Western Oregon UNIVERSITY

Notice of Vacation Term

If students plan to take a vacation term during a term other than the annual summer vacation, they must submit this form to the Office of International Education & Development and meet with an international student advisor.

All international students are eligible to take a vacation term after they have completed three terms of full-time enrollment in a row (12 credits for undergraduates, 9 credits for graduate students). If a student takes full-time classes during summer term, they may take a vacation term during other terms.

During a vacation term, students may enroll in classes and take less than a full-time credit load, or not register at all. Students may travel in and outside of the US if they have an updated travel signature (signed within six months) on their I-20/DS-2019. Always check the expiration date of your US Visa before traveling.

Name: _____ _____ _____ **Student ID:** _____
       (Last/Family Name)   (First Name)   (Middle Name**)**

Current Address: _____ _____ _____ _____
            (Street, Apartment, or P.O. Box)   (City)   (State)   (ZIP Code)

Phone Number: _____ E-mail Address: _____

Visa: ☐ F-1 ☐ J-1   Level: ☐ Undergraduate ☐ Post-Baccalaureate ☐ Graduate

Address During Vacation: _____ _____ _____ _____ * If different from Current Address above.   (Street, Apartment, or P.O. Box)   (City)   (State) (ZIP Code)
Desired Vacation Term (pick one)**:** ☐ Fall ☐ Winter ☐ Spring   **Year:** _____
To be eligible for the vacation term selected above, I have enrolled consecutively in full-time courses during the previous three terms (for the stated number of credit hours): ☐ Fall _____ ☐ Winter _____ ☐ Spring _____ ☐ Summer _____ Year(s): _____ - _____   # of Credits   # of Credits   # of Credits   # of Credits
After my vacation term, I will enroll full-time during the following three terms: ☐ Fall   ☐ Winter   ☐ Spring   ☐ Summer   Year(s): _____ - _____

By signing below, I understand that:
    a) I must continue to enroll full-time during the three terms I indicated after my vacation term, unless I graduate or have an approved Reduced Course Load, and
    b) Any failure to enroll would be a violation of my immigration status and could result in my SEVIS record being terminated in which case I must either apply for reinstatement or leave the US immediately.

Signature:_____Date:_____
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For office use only:
- ❑ DSO Approval Signature: _____   Date: _____
- ❑ SPACMNT
- ❑ SEVIS
- ❑ Excel