

Music Department Agenda

Tuesday 18 Oct

Creative Arts Day

volunteers to staff info tables 11-1

Graduate Program Outcomes and Alignment

Storage Update

CD library

buy 2-1T drives to store locally & link to a computer

Jukebox

take it down

List of poster locations

multiple-concert poster: all Dead Week shows

Tickets

season pass

free tix to venues who display posters

Tuesday 11 October

Ray Finnell

Event manager

lighting/sound/tech setup

at the event start to finish - will have student assistant as well

SFA - Ethan has been doing them

Meet to talk about new board for Rice: Ray, Dirk, Scott, Tom

Jeanie will schedule Rice

Procedures:

Send calendar info to Jeanie / tech info to Ray

Dead-week calendar with rehearsals

Revamped form/checklist for event planning

CDs

Storage

Advertising

Creative Arts Day

Creative Arts Day planners & helpers -

Please follow the link below to access a planning document for Creative Arts Day.

<https://drive.google.com/a/mail.wou.edu/file/d/0B7BlTQT-mmBreIVxRjd2Ylp6Q00/view?usp=sharing>

Student volunteers - we will need your help staffing info tables (in the morning and at lunch time), perhaps assisting in workshops, and having lunch with visiting students. Please consider which lunch shift you want and sign up with your name in the appropriate box.

Faculty - we need many additional students to have lunch with visiting students, especially needing more from Dance, Theater, and Music. Please recruit some volunteers! Also, please talk with your area colleagues leading workshops about whether they need an assistant, and if they have someone in mind, and let's work to fill in those boxes as well. Info tables should also be staffed by faculty and stacked high with good recruitment materials!

Thanks for your help in making this event successful!

Jen

Tuesday, October 4, 2016

Enrollment update

Amy Cunningham

GA Assignment

Money for Spring term

Tuesday, September 27, 2016

1. New curriculum vs. Degreeworks
2. MUP 300 for upper division elective credit
 1. OK on a case-by-case basis
3. MUP 600 for elective credit
 1. advanced-level study
 2. limit of 6 credits
 3. not retroactive
4. MM scholarship money