



Staff Senate Minutes

November 17, 2020 (11:30am–1:00pm)

Online Via Zoom

Call to Order via ZOOM video conference

<https://wou-edu.zoom.us/j/89038148947?pwd=cDhNaFdlcS9ZcXlzdjJpS0s3NTFLUT09>

Start recording

- Reminder that meeting is being recorded, which includes all chats

In attendance: Kelly Rush, Bev West, Melissa Hinzman, Samantha Cameron, Rip Horsey, Michelle Gallagher, Beth Jones, Laura Tierney, Olivia Flores, Jenna Otto

Absent: Colin Haines, Tony Manso

Guests: Malissa Larson, Lacey Davis, Chris Solario, Mark L

Approval of minutes

- Draft in Staff Senate Team Drive for November 3, 2020
Approved in Meeting
Motioned to approve- Jenna, Seconded by Michelle

Reports

- Open UBAC and UTAC seats - call for nominations went out, due by this Friday (Nov 20)
 - Once the nominations are in Colin will send out the vote to staff
 - Once someone is picked then we will send the nomination to Rex for approval
- Shared Communications update, incl Article 15
 - Meets with Faculty Senate President, ASWOU President, Staff Senate President and WOU President
 - The draft plan for Article 15 was sent out by Rex this past week and the faculty senate and WOUFT have a chance to submit comments by November 23rd.
 - Article 15 does not have much major direct impacts of Staff other than staff that might be a NTT faculty member to teach some classes
- Governors Freeze
 - The reopening committee met about this and the freeze does not impact higher



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education

- We are encouraging students to stay home if they are planning to return home for Thanksgiving but it is not mandatory
- For Staff, there is a push to work as much from home as possible to the extent of each staff member's jobs responsibilities.
- If staff is needing support during this time WOU is encouraging folks to reach out to HR

New Business

- Welcome to Kelly Rush
 - Kelly is going us as a Staff member filling a vacant unclassified position

Unfinished Business

- Bev's position
 - Bev will be resigning from the President position as well as Staff Senate
 - Colin will be the acting President and a vote to fill the President position will be conducted over the next week
 - We will also be sending out nominations for an unclassified staff member to fill the vacancy
- Plan campus update meetings (see Supplemental Information, below)
 - The idea was shared with the shared communications group and they liked the idea
 - Samantha is interested in helping take the lead with this through a task force.
 - First thought would be reaching out to the different department heads and see when they would be able to get a short presentation together
 - Reaching out to Deb Rozelle who could help us get the sessions live streamed
 - We need to coordinate with the different departments (ie ODS)

Announcements

- Public Comments - Anything for the good of the order?
- Next meetings- First meeting in December and Second meeting in January will be the only ones in those two months



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- Olivia will be sending out an email to confirm that the Winter schedule can stay the same-- if not-- then Olivia will send out a Doodle Poll
- Once a term there will be a summit that includes everyone who includes everyone on the executive committees- more information to follow but the subject will be WOU Salem
- The board of trustees will meet tomorrow and Bev sent in the Staff Senate report to be shared tomorrow
- Rip was contacted by the Staff Senate Exec team from OSU to move forward with a State Summit of interested public universities Staff Senate Exec teams. This summit will focus on collaboration and shared communications of what is going on at each university as many share similar issues. Going forward as a group could help raise more attention to important issues regarding staff between the institutions.

Adjourn

Upcoming Meetings:

- Tue, December 1, 2020 (11:30am–1:00pm)

Supplemental Information

- Weekly or bi-weekly meetings with various campus departments, rotating each week.
 - Open to whole campus
 - Organized by staff senate
 - Short time (15-30 mins)
 - Who do we want to present, at first?
 - Welcome Center - who is there, when is it open?
 - Business Services
 - Covid updates / info (Emily & Megan from HEXS?)
 - Facilities Services



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- UCS
- Student Health & Counseling
- Registrar's Office
 - FERPA and remote work (Zoom etc)
- MarCom
- Campus Recreation
- Idea: test series over a month, or a couple weeks - one hour per week, 15 or 30 minute slots - half for presentation, half for Q&A
 - Put questions in chat and have designated person to ask the questions
 - Have a way to submit questions in advance, for those that don't have the right device to submit, and to allow for anonymous questions
 - Put notes from presentations on the web site while waiting for recording to be transcribed.