

**CONSTITUTION OF THE
WESTERN OREGON UNIVERSITY
FRATERNITY AND SORORITY COUNCIL**

ARTICLE I. NAME

The name of this organization shall be Fraternity and Sorority Council (FSC) at Western Oregon University (WOU).

ARTICLE II. PURPOSE

1. The purpose of this Fraternity and Sorority Council shall be to develop and maintain fraternity or sorority life relations at the highest level of accomplishment. In doing so:
 - a) Consider the goals and ideals of member groups as continually applicable to campus and personal life.
 - b) Cooperate with member fraternities or sororities and the University Administration in concern for and maintenance of high social and moral standards.
 - c) Further intellectual accomplishment and scholarship of the Greek organizations and their members.
 - d) Ensure compliance with the Fraternity and Sorority Council constitution, its Bylaws, rules and regulations, and regulations of the University.
 - e) Set dates and plans for FSC and chapter events; create and modify guidelines for recruitment; and create and plan for all-Greek events.
 - f) Advise the Student Leadership & Activities Office on policies and procedures related to Greek Life at Western Oregon University.

ARTICLE III. ORGANIZATIONS STATUS

There shall be three classes of membership: Regular, Associate, and Interest.

1. The Regular membership of the Fraternity and Sorority Council at Western Oregon University shall be composed of all chapter members in good standing of such national or regional fraternity/sorority chapters that are registered and in good standing with the University and their respective National or Regional Organizations.
2. The Associate organization of the Fraternity and Sorority Council at Western Oregon University shall be composed of all members in good standing of such national or regional fraternity/sorority colonies that are registered and in good standing with the University and their respective National or Regional Organizations.

3. The Interest organization of the Fraternity and Sorority Council at Western Oregon University shall be composed of all members in good standing of such national or regional fraternity/sorority interest groups that are registered and in good standing with the University and their respective National or Regional Organizations.

ARTICLE IV. EXECUTIVE BOARD

1. The Executive Board of the Fraternity and Sorority Council of Western Oregon University shall be:
 - President,
 - Vice President,
 - Secretary,
 - Treasurer,
 - Events Director,
 - Recruitment Director,
2. The executive officers shall be from fraternities or sororities that hold regular or associate membership in the Fraternity and Sorority Council of Western Oregon University. Members who are a part of a colony may not run for President.
3. The officers shall serve for a term of one year, the term to begin no later than June 15.
4. The delegates holding interest membership shall not be eligible for officer status.
5. In the case that the community's membership cannot support filling at least 50% of the FSC Executive Board positions, the Limited Operations Plan will take effect.

ARTICLE V. MEETINGS

1. Regular. The Fraternity and Sorority Council at Western Oregon University shall hold at least two regular meetings per month during the fall, winter, and spring terms. The date, time, and location of all regular meetings of the Fraternity and Sorority Council will be determined at the beginning of each term.
2. Special. A special meeting of the Fraternity and Sorority Council at Western Oregon University may be called by the President when necessary, and shall be called by them upon the written request of any regular, associate, or interest fraternity or sorority at Western Oregon University.
3. Attendance. A delegate from each regular, associate, or interest member fraternity or sorority shall be responsible for notifying their organization of all regular and special

meetings of the Fraternity and Sorority Council at Western Oregon University. Fraternities and sororities at Western Oregon University are expected to participate in all meetings related to the Fraternity and Sorority Council. Noncompliance with the attendance policy of the Fraternity and Sorority Council by delegates will be handled by the Judicial Committee and addressed on a term by term basis.

4. A delegate from each regular, associate, or interest organization fraternity or sorority shall be responsible for notifying their chapter members of all regular and special meetings of the Fraternity and Sorority Council at Western Oregon University.

ARTICLE VI. FRATERNITY AND SORORITY COUNCIL

It shall be the duty of the Fraternity and Sorority Council to administer all business related to the overall welfare of the Greek Community at Western Oregon University and to advise rules governing the Greek Community.

1. **Membership:** The Fraternity and Sorority Council at Western Oregon University shall be composed of two (2) voting delegates from each regular chapter, one (1) voting and one (1) non-voting delegate from each registered national or regional fraternity or sorority colony; and one (1) non-voting delegate from each registered national or regional fraternity or sorority interest group.
2. **Selection of Delegates:** Delegates of Fraternity and Sorority Council shall be selected by their respective fraternity or sorority chapters to service for a term of one year. Registered national or regional fraternity or sorority interest groups will select a representative to act as their delegate.
3. **Delegate Vacancies:** When a delegate vacancy occurs, it shall be the responsibility of the fraternity or sorority concerned to select a replacement within two weeks and to notify the Fraternity and Sorority Council Communications Director of the name, email address, and telephone number.
4. **Officers:** The officers of Fraternity and Sorority Council at Western Oregon University shall have such authority and duties as prescribed in Article II of the Bylaws of the Fraternity and Sorority Council at Western Oregon University.
5. **Quorum:** 50% plus one shall constitute a quorum for the transaction of business.
6. **Voting:**
 - a) The voting body of Fraternity and Sorority Council shall be the executive members of the FSC, the two delegates from member fraternity or sorority chapters, and one voting delegate from fraternity or sorority colonies.

