

## Staff Senate Minutes – February 7, 2018

### Attendance

- Present: Kathryn Plummer, Dona Vasas, Kara Westervelt-Parker, Susan Hays, Kristen Larson, Wei Wei Zhang, Andrew Holbert, Kyler Dreyer, Jesse Poole, Nash Idler, Louann Casares, Rip Horsey

### Call to Order

- Meeting was called to order at 2:06pm

### Approval of the Minutes

- Minutes from the January 17, 2018 meeting were approved as amended to change the spelling of Dona's and Savanna's name. Motion moved by Kara. Seconded by Kyler. Motion carried 9/0/3

### Approval of the Agenda

- The agenda was approved as amended to correct Kathryn Plummer's first name. Motion moved by Kara and seconded by Rip. Motion carried 12/0/0

### Guest – Erin McDonough - MarCom

#### New Website Employee Profiles

- New Employee Profiles: fac/staff search for contacts
- Add photos please – fill in what you would like to: update via a link through your Portal under My Programs "Update Your Employee Profile"
- This is how we are marketing ourselves

#### WOU Foundation

- WOU Foundation is the fundraising arm of the Univ. Presented a slide show to introduce additional WOU Foundation facts.

### Reports

- Shared Communications Report – Faculty Senate Exec Committee still working through University Committee Audit. Too many committees on campus (faculty). Data will be presented at Faculty Senate in Feb or March. Faculty report: BA/BS subcommittee meeting is having some difficulty reaching an agreement. President's report: Campus master plan will be out this year. Jay Kenton (new VPFA) will join staff senate to discuss proposed plans and how we would like to prioritize those plans. President is looking into the current policy regarding probationary period and leave for WOU employees. Currently, WOU employees are ineligible to use leave during campus closures.

- Faculty Senate Report – no report
- Student Senate Report – IFC season. Meet your Senator event coming soon. Looking for 2 new senators as two have resigned. Jesse briefly introduced House Bill 4141 regarding tuition structure.
  
- Board of Trustees Report – no report. Next meeting in April

### **Old Business**

- Internal Communication Proposal - Kara – (Advocating for improved internal communications at WOU) Draft memo to President is completed. Feedback needed from Staff Senate. Deadline for feedback to Kara: February 21, 2018. Deadline for submitting to President Fuller: March 7, 2018.
- Staff for Students Scholarship - Kara – Application is open. Closes March 1, 2018.
- Staff Senate Meeting Structure – Jesse – No update.

### **New Business**

- New Senators: Kristen Larson, Kathryn Plummer! Welcome!

Adjourn: 2:59 pm