



Staff Senate Minutes

March 5th, 2024 (2:00pm–3:30pm)

Online Via Zoom

Start recording - Staff Senate follows Simplified Robert's Rules

- Meeting recordings only accessible to Senators
- Zoom meeting - <https://wou-edu.zoom.us/j/85780295099>

In-Attendance: Adrian Trujillo, Ambre Plahn, Jenna Otto, Jason Horne, Rip Horsey, Jane Cameron-Jensen, Crystal Ross, Alexis Morrison, Kristen Perry,

Absent: Noah Carillo, Keats Chaves, Pam Flippo,

Guests: Heather Brophy, Kirstie Rudich, Michael Ellis, Wendi Mars,

Approval of minutes

- February 20 Minutes approved.

Guest Speakers

- None

Reports

- Committee Reports
 - Shared Governance - [Strategic Plan](#)
 - Adrian asked to clarify the meeting schedule and the President has changed it to once a term. This is largely due to so many folks being a part of the President's Cabinet.
 - Will the Executive Board of Trustees change the requirement for there to be a monthly Shared Governance meeting and also, how frequently is the ASWOU representative in attendance to Shared Governance, President's Cabinet or University Council?
 - They have been to most meetings but have missed a few. One senator would encourage the President to keep this meeting to once a month.
 - Adrian did forget to bring up that the BOT has a requirement that

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Shared Governance meet monthly in their bylaws, and will be sure to check back in with President Peters as soon as they can.

- With the expansion of the President’s cabinet this can dilute the voice of student and staff representatives having their time with the President regularly. It is strongly encouraged that we advocate for monthly meetings rather than quarterly.
- Strategic Plan – Most of the meeting was spent addressing how folks feel about the plan and to address any questions.
- President’s Cabinet –
 - University Advocacy Day – all three bills we were advocating appear to be moving forward with the process. Two of the bills look particularly promising; Behavioral Health Programs, and HB4162 Student Emergency Needs Package
 - We have a Basic Needs Coordinator here at WOU and they are located in the Abby’s House. If you have students facing difficulties, please send them to Abby’s House where they can help with basic needs.
- University Council - Nothing to report
- Other - Administrative Equity, Staff Connections, Scholarship, Faculty Senate, etc.
 - IFC is still conducting hearings about the
 - Staff Connections hosted trivia last week. It had a pretty good turnout and was really fun. Definitely going to look at hosting more of these again.
 - Faculty Senate will begin meeting on Thursday rather than Tuesday starting in Fall 2025.
- [President Report](#)

Unfinished Business

- Performance Evaluations & Training
 - On hold
- Use of Direct Appointments
 - On hold
- Search Committee processes
 - On hold



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- “Suggestion Box”
 - On hold

New Business

- Call for new senator nominations (3 unclassified, 3 classified) for elections in May. We need to vote in new Executive Board members first before we can move to the General Election process.
- Giving Day: <https://givingday.wou.edu/campaigns/staff-senate-scholarship-2>
 - email signature idea – it would be great to add a little blurb to your email signature line to share the link for Giving Day to our scholarship.

Announcements

- Agenda item suggestions
- Kudos/Recognition
- Public Comments - Anything for the good of the order?
 - HR will be holding trainings on the 2nd Tuesday of the month and on the 3rd Tuesday of the month will be Benefits Q&A.

Adjourn

Upcoming

- Next meeting March 19th, 2024