- b) If a voting member of the fraternity or sorority is absent from any meeting, the vote may be cast by an alternate. If the delegate and the alternate are absent, a member of the fraternity or sorority may cast the vote providing their credentials have been presented in writing to the Fraternity and Sorority Council President at least 24-hours prior to the meeting.
 - c) A fifty plus one (50% + 1) majority of the members of Fraternity and Sorority Council shall be required to advise policies and carry all other motions
 - d) Voice: The FSC President, chapter members, Fraternity and Sorority Council Advisors, and chapter advisors to the Council have a voice, but no vote. The Fraternity and Sorority Council President votes only to break a tie.
 - e) If the chapter has not paid its Fraternity and Sorority Council dues it will lose all voting rights, as stated in the Fraternity and Sorority Council Bylaws, Article I, Section 4, sub-Section c.
7. Limited Operations Plan: In years where the Limited Operations Plan is in effect, the Fraternity and Sorority Council will be replaced with the President's Council.

ARTICLE VII. FRATERNITY AND SORORITY COUNCIL ADVISOR

The Assistant Vice President of Student Affairs and the Coordinator of Student Organizations and Activities serve as the Fraternity and Sorority Council Advisors and shall serve in advisory capacity to Western Oregon University Greeks.

ARTICLE VIII. VIOLATIONS

Violations of policies, including Recruitment Rules, may be referred to the Fraternity and Sorority Judicial Committee, and/or the University conduct process.

ARTICLE IX. AMENDMENTS

This Constitution may be amended by a two-thirds (2/3) vote of the delegates of the Fraternity and Sorority Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting. All amendments must be approved by the Fraternity and Sorority Council Advisor(s).

**BYLAWS OF THE
WESTERN OREGON UNIVERSITY
FRATERNITY AND SORORITY COUNCIL**

ARTICLE I. FINANCE

1. **FISCAL YEAR:** The fiscal year of the Fraternity and Sorority Council shall be from July 1 to June 30.
2. **CONTRACTS:** The signature of the Treasurer and/or the President, with approval of the Fraternity and Sorority Council Advisors, shall be required to bind Fraternity and Sorority Council at Western Oregon University.
3. **PAYMENTS:** All payments due to Fraternity and Sorority Council shall be administered by the Treasurer and payable to WOU Fraternity and Sorority Council.
4. **MEMBERSHIP DUES:**
 - a. **Amount:** The dues of each Fraternity and Sorority Council member fraternity or sorority shall be an assessment per active and new members each term. The amount of such dues is \$15 a member.
 - b. **Time of Payment:** The dues payment is due by the 3rd Friday of every term.
 - c. **Late Payment:** Any fraternity or sorority that has not paid their dues as of the due date, (see part b, above) will be issued a fine \$50 per late fee and \$10 per week. Additionally chapters will lose their voting rights as well as social privileges until dues and fines have been paid.

ARTICLE II. ELECTIONS

1. The outgoing Fraternity and Sorority Council Executive Board shall slate the incoming Executive Board officers by the seventh week of spring term. The slated incoming Executive Board officers will take office by the tenth week of spring term and serve for a calendar year.
2. Slating shall consist of an application and interview process to be coordinated and conducted by the outgoing Executive Board and the Greek Council Advisors. The Council will determine time, place, and process by which to review applications and conduct applicant interviews.

