

Staff Senate Minutes

April 20, 2020 (2:00-3:30 pm)

Zoom Meeting

Call to Order via ZOOM video conference

In attendance: Kathy Bolen, Max Chartier, Kyler Dreyer, Laura Lyon, Olivia Flores, Ryan Jennings, Eric Dickey, Colin Haines, Dorothy McInerney, Beth Jones, Tony Manso, Laura Tierney

Absent:

Guests: Jaclyn Hernandez, Leslie Lloyd, Malissa Larson, Jeremy Doucett

Approval of minutes

Draft in Staff Senate Team Drive for April 6, 2020

Approved in Meeting

Reports

UDIAC Update (Gabbi Boyle, UDIAC Co-Chair)

- Jaclyn Hernandez filled in for Gabbi Boyle.
- Over the last year, the committee drafted their strategic plan regarding if it is approved
- UDIAC can take anything that is within their strategic plan and work it up the chain to seek approval.
- There are four goals within the UDIAC strategic plan, currently, they are looking for student, staff, and faculty feedback to make any necessary changes to the plan.
- Jaclyn will email the strategic plan to the staff senate for us to review and we can email her with any suggestions or questions.

Board of Trustees Meeting from April 15 (Laura Lyon, Staff Senate President)

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- The documents will be shared with the staff senate in the shared Google Drive.
- The cabinet will be looking at additional layoffs this week due to the budget crisis
- There was a budget update that showed three projections regarding the budget. We are currently on the better end of the spectrum.
- The university will be getting some money from CARES which will be given 50% to students and 50% to the University.
- UBAC presented and they are moving eight presentations forward. There is currently not a timeline for when the presentations will happen
- UTAC there was an update on how remote learning has been going including hotspots, Chromebooks, etc..
 - The Canvas pilot is drastically reduced due to everyone moving online
 - The iPad pilot is still happening
 - There was a tech survey sent out to see where the needs are
 - The new admin for tech and innovation was hired and is starting May 1st

University Council Update from April 17 (Laura Lyon, Staff Senate President)

New Business

Executive Committee Elections

- 2020-2021 executive committee elections
 - Ryan Jennings elected as President
 - Olivia Flores elected as the Secretary/Recorder
 - The Vice President position is open currently, therefore, the staff senate position will be vacant and can be filled by a newly elected senator.
 - Moved to table the staff senate vice president vote after the general election has been made.
 - 12-0-0

Request for updates for President Fuller at next Shared Governance Meeting

- Any updates that Laura needs to share at the next shared governance meeting please send it to her before the meeting.

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- Comment: There needs to be continued communication for Staff during this remote time. Maybe some sort of a weekly update with important information. Information such as additional layoffs happening.

Unfinished Business

Bylaws addition: President Updates to Staff Senate

- We talked about the need for the President being added to our bylaws to come once a term but it was decided that we do not need to have this be in our bylaws but rather just a standing invitation.

Staff Senate attendance & bylaws

There is now an updated bylaw regarding attendance.

Policies versus procedures at WOU: Employee evaluations

- Laura sent out an email to policy@wou.edu to see how to make something into a policy she has Judy email back and ask for a phone call. Laura invited Judy to this meeting to share any information.

Communication processes at WOU

- Faculty Senate always sends out an email with links regarding the meetings and updated minutes to three different communication hubs.
- We can start sending out more detailed invites and ask for any new business from staff to be added to the agenda.
- We should ask for input for new business two weeks before the meeting so that the exec committee can finalize the agenda and send it out before the meeting.

Announcements

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May 4 meeting will be held via ZOOM conferencing

Dr. Fuller will update Staff Senate during May 4 meeting

Adjourn 3:09 pm