Eastern – Turks
MU = Middle Eastern – Pushtun
MV = Middle Eastern – Azerbaijani
MW = Middle Eastern – Baluchi
MX = Middle Eastern – Yemenis
MY = Middle Eastern – Syrian
MZ = Middle Eastern – Yazidis
N = North African
NE = North African – Egyptian
NL = North African – Libyan
NM = North African – Moroccan
NN = North African – Nubian
NO = North African – Other
NS = North African – Somalis
NT = North African – Tunisian
NU = North African – Sudanese

O = None of the Above (legacy)

D = Declined to Respond (legacy)

X = Multi-ethnic (legacy)

T = Two or More Races, not Hispanic (This code should not normally be sent in SCARF, but will be computed by OUS and used to populate the ETHNIC fields in STUDENT and DEGREE.)

ZZ = Non-resident Alien

FN = Foreign National

U = Unknown/Undefined

Date Modified: April 22, 2009	Max Size: 5	Format: '</RA>'	Not Null: X	Validation: Constant

EOR

End-of-Record Mark

This field signifies the end of the record. RACE_ETHNICITY records must be set to '</RA>'.

Appendix A

Appendix A contains a list of updates to the document. This list includes: what was changed; when it was changed; and a brief description of the change. Please refer to the actual item for the details of the change.

When	What	Description
July 18, 2008	<FC> FAIDCAT	Added code for TEACH grant.
September 2, 2008	<DE> MAJOR1	Changed mapping in degrees for teacher education licensure programs.
May 5, 2009	<RA> New Section <ST> ETHNIC Submission guidelines	Created RACE_ETHNICITY section Updated ETHNIC to be consistent with RACE_ETHNICITY SECTION Updated submission guidelines with the RACE_ETHNICITY requirements.
May 20, 2009	<SP> SPORT	Added WSTNT - Team Stunts and Gymnastics (women's)
August 14, 2009	<ST> <DE> GEOG_CITY, FNAME, MNAME <ST> <DE> ETHNIC, CITIZENSHIP <ST> ADMIT_ACADYR <FA> LIVING_ARRANGEMENT <FC> ANNUAL_ACCEPT_AMT	Fields lengthened to a maximum of 60 characters. Revised foreign national (FN) language to clarify categories. Clarified the policy of setting admission dates for postbaccalaureate students. New field to record whether student lives on or off campus. New field to record annual amount of aid accepted.
September 28, 2009	<SE> CAMPUS <FC> FAIDCAT	Changed unknown dual credit partner high school from 380000 to 389999. Added new category: 3624 - Nonresident Veteran Fee Remission
October 15, 2009	<FC> FAIDCAT	Added new category: 3625 - Yellow Ribbon Program Fee Remission
November 5, 2009	<FC> instructions <FA> instructions	Clarified language on populations to include in financial aid submissions.
June 4, 2010	<Scarf Submission Schedule> <ST> MAJOR1, MAJOR2, MAJOR3, MAJOR4, <SE> CIP, <DE> MAJOR1, MAJOR2, MAJOR3, MAJOR4, MINOR1, MINOR2, MINOR3, MINOR4, <VM> CIP <SB> EMP_SSN, EMP_ID <ST> SPEC_PGRM <ST> <DE>ETHNIC <RA> ETHNIC <TE> TEST <FA> Changed key, AID_YEAR <FA> FAFSA_STATUS <FC> AID_YEAR <FC> FAIDCAT	Revised schedule: FINAID and FINAID_CAT are now optional at end of term. Financial Aid EOY submission now only includes four terms of data Switch from using CIP2000 to CIP2010 Removed EMP_SSN, replaced it with EMP_ID Tribal affiliation requires a corresponding RACE_ETHNIC record. ETHNIC is now sent as null in the STUDENT and DEGREE records. Clarified Oregon tribes. Added ELS Pre-Arrival Test and IELT International English Language Test. One record per MPIDM, AID_YEAR. New validation for AID_YEAR. Added FAFSA_STATUS as a flag to indicate whether Fafsa is valid. Added AID_YEAR for each financial aid record. Added new category: 3801: Graduate Fee Remission.
August 10, 2010	<FC> FAIDCAT <FC> ANNUAL_OFFER_AMT <FC> ANNUAL_ACCEPT_AMT	Added clarity on new category 3801 Added clarity to offer and accept amounts for summer Pell awards.
November 5, 2010	<FC> FAIDCAT <FA> S_MAR_STAT	Added new category 3626 - OOG Backfill (Fee Remission) Added new value: 4 - widowed or divorced (previously included in category 1)
June 28, 2011	<Scarf Submission Schedule> <RE> DROP_DATE <ST> CURRENT_CITY, CURRENT_STATE, CURRENT_ZIP, CURRENT_COUNTY, CURRENT_NATION <PG> PGRM, PARTNER_INST <PC> PRIOR_COLLEGE <TE> TEST <SE> DELIV_MTHD <SE> CREDITS_HIGH, CREDITS_LOW, CREDITS_VARIABLE <SE> CAMPUS <SE> XLIST <DE> ACAT <DE> AUTH_TYPE <DE>Teacher Licensure Reporting <ST> ADMIT_DECISION	Financial Aid EOY moved to 11/20. Fall EOT moved to first Friday in January. Add DROP_DATE field to capture date the course was officially dropped. Added five location codes to capture the location where a student resides while receiving instruction. Added WUE, WRGP, and PSEP programs. Revised definition from FICE code to OPEID. Added test codes for AP and IB exams. Changed delivery method categories for distance education. Capture the range of credits available to a student when they enroll in the course. Added a campus code of 71 for OHSU nursing. Added identifier for crosslisted fields. Added additional ACAT codes for personnel licensure. Added an authorization type for administrative licensure. Added language requesting campuses not to send certain licensures. Redefined A5 and A6, added AB for home school students.
August 1, 2011	<ST> CURRENT_NATION <ST> ADMIT_DECISION <RE> RACE_ETHNIC	Error correction -- current nation is allowed to be sent as null Clarified titles of the special admission categories Added XT code for two or more races - not hispanic when data is not disagregatted

