



Staff Senate Minutes

March 1, 2022 (10:45am–12:00pm)

Online Via Zoom

In Attendance: Amanda Bales, Luanne Carrillo-Avalos, Keats Chaves, Michelle Gallagher, Melissa Hinzman, Rip Horsey, Jenna Otto, Amber Plahn, Michael Reis, Kelly Rush, Adrian Trujillo

Absent:

Guests: Heidi Archer, Singson Beeb, James Bents, Tracy Boyson, Debbie Braun, Sharon Price

Approval of minutes

- February 15, 2021 Minutes Approved

Reports

- Committee Reports
 - Covid Safety
 - WOU will follow state guidelines
 - There has not been a discussion about reimplementing social distancing in classrooms
 - Jenna will forward our concerns to the Covid Safety Committee
 - Board of Trustees
 - We are encouraged to attend campus events
 - Administrative Equity
 - Unclassified Leave Bank
 - They will be creating a survey for unclassified to see how well needs are being met.
 - Shared Governance
 - April summit is student focused and they are hoping to include the new DEI Director
 - Other

Unfinished Business

- Committee Needs
 - Staff Connections - Senator



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- UTAC - staff (1)
- Restructure taskforce - In Process
- Academic Sustainability taskforce – Filled by Patrick Aldrich
- WUC Advisory Committee - Senator (if possible)
- Staff Senate Classified vacancy
- Staff Nominee for Board of Trustees - In Process
- Appreciation/Recognition
 - Department Recognition
 - UCS is the department for the month
- Continued Updates
 - Request for Senator to help schedule/arrange “updates” to Staff Senate
 - Schedule of committee updates
 - HR to present at March 15 meeting
 - Michael Baltzley will present at our April 5th meeting
- Performance Evaluations
 - Start with training for Supervisors
 - We would like a baseline standard of evaluations with flexibility
 - Possibly include SMART goals
 - HR needs to lead with a philosophy and then train around it
 - Could we have standardization of evaluation timelines so supervisors know exactly when they are due and not reliant on a notification from HR
 - Continue brainstorming
- Compensation for additional duties/service – Move to next meeting
 - Financial compensation
 - Reduced workload
- Fundraiser Raffle – Move to next meeting

New Business

- Issue any statements on behalf of Staff Senate in support of DEI and/or against racism, prejudice & bias? Partner with other employee groups and/or local community for joint statement and/or program?



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- We would like a more concrete action that has longevity and sustainability
 - Should probably wait until new DEI director is hired.
- Walk Zone/ Safe Zone on main road of campus
 - Continued discussion needed about asking to have Monmouth Ave closed during school hours
- Set Spring meeting times
 - We need to vote at our next meeting to permanently assign 1st & 3rd Tuesdays as our official meeting time

Announcements

- HR to present at March 15 meeting
- Agenda item suggestions
 - Please feel free to submit agenda items through the website
 - Could we invite the new DEI director to our May meeting?
- Kudos/Recognition
- Public Comments - Anything for the good of the order?

Adjourn

Upcoming Meetings:

- 3/15/22 Tuesday 10:00am - 11:30am