

Staff Senate Meeting July 17, 2019

Call to order: Meeting called to order at 9:32 AM.

In attendance: Kathy Bolen, Laura Lyon, Natasha Gaspar, Max Chartier, Colin Haines, Eric Dickey, Kristen Larson, Tony Manso, Dorothy McInerney, Laura Tierney, Ryan Jennings (late arrival)

Absent: Kyler Dreyer

Guests: Eric Morgan (ASWOU President), John Stubblefield, Ron Diaz

Approval of the minutes: Natasha Gaspar took minutes for the last meeting and the laptop is missing, so there are no minutes for the June meeting.

Reports:

Staff Senate Budget Update: Laura Lyon, Secretary/Recorder

- Cara Groshon verified amounts for both accounts.
- Staff For Student's Scholarship currently has \$2,986.61 in cash with \$2,000 committed for scholarships for next year. Those scholarships should have been awarded spring term.
- The Staff Senate general account currently has \$399.52, however the President always transfers funds from his discretionary account to bring the new fiscal year beginning balance up to \$500. She emailed LouAnn to ask if she can make that transfer of \$100.48 for this year.

Campus Climate Survey and Best Colleges to Work for Survey Results: Natasha Gaspar, President

- Natasha emailed Judy Vanderburg. Judy said she had not received them yet. She will send them at the end of the month when they are available.

Staff Connection Committee Update: Laura Lyon, Secretary/Recorder

- Various levels of turnout on Wednesdays in front of Todd Hall for Summer Heatwave.
- First walk was low turnout but will continue to have weekly walks starting in front of WUC on Thursdays at 10:00 am.



- Next newsletter will be fall term with WOU around the world and what I did this summer features.
- Natasha solicited feedback for committee
 - Eric said that there are other activities going on that staff create for themselves - example of recently formed writers group meeting Thursdays at noon.
 - Example of JD Welch's corn hole group
 - Natasha mentioned some things need to be approved by Staff Senate since the committee is an arm of the larger body.
 - Joe Hahn in campus housing has formed a couple of groups - we could talk with him.

Unfinished Business:

- Survey feedback from Judy Vanderburg

New Business:

- Goal setting for 2019-2020
 - Last year: campus climate survey and communication
 - Mission/purpose - we represent staff on campus - what do THEY want to see?
 - Natasha said campus climate survey and Great College survey are good, but she would like to survey the staff to see what they want directly as well.
 - Natasha said we can speak up for people who don't feel like they can say anything.
 - Natasha asked what is important to you as representatives?
 - Eric suggested we bring this up as a point of discussion for next time.
 - Laura commented that her priorities remain employee satisfaction survey, evaluations, and mandatory training.
 - Ryan asked what happened to 360 evaluations.
 - Natasha explained Judy presented last year regarding evaluations and said that she is open to suggestions by Staff Senate.
 - Kathy asked what the background is for mandatory training and Laura explained.
 - Kathy said that the training page in portal is available and a supervisor can look at it but there's no accountability for that. She has a supervisor training in the works for a long time and would like to see a supervisor certification monthly meetings on how to communicate and give feedback.



New Employee Orientation is optional and has had a low attendance rate; she is trying to revamp to increase the attendance.

- Max asked if it would be helpful for experienced employees to attend and offer feedback; Kathy is open to anything.
- Eric commented that it is good Kathy is collecting data; if she tracks where people who miss are from we can look for patterns and discuss with administration.
- Colin commented that employees and students who request Veteran's Day off are often given a hard time for asking; he would prefer to see them expected to be off as the default and letting them work/attend if they want.
- Eric asked about one or two Staff Senate meetings in September to establish the plan to present well enough.
 - We need to decide on meetings - morning or afternoons and which day of the week?
- Staff Representation for External Committees
 - WOU Foundation Trustee Board - two-year commitment; four Saturdays per year.
 - UBAC - two seats with two-year commitments.
 - UTAC - Ryan Jennings currently on UTAC
 - Staff Senate Internal committees - we need to email about this.
 - Staff Connection Committee
 - Student Success Committee

Announcements:

- Natasha is leaving WOU for OSU on July 31 so is resigning as Staff Senate president.
 - Kyler will set up an election for a new president soon.
- Campus Recreation now has SUPs and is offering yoga in the pool starting fall term.

Adjourned at 10:30 AM.