3. Any current member of a regular or associate membership fraternity or sorority may submit an application for Executive Board. Only those members who meet academic eligibility requirements for campus organization leadership set by Western Oregon University and the FSC academic eligibility requirements may be eligible to be installed as officers of the Fraternity and Sorority Council (see Article III, section 7 of Bylaws).
4. The Vice President shall assume the duties of President if the President should vacate office permanently or temporarily until a new President can be selected through the regular slating process.
5. If an office other than President is vacated by resignation, recall or by other means, the regular slating process will proceed in order to fill the un-expired term of the vacated office.
6. Facilitated by the Fraternity and Sorority Council Advisors, the President position rotates between all member fraternities and sororities each year.
7. Exemption to the FSC President Rotation Schedule
 - a. Per Article II, section 6 of the FSC Bylaws the FSC President position should be rotated between all member fraternities and sororities.
 - i. The current FSC Executive Board should make every reasonable effort to notify eligible organizations of their responsibility to provide candidates for the position.
 - b. In the case that a candidate from an eligible organization does not apply for the FSC President position, but a candidate from an ineligible organization does apply for the FSC President position, the following process can be followed:
 - i. After the application period for the FSC Executive Board has closed, the current FSC Executive Board will review the applications and notify the Fraternity and Sorority Council at the following meeting that no eligible organizations have a candidate for President.
 - ii. The eligible member organizations will have the opportunity to nominate a member as a candidate for the President position.
 - a. If the nominated member accepts their nomination, the FSC Executive Board will consider them a candidate for the President position and follow the established slating process.
 - b. If the nominated member does not accept their nomination, the process will move onto the next step.
 - c. If no member organizations nominates a candidate, the process will move onto the next step.
 - c. If no nominations are put forth or accepted, then the Fraternity and Sorority Council will vote on if they should allow the ineligible organization candidate who applied for President to be eligible for consideration.
 - i. If the vote passes, then the established slating process will proceed with the applicant for President eligible for consideration.

- ii. If the vote does not pass, then applications for President will reopen and an eligible organization must provide a candidate for consideration.
- d. If this exemption is used to select a member of an ineligible organization for President, the rotation of the Presidency among the FSC member organizations does not restart but should proceed the following year to an eligible organization so the rotation continues until all organizations have served.
- e. Terms to clarify
 - i. Eligible organization: A FSC member organization that has not had a member serve as FSC President in the current rotation.
 - ii. Ineligible organization: A FSC member organization that has had a member serve as FSC President in the current rotation.

ARTICLE III. DUTIES OF EXECUTIVE BOARD

1. President

- a. Be responsible for all aspects of Fraternity and Sorority Council and fair representation of all organizations.
- b. Call and preside at all regular and special meetings of Fraternity and Sorority Council and Fraternity and Sorority Council Executive Board at Western Oregon University.
- c. Serve as the official representative of the Greek community to the University, Associated Students of Western Oregon University, and to the Monmouth/Independence Community.
- d. Meet with the Fraternity and Sorority Council Advisors on a regular basis.
- e. Creates the agenda and runs the FSC meetings.
- f. Facilitates discussions on policies and guidelines for fraternity and sorority life on campus including recruitment, programming and other areas.
- g. Facilitate on-going delegate and officer training.
- h. Attend a public event for one organization, other than their own affiliation, per term.
- i. Maintain a complete and up-to-date President's file, to include a copy of the current Fraternity and Sorority Council at Western Oregon University Constitution, Bylaws and Standing Rules, the current budget, current correspondence and materials.
- j. Only vote to break a tie when a motion on the table is deadlocked.

2. Vice President

- a. Hold the position of the Judicial Chair
- b. Responsible for coming up with a judicial committee of members from all Greek organizations. The Council Delegate of each organization will ask their respective chapter if any member is interested for the committee. Only chapters are allowed on the judicial committee.
- c. Assume all responsibilities of the President when they are absent.

- d. Review by-laws/constitution for process of amendments to be written and later proposed by the Vice President in a meeting.
- e. Educate the Fraternity and Sorority Council on Parliamentary Procedure and enforce adherence to its guidelines during meetings
- f. Attend a public event for one organization, other than their own affiliation, per term.

3. Communications Director

- a. Keeps social media current
- b. Makes posters for events
- c. Responsible for the branding of FSC
- d. Obtain photos from events
- e. Record all minutes of Fraternity and Sorority Council meetings and provide each organization a copy via email or posting in an appropriate place, such as FSC OrgSync page.
- f. Keep accurate attendance records for all Fraternity and Sorority Council meetings.
- g. Responsible for issuing notifications to any or all chapters in the event that voting rights are lost.
- h. Records all chapter petitions and other formal FSC business functions.
- i. Co-manages the Fraternity and Sorority Council social media accounts with the Recruitment Director
- j. Attend a public event for one organization, other than their own affiliation, per term.

4. Treasurer

- a. Handle all financial matters of Fraternity and Sorority Council and provide a report of such matters at each meeting.
- b. Assess and collect dues each term.
- c. Prepare an itemized budget for approval by the Council at the beginning of each term.
- d. Share budget information with all Fraternity and Sorority Council Executive Board members and delegates
- e. Keep accurate records of all transactions.
- f. Be a resource on financial policies and best practices to all chapter treasurers.
- g. Attend a public event for one organization, other than their own affiliation, per term.

