

## **Safety/Energy Committee Minutes Held In-Person; April 16, 2024**

Present: Michelle Sides, Mike Hanson, Jessica Olson, Jacquelyn Vasquez, Adria Henrickson, and Crystal Contreras.

Absent: Rebecca Chiles, Mike McGlade, Chelsea Blatner, Nora Solvedt, Kristen Stevens, Mike Komes, Zachary Hammerle, Julie Grammer, Beeb Singsin, Mark Lilley, and Janelle Hampton,

Meeting was called to order at 1402 hrs.

### **Review of Minutes:**

- Mike Hanson made the motion to approve, Jessica Olson seconded.
- February 20 minutes approved.

**Building Fire life Safety Inspections:** Jessica Olson

### **April 2024**

13 buildings inspected this month

### **Extinguisher Issues:**

- Many buildings are not receiving their monthly checks.
- A few extinguishers need pulled for servicing.
- ITC – Furniture blocking extinguisher outside 302.
- MNB – Large ladder blocking extinguisher in 227 telecom room.

### **Fire Prevention Issues:**

- HL – First-floor elevator fire door did not release during fire alarm test.
- HL – Edwards heat sensors are recalled for failure to activate and are out of date. They need to be replaced.
- ITC – Storage room 101 needs to have a cage/guard installed over ceiling sprinkler head to prevent breakage.
- ITC and West House – Fire panel batteries need replaced.
- SHCC – PMI (fire panel screen device) needs calibrating.
- Maaske – PMI is failing and will need replaced.
- APSC – Smoke detector is trapped above ceiling tiles outside 4<sup>th</sup> floor elevator.
- Smith – Fire panel failing, and needs replaced.
- Admin – Sprinkler heads are out of date and need replaced.

### **Electrical Issues:**

- RVEC – A room is using an extension cord to power both refrigerator and microwave. Appliances need to be plugged directly into wall outlet sans extension cords.
- APSC – Ground pin on vacuum in custodial closet 222 loose.
- HL – Vacuum in 214 and carpet cleaner in 309 have lose ground pins.

- Smith – Hydration station plugged into a power strip in fire panel room 126.

**Light Issues:**

- APSC – Exit lights in 101, 501, and outside the 3<sup>rd</sup> floor elevator have dead batteries that need replaced. An emergency light in the Writing Center 301 has a dead battery and needs to be replaced.

**Door Issues:**

- ITC – An exterior east-facing door is sticking and not latching on its own.

**Ceiling Tile Missing/Holes Needing Closed:**

- ITC – Hole in wall of elevator mechanical room.
- Smith – Large hole in fire panel room 126.

**Tipping Hazards:**

- RWEC – Several shelves need secured to walls.

**Trip/Slip Hazards:**

- APSC -- Moss growing in ADA parking area on west side of building.

**Other:**

- HL – Unlabeled spray bottle in stacks cleaning cart.
- ITC – Hand sanitizing station found blocking AED access.
- ITC – Cracked window on exterior door, west side near mechanical room and 111.
- APSC – Eyewash in 411 custodial closet is expired and needs to be replaced.

**Injury Review:** A couple of injuries this month, still trying to make contact.

**Energy Conservation Update:**

- None this month

**Next Meeting:** May 21st, 2024, at 2pm, in Hamersly Library 205.  
Meeting adjourned at 1410 hrs.