



# Staff Senate Minutes

March 17, 2015

Call to Order 3:05 pm

## Attendance

Jennifer Keen, Elayne Kuletz, Dona Vasas, Heather Mercer, Christopher Solario, Sue DeNoyer, Crystal Granger Ross, and Myron Hoeckle were present. Marshall Guthrie was present as a proxy for Megan Habermann. Sharon Price arrived at 3:10 pm. Brandon Neish and Barry McBeth were absent.

## Approve Agenda

Myron moved to approve the agenda which was seconded by Chris. The motion passed 8-0-0.

## Approve Minutes

Heather moved to approve the amended minutes which was seconded by Chris. The motion passed 8-0-0.

## Reports:

*Shared Governance Meeting Report*  
None

*Faculty Senate Report*  
None

*ASC Report*  
None

*Student Senate Report*  
None

*Board of Trustees Report*  
Marshall mentioned the OAR updates are coming. The board has been spending the majority of time on documents.

## Old Business

Welcome Wolves - No update

Staff Survey - No update

## **New Business**

Campus Tobacco Policy - Elayne shared a draft letter. Freedom of liberties was discussed as well as designated spots on campus, handing out cards, and Church St and Monmouth Ave technically being city streets. Elayne will place the draft letter on Google docs.

Shared Governance Document - There is a Google document of a letter draft online that currently suggests adding Staff Senate's role in institutional success and a description of the authority and responsibility of WOU staff senate. Suggestions and recommendations were made during the meeting on what we want to see in the document. Marshall suggested concentrating on how we want to define staff senate and not on how the board or president has authority over staff senate. Elayne mentioned that the document doesn't discuss policies or procedures at all and maybe it should. Marshall mentioned there is a two month cycle and if we do not get our draft document and comments to the board soon we will want to send someone to the board meeting. Sharon moved and Crystal seconded to approve the amended letter regarding the shared governance document. The motion passed 7-0-2.

## **Announcements**

Heather mentioned the bomb threat was discussed in the safety meeting and Rebecca thought the WOU alert system could potentially set off a device and the threat was so specific they knew they could vacate the buildings. Crystal mentioned the health center should have been informed. Rebecca will have a building manager meeting next week. We would still like to invite her to our next meeting.

## **Adjourn**

4 :09 pm Dona moves and Elayne 2nds. Passed 9-0-0. Myron Hoeckle left at 3 :44 pm.