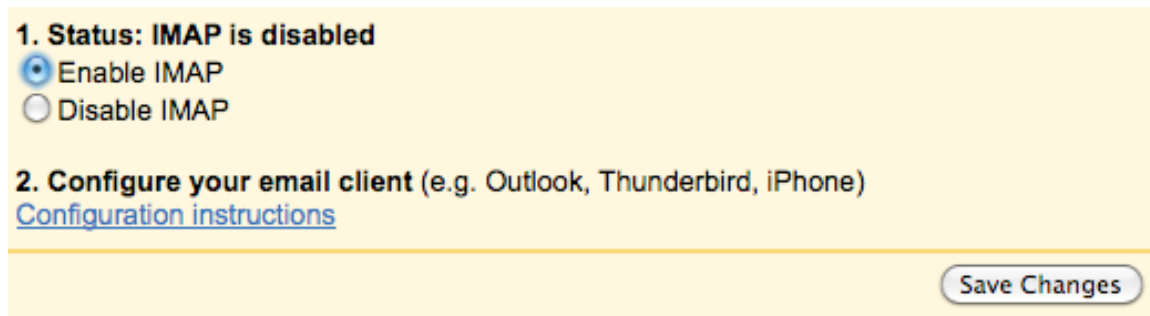


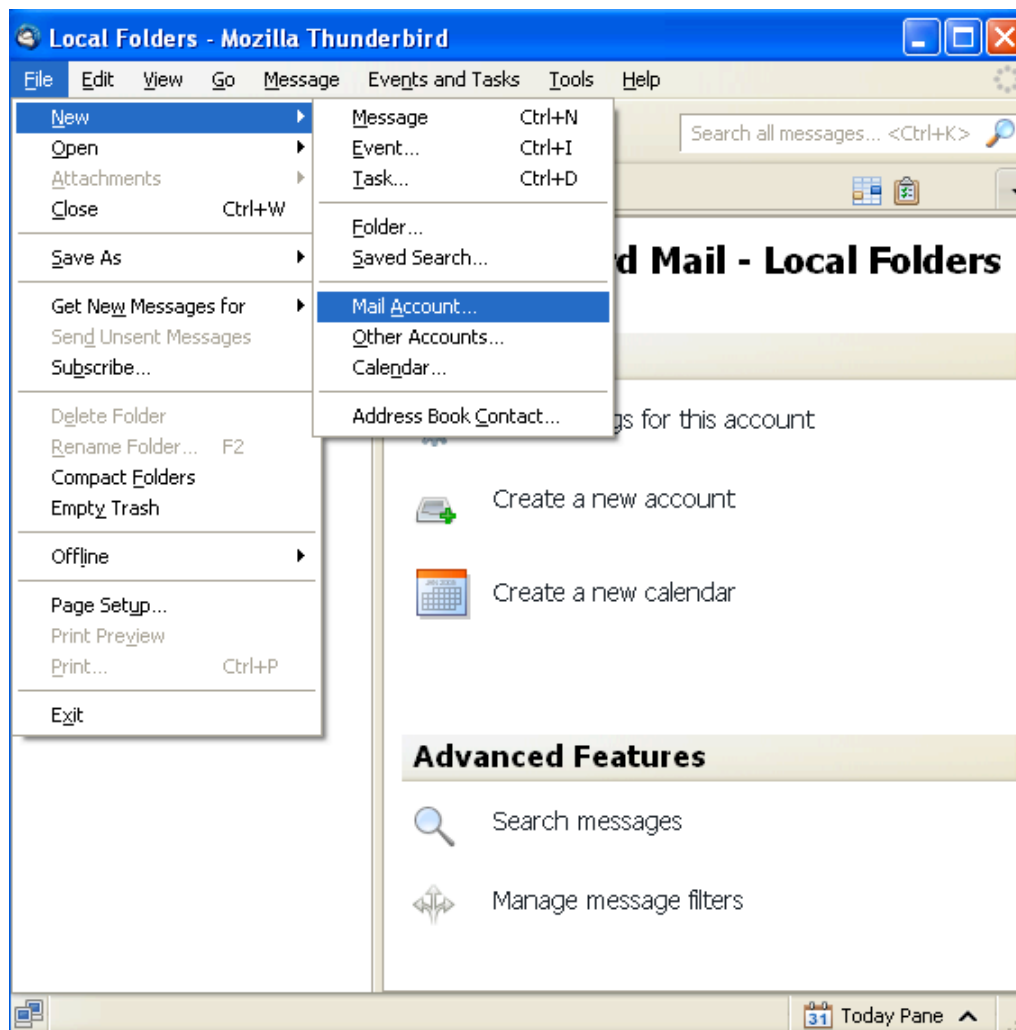
Thunderbird & Gmail Sync

To configure your Thunderbird client to work with Gmail:

1. Sign in to Gmail
2. Click the **Settings** link located in the upper-right corner (may also look like a gear icon)
3. Click the **Forwarding and POP/IMAP** tab
4. Select **Enable IMAP**
5. Click **Save Changes**



6. Open Thunderbird
7. Click the **File** menu and select **New → Mail Account...**



8. A Mail Account Setup window will appear. In the **Name** field, enter the name you wish recipients to see when you send an email. For **Email address** enter your WOU username followed by **@mail.wou.edu** (For example: testuser@mail.wou.edu) Enter your pawprint password in the **Password** field and click **Continue**.

Mail Account Setup

Your name: Test User Your name, as shown to others

Email address: testuser@mail.wou.edu

Password: ●●●●●●

Remember password

Cancel Continue

9. Thunderbird will now query the Gmail servers and automatically configure the appropriate IMAP and SMTP connection settings for your account. When complete, Thunderbird will display a confirmation dialog. Confirm that the connection settings are the same as those shown below and click **Create Account**.

Mail Account Setup

Your name: Test User Your name, as shown to others

Email address: testuser@mail.wou.edu

Password: ●●●●●●

Remember password [Start over](#)

IMAP - Access folders and messages from multiple computers (recommended)

POP - Download all messages onto this computer, folders are local only

