

Staff Senate Minutes

April 6, 2020 (2:00-3:30 pm)

Zoom Meeting

Call to Order via ZOOM video conference

Approval of minutes

Draft in Staff Senate Team Drive for March 30, 2020

Approved in Meeting

In attendance: Kathy Bolen, Max Chartier, Kyler Dreyer, Olivia Flores, Ryan Jennings, Laura Tierney, Eric Dickey, Colin Haines, Dorothy McInerney, Tony Manso

Absent: Beth Jones, Laura Lyon

Guests: Erin McDonough

Reports

Foundations 101 and Campaign Update (Erin McDonough: Executive Director, Division of Advancement & WOU Foundation)

- **(Check to see if we can upload the PowerPoint with the minutes)**
- WOU Foundation is the fundraising arm of the University
- Division of Advancement includes both Advancements: Engagement (Alumni Relations), Development (profession of fundraising), Operations & Finance, Marcom and WOU Foundations
- There are a number of ways that money is raised such as annual giving campaigns, planned gifts, events, donor relations, employee giving, program fundraising and more
- There are many places that donors currently support
 - Scholarships (this is the majority of support)
 - Endowment (Invest the money and spend the investment from it)
 - Student programs
 - Athletics
 - Clubs
 - Academic divisions
 - The Arts

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- Food Pantry and other student resources
- There is a new comprehensive campaign plan called VISION 2026
 - New goals are:
 - Grow student scholarship
 - Increase aid for instructional innovation
 - Enhance facilities and fields
 - Reduce barriers to student success
 - Enrich the student experience

New Business

Executive Committee Elections Information

- Kyler has the Google form ready to go for executive committee nominations for 2020-2021
- You can either self-nominate or nominate someone else on the committee but they must already be serving on Staff Senate.
- If you are at the end of your second term but you are elected to the executive committee then you continue to serve in that role.
- If you are at the end of your second term and want to continue on

Board of Trustees Report Due Monday, April 6 at 5:00 p.m.

- After the meeting, senators need to review the Board of Trustees Report and make any comments and updates necessary so that Kyler can submit it by 5 pm.

Unfinished Business

Bylaws addition: President Updates to Staff Senate

- The discussion is whether or not there should be a bylaw that the President has to attend a meeting once a term or if we should continue with a standing invitation that is sent to the president each term.

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Staff Senate attendance & bylaws

- Eric gave an update on the language about subcommittee work in the bylaws. Right now it is going to be rolled out to subcommittees for comments and then shared with the rest of the senators.
- The language should be ready for the next meeting to be voted on.

Policies versus procedures at WOU: Employee evaluations

- The current goal is to continue to make sure that the evaluations are happening regularly for both unclassified and classified staff. There is going to be an update on this sent in the Board of Trustees Report
- The next action that needs to happen is the exec. committee reaches out to the policy council to see if that is the next step that the staff senate takes to ensure that change happens if we were to submit a new policy regarding employee evaluations.

Communication processes at WOU

- The group that is processing the campus climate survey once they share their information with us we can then identify where communication is lacking.
- Staff Senate can do a better job of communicating what we are doing such as sending out the agenda and sending out the approved minutes. We could send out the link to the staff senate page each time a new approved minute is posted. The weeks in between we could send out the agenda for the next week as well as let people know that the newest minutes are on the website.
- We can reach out to the faculty senate to see how they send out their agenda and minutes. Based on what they are doing we can do something similar.
- Staff Connections Committee sends out a newsletter every quarter which helps to keep staff updated.
- There is still a discussion about an internal-facing website for staff in which staff could be kept up to date with new policies and deadlines, etc..

Announcements

April 20 meeting will be held via ZOOM conferencing

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Campus Rec is starting Instagram Live workouts for students and anyone who follows them. Their tag is @woucampusrecreation 5:30 pm Monday-Thursday

Adjourn 3:32 pm