When	What	Description
August 12, 2013	<SCARF Submission Schedule> <ST> CURRENT_NATION, CURRENT_ STATE <ST> CITIZENSHIP <ST> RESIDENCY <ST> SPEC_PGRM <ST> HS <ST> ADMIT_DECISION <PC> PRIOR_COLL <FINAID Introduction> <FA> TOTAL_FAM_INCOME <FINAID_CAT Introduction> <FC> AID_YEAR <FC> FAIDCAT <SE> XLIST <SE> PTRM_START_DATE, PTRM_END_ DATE <SE> CAMPUS <SE> DELIV_MTHD <RA> RACE_ETHNIC	Submission records table updated. Dual Credit Grade Resubmit added - 7/31. Fields are no longer nullable. Added NN code for TUEQ students. Expanded and clarified definitions. Added clarification for TUEQ and TUEV students. Added codes for EOU grandfathered and border policy students, tuition equity students (HB 2787), and previously undocumented codes (STAFF, KAT). Updated language. Leave NULL for unknown HS. Don't send GED. Clarified that AU should be used for transfers from a foreign college. Added code for unknown OPEID, changed to CHAR field, Don't send tests or AP. Rewritten to clarify what records should be sent. Updated the definition with references. Rewritten to clarify what records should be sent. Clarified how to deal with pre-earned work-study. Added foster youth tuition waiver. Pointed out changes to nonres vet fee remission. Added examples of when to use. Corrected definitions to these fields. Updated definition to include reporting dual credit high schools from WA and CA. Expanded and clarified the definition of the hybrid delivery method. Changed code for two or more races from XT to T to avoid confusion with legacy multi-ethnic code of X.