5. Events Director

- a. Plans and executes all FSC events
- b. Oversees Greek Week and serve as Greek Week Committee Chair.
- c. Acts as a resource to chapters for events.
- d. Attend a public event per organization per term as a representative of the FSC.

6. Recruitment Director

- a. Assists each chapter or colony with recruitment efforts.
- b. Manages Fraternity and Sorority Council events related to recruitment.
- c. Assists Student Engagement with planning and facilitating the New Member Workshop/Anti-Hazing Training.
- d. Manages the Spring Recruitment petition process
- e. Assists in overseeing that chapters are abiding by all policies related to recruitment.
- f. Attend a public event for one organization, other than their own affiliation, per term.
- g. Co-manages the Fraternity and Sorority Council social media accounts with the Communications Director.

7. Service Director

- a. Plans two service events per academic year for the entire Fraternity and Sorority Council community.
- b. Serves as a resource for Fraternity and Sorority Council organization's service chairs
- c. Collects service hours from each organization for all active members per term.
- d. Attends a public event for one organization, other than their own affiliation, per term.
- e. Chairs an FSC Service Committee

8. Attendance

The WOU Fraternity and Sorority Council Executive Board members are required to attend all regular and special meetings of the Fraternity and Sorority Council.

9. Eligibility requirements

- a. Executive Board members must have at least a 2.50 minimum cumulative and term grade point average.
- b. Executive Board members must maintain good conduct standing with the University and with their chapter.
- c. Good financial standing as member of current fraternity or sorority.

10. Removal

- a. Any member of the WOU Fraternity and Sorority Council shall have the power to bring the vote of removal or recall of any officer who proves negligent of their duties. The officer in question shall be removed by three-fourths (3/4) of the voting delegates, only after the officer can hear the charges against them, and rebut them.
- b. Any member of the Fraternity and Sorority Council Executive Board may be reviewed by the Executive Board and considered for forfeiture of office if:
 - i. They take any of the following offices within his or her respective organization:
 1. President
 2. Vice President, or similar position

3. Recruitment Chair, or similar position
4. New Member Educator, or similar position
5. Council Delegate
- ii. They fall below a 2.50 grade point average in any given term.
- iii. They fall out of good standing with the University and/or their chapter.
- iv. They violate any of the policies of Fraternity and Sorority Council.

ARTICLE IV. DELEGATE RESPONSIBILITIES

1. A Chapter delegate on the Fraternity and Sorority Council for Western Oregon University shall:
 - a. Be a representative for his or her chapter.
 - b. Have voting privileges for their chapter.
 - c. Report to their chapter about the decisions and issues discussed at the Fraternity and Sorority Council meetings.
 - d. Serve as a voice from their individual chapter to the rest of the Greek community.
 - e. Represent the Greek community appropriately.
 - f. Assist in promoting Greek events and programs.
2. Accountability
 - a. Any delegate of the WOU Fraternity and Sorority Council shall be subject to review by the Executive Board if he or she is negligent of their duty to the council as outlined in Article IV, Section 1 (above) of these bylaws.
 - b. If the Executive Board of the Fraternity and Sorority Council deems a delegate negligent in their duties, the Fraternity and Sorority Council President will address any of the issues with the delegate's chapter president and create a plan of action to remedy these issues.

ARTICLE V. COMMITTEES

The following shall be standing committees of the Fraternity and Sorority Council:

1. Judicial Committee
 - a. The Judicial Committee will consist of members chosen by the Vice President from each chapter (See duties of the Vice President under Article III, Section 2). The chair of the Judicial Committee shall be the Vice President.
 - b. The Judicial board will propose and manage a judicial review process to address Greek related policy violations by chapters or individual chapter members.
2. Fraternity and Sorority Recruitment Committee
 - a. The Fraternity and Sorority Recruitment Committee will consist of the Recruitment Director and one delegate representing each member fraternity and sorority of the

- FSC. The Chair of the Fraternity and Sorority Recruitment Committee will be the Recruitment Director.
- b. The Fraternity and Sorority Recruitment Committee will propose and create processes that will enhance the recruitment efforts by WOU Greek organizations.
3. Greek Week Committee
 - a. The Greek Week Committee will consist of the Events Director and one delegate representing each member fraternity and sorority of the FSC. The Chair of the Greek Week Committee will be the Events Director.
 - b. The Greek Week Committee will propose and plan Greek Week activities and programs.
 4. Additional standing committees and special officers as may be necessary to carry out the work of the Fraternity and Sorority Council shall be appointed by its Executive Board and the Council President to serve during the tenure in office of the Executive Board which appoints them.

