To print a program:
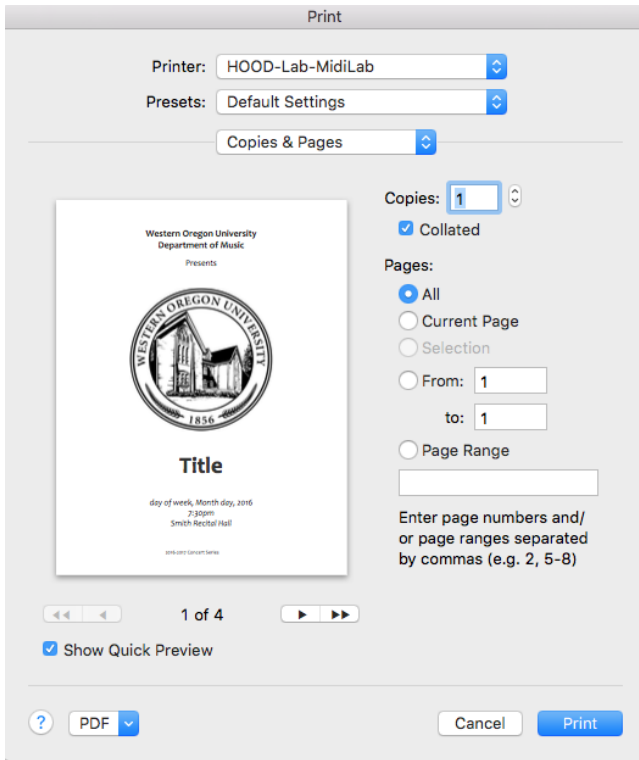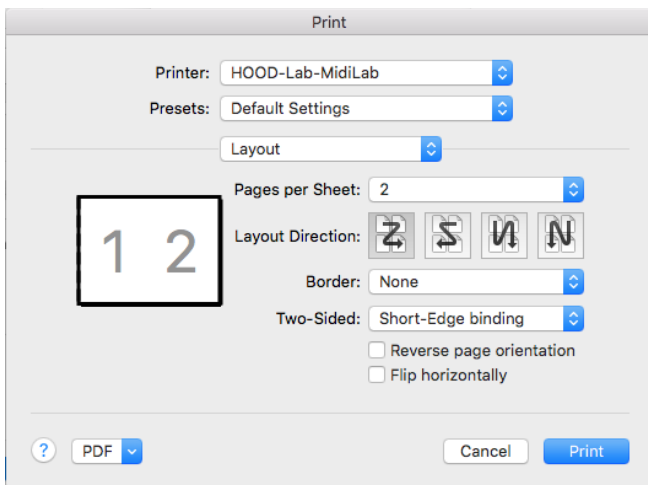
On a Mac:

In the print menu, click on Copies & Pages. Then chose Layout.

 Chose 2 pages per sheet, print the pages in order, and short-edge binding.

Your program should print with a breeze!

On a PC:

In the print menu, 1 Page Per Sheet, and change it to 2 pages per sheet.

Click on Print One Sided, and change to Print on Both Pages (flip on short edge).

Your screen should look like this!

Copies: 1

Print

Printer

HP ENVY 5640 series
Offline

Printer Properties

Settings

Print All Pages
The whole thing

Pages:

Print on Both Sides
Flip pages on short edge

Collated
1,2,3   1,2,3   1,2,3

Portrait Orientation

Letter
8.5" x 11"

Last Custom Margins Setting
Left: 0.2"   Right: 0.2"

2 Pages Per Sheet

Page Setup