

## Staff Senate Minutes

November 21st, 2023 (2:00pm–3:30pm)

Online Via Zoom

### **Start recording - Staff Senate follows Simplified Robert's Rules**

- Meeting recordings only accessible to Senators
- Zoom meeting - <https://wou-edu.zoom.us/j/85780295099>

**In-Attendance:** Adrian Trujillo, Alexis Morrison, Ambre Plahn, Jenna Otto, Jason Horne, Kristen Perry, Crystal Ross, Pam Flippo

**Absent:** Noah Carillo, Keats Chaves

**Guests:** Wendi Mars, Ashley Schaumburg, Mike Hanson, Michael Ellis, Dana Nunez-Silva, Sheree Solario, Sharon Price

### **Approval of minutes**

- June Minutes approved.
- November 7 Minutes approved.

### **Guest Speakers**

- Katie Wojke - Giving Day – Postponed due to meeting conflict.

### **Reports**

- Committee Reports
  - Shared Governance
  - President's Cabinet
  - University Council – provided data from the survey conducted recently.
  - Other - Administrative Equity, Staff Connections, Scholarship, etc.
    - UBAC Update – Wanting to ask the campus community about ideas on how to use funding from the several million dollars from the legislature. No idea is too big or small, this is a brainstorming idea. Once the committee has several idea options they will review those and possibly pick one or two to run with.
    - Staff Connections – Fall Flannel event on November 30 during lunch time, BYOL style. At 12:45pm they will announce the winners of the Halloween costume

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contest.

- President Report
  - [November 14th](#)

### Unfinished Business

- Performance Evaluations & Training
  - On hold
- Use of Direct Appointments
  - On hold
- Search Committee processes
  - On hold – conversations have begun between the staff senate and HR about defining the difference between an unclassified staff member and administrator. Jenna has offered to take the lead on a sub-committee to move forward with this topic.
- Fundraiser Raffle
  - On hold
- Remote Work/Return to Campus Policy
  - On hold
- “Suggestion Box”
  - On hold

### New Business

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### Announcements

- Agenda item suggestions
- Kudos/Recognition – November Staff Member of the Month is Megan Habermann-Guthrie!!
  - Adrian received a request to nominate Bruce as an honorary staff member of the month. We will explore options on how to honor him and his family.
- Public Comments - Anything for the good of the order?
  - Alexis will be sending out a call for nominations to fill our vacant positions on Monday, November 27<sup>th</sup> and we will leave it open until Friday, December 8<sup>th</sup>.
  - Do we know who was selected as the staff member for the Board of Trustees? Yes, it was Paige Jackson but the legislature will not vote until February. It is undecided



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whether she would hold this position until June or if they will fill the role for 2 years.

Adrian will reach out to Evan to find out more about this process and especially if Paige is only going to be filling the position until June if elected. In that case, we need to ensure we are on top of the nomination process early.

- Abby's House Silent Auction is happening next week.
- Shout out to Wendi!!!! You are so awesome, helpful and make payroll so easy to understand. You ROCK!!!

### Adjourn

### Upcoming

- December 5th
  - Provost Coll