ARTICLE VI. FRATERNITY AND SORORITY COUNCIL LIMITED OPERATIONS PLAN

1. The purpose of this plan is to provide a pathway for the continued existence of the Fraternity and Sorority Council in the case that the community's membership cannot support filling at least 50% of the FSC Executive Board positions.
 - a. Every reasonable effort must have been made to solicit applications for the following year's Executive Board including but not limited to chapter visits and direct email requests.
2. The process to enact the Limited Operations Plan will be as follows:
 - a. The FSC Executive Board reviews the applications received for the following year's Executive Board and determines that either there are not enough applications or not enough eligible applicants to interview to meet the 50% requirement
 - b. The FSC President will inform the Fraternity and Sorority Council that they have not received enough applications or eligible applicants to fill the following year's Executive Board to meet the 50% requirement and will call for nominations from member organizations to help meet the 50% requirement.
 - i. If the person(s) nominated accepts the nomination, the FSC Executive Board will consider them a candidate and follow the established slating process.
 - ii. If the person(s) nominated does not accept the nomination, the process will move onto the next step.
 - iii. If member organizations do not nominate a candidate or the number of nominations and previous applications do not reach the 50% requirement, the process will move onto the next step.
 - c. The FSC President will call for a vote to determine if the Limited Operations Plan should be enacted.

- i. If the Limited Operations Plan is enacted, a FSC President must still be elected to serve as a representative of the community during the suspension of operations.
 - 1. If there are eligible candidates from the FSC Executive Board application pool, they will be interviewed for this position.
 - 2. If there are no eligible candidates from the FSC Executive Board application pool, candidates will be recruited or the “Exemption to the FSC President Rotation Schedule” amendment will be followed.
- 3. Procedures and Structures during the Limited Operations Plan:
 - a. The Fraternity and Sorority Council suspends operations for one academic year or until 50% positions are filled on the FSC Executive Board.
 - b. A Fraternity and Sorority Council President must still be elected to represent the overall community’s interest with the University and on the President’s Council.
 - i. They will also assume the essential duties of the Vice President, Treasurer, and Director of Recruitment.
 - c. The President’s Council will convene on a bi-weekly basis to discuss community-wide efforts and interests.
 - i. The President’s Council will be made up of the FSC President, the president of each member organization or their designee, and the FSC Advisor.
 - d. Expenses from the FSC Foundation Account must be approved by the President’s Council.
 - e. At the start of Fall and Winter term, applications should be posted for FSC Executive Board positions as an attempt end the Limited Operations Plan.
 - i. Applications for the following year’s FSC Executive Board should be posted at the start of Spring Term.
 - 1. Elected officers for the following year may begin their term of office during Spring Term if they choose.
 - ii. The President’s Council will serve as the slating committee
 - f. All WOU FSL Policies and Procedures and FSC Constitution and Bylaws remain in effect
 - g. Greek Summit and Greek Week will still take place and will be organized by the President’s Council
- 4. Ending the Limited Operations Plan
 - a. The Limited Operations Plan will end when the FSC Executive Board reaches 50% filled positions, a FSC Executive Board for the following year is elected, or whichever comes first and FSC operations will resume as normal.

ARTICLE VII. REQUIREMENTS FOR NEW MEMBERSHIP AND INITIATION

All Fraternities and Sororities must follow WOU policies for new membership, recruitment, and initiation requirements as outlined in the “Greek Life Policies and Procedures.”

ARTICLE VIII. VIOLATIONS OF POLICIES

1. All Fraternity and Sorority Council Policies consist of the following:
 - a. Confidentiality Policy
 - b. Drug and Alcohol Policy
 - c. Events Policy
 - d. Discrimination Policy
2. All acts of hazing by a University registered fraternity/sorority and/or any of its members or alumni are prohibited. It is a violation of Oregon State law and WOU policy for students to engage in any activities that may be described as hazing.
3. The WOU Fraternity and Sorority Council will adhere to the definition of hazing as stated in the WOU Code of Student Responsibility.

ARTICLE IX. ROBERTS RULES OF ORDER

The Fraternity and Sorority Council at Western Oregon University shall be governed by Robert's Rules of Order newly revised, except in matters specifically provided for in the Constitution, Bylaws, or Standing Rules.

ARTICLE X. AMENDMENTS

These Bylaws may be amended by a two-thirds (2/3) vote of the members of the Fraternity and Sorority Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting. All amendments must be approved by the Fraternity and Sorority Council Advisor(s).