

Course Scheduling Definition of Terms

STATUS: Section status can be “A” for active, “I” for inactive or “C” cancelled.

CRN: Course Reference Number (CRN) is a 4-5 digit identifier for each section. The number will change from term to term.

SUBJ: Each subject is abbreviated, such as CH for Chemistry.

CRSE: Course number.

TITLE: Course titles may not be changed unless approved by curriculum approval process. If a section is a variable content course, it qualifies for title changes.

SECTION: The sequence number that denotes how many sections of a course are scheduled in a term (e.g. COM 111 section 003, is the third section of the course).

SCHED TYPE: Schedule type identifies the class format, such as lecture, lab, seminar, internship, etc. Most courses are lectures, and not all formats are valid for all courses (e.g. the lab type is not valid for PS 201).

INSTRUCTION METHOD: The instruction method of a course can be delivered “I” in-person, “D” Online or “H” Hybrid.

CAMPUS: The teaching location of in-person instruction. Courses that are delivered entirely online are assigned to “Virtual campus (web-based) (98)”.

GRADE MODE: The grade mode refers to the type of assessment and grade a student will receive for work in that section. For most courses the default grade mode is a letter grade (A-F), refer to the Default Grade Mode list on the Course Scheduling web page for details.

INSTRUCTOR APPROVAL: A value of “Y” or “10” requires that students obtain instructor approval before enrolling in the section.

CREDITS LOW: The minimum number of credits that the section can be offered for. Most courses are a set number of credits that cannot change. Variable credit courses can be setup at the section level using the set range available (e.g., 1-12 credits) or a set number of credits (e.g., course is 1-12 credits, but the section is established as 4 credits only).

CREDITS HIGH: The maximum number of credits that the section can be offered for. Most courses are a set number of credits that cannot change. Variable credit courses can be setup at the section level using the set range available (e.g., 1-12 credits) or a set number of credits (e.g., course is 1-12 credits, but the section is established as 4 credits only).

VISIBLE ONLINE: Sections are displayed online in Wolf Web and the real time class availability.

GRADABLE: The section is eligible to be graded. Nearly all courses are gradable, with the notable exception being courses that do not carry credit such as labs.

MAX CAP: The maximum enrollment capacity of a section.

WL CAP: The maximum waitlist capacity of a section.

MEETING DAYS: Sections meeting day(s). Meeting days are required for in-person or hybrid sections.

BEGIN TIME: The starting time of the class meetings. Begin time is required for in-person or hybrid sections.

END TIME: The ending time of the class meetings. Generally, ending times need to be 10 minutes before the hour or the half hour. Begin time is required for in-person or hybrid sections.

Priority Room Scheduling: CLAS Division/Department Chairs have priority scheduling privileges that allow them to place their classes in certain rooms. Submit those requests as part of the scheduling worksheet.

Instructor Name: The name of the instructor(s).

Instructor V#: The identification number assigned to the instructor by WOU.

Low Cost/No Cost Section: When the combined cost of books is \$0-\$25, this qualifies the section as low cost/no cost. Some sections of a course may meet the low/no cost requirement whereas other sections of the same course may not.