

Safety/Energy Committee Minutes Held In-Person; November 21, 2023

Present: Michelle Sides, Mark Lilley, Jacqlyn Vasquez, Jessica Olson, Mike Komes, Kristen Stevens, and Crystal Contreras.

Absent: Rebecca Chiles, Zachary Hammerle, Adria Henrickson, Julie Grammer, Janelle Hampton, Beeb Singson, Mike Hanson, Nora Solvedt, Mike McGlade, and Chelsee Blatner.

Meeting was called to order at 1400 hrs.

Review of Minutes:

- Mike Komes made the motion to approve, Jacqlyn Vasquez seconded.
- October 17 minutes approved.

Building Fire life Safety Inspections: Jessica Olson.

Trip/Slip Hazards:

- HSS Mechanical room 113 – Ladder platform safety chain not secured.
- Rice 217 and 218 stair/ladder platform safety chain not being secured.
- Moss on back steps leading to Cottage basement. Moss and leaf litter on Terry House south patio.

Tip Hazards:

- OPE 112 and 113 shelving need secured.

Extinguisher Issues:

- Several buildings are still not receiving their monthly extinguisher check by the building manager or assigned person.
- Natural Science – Extinguisher outside room 114 blocked by small desk.
- HSS – Extinguisher in Communication Studies Faculty hallway right on the line. Will keep an eye on it and replace it if it falls below.

Sprinkler Issues:

- Campbell Hall needs sprinkler above kiln (rn 012) replaced with 286-degree head.
- WUC – Sprinklers head outside 201B missing escutcheon. Church St entrance ceiling sprinkler head escutcheons dropping down from ceiling. Need to be flush with ceiling.

Fire Alarm Issues:

- Devolder – Horn/strobe in 103 and outside 123 are not working.
- Rice – Alarm bell not working outside 110D. No horn/strobes in auditorium, recommend adding.

- Todd – Public Safety did not receive trouble signal when tested. I reset the system, and it was received.

Building Physical Security:

- Terry House – Found sticky notes on door’s strike plate. Fobs should be issued if students need access when door is locked.

Electrical Issues:

- Watson House – Upstairs mini-fridge is plugged into a power strip. Should be plugged directly into the wall.
- Todd and Maple Halls – Both buildings have vacuums with loose ground pins.
- Rice – UPS in first floor mechanical room at end of its life.

Other:

- Devolder fume hoods need serviced. Last serviced in 2014. NS fume hoods due retesting October 2020.

Injury Review: One in October, and one in November.

Description	Findings	Recommendations
<p>The employee was transferring dishes from the sink to the dishwasher during a dish rush near the end of their shift. The sink water was cloudy, and as they reached into the sink, the employee cut the middle finger on their right hand on a knife that had been in the sink. The employee did not seek medical attention and the cut healed without complication. The employee advice that knives are not usually stored in the sink as they are only kept in the kitchen area. The student workers who left the knives were spoken to and staff were reminded about knife safety.</p>	<ul style="list-style-type: none"> • Knives improperly taken from kitchen and placed in sink of dish room. • Cloudy water obscuring dishes. • Dish rush at end of meal period. 	<p><i>Recommendations to Prevent Similar Accidents</i></p> <ul style="list-style-type: none"> • Keep knives in their designated areas. • Retrain employees on knife washing protocol.
<p>The employee was assisting in servicing a steam line in the basement mechanical room of Natural Science, holding a nut with pliers in their left hand as another employee removed the bolts with an impact gun. The</p>	<ul style="list-style-type: none"> • Steam was shut off and properly vented from line prior to work. • Line holds residual condensate despite venting. 	<ul style="list-style-type: none"> • Wear leather, non-knit gloves to protect hands from hot steam and condensate. • Install drain valve on bottom of large

employee removed two bolts and while working on the third, hot water splashed out of the line and scalded the top of the employee's left hand. The burn was minor and treated with cool water.	<ul style="list-style-type: none">• No gloves utilized during work.	steam pipes to remove residual liquids when servicing.
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Energy Conservation Update:

- None this month

Round Table:

- Please be very careful with leaves on the floor.

Next Meeting: December 19, 2023, 2pm, in Hamersly Library 205.
Meeting adjourned at 1408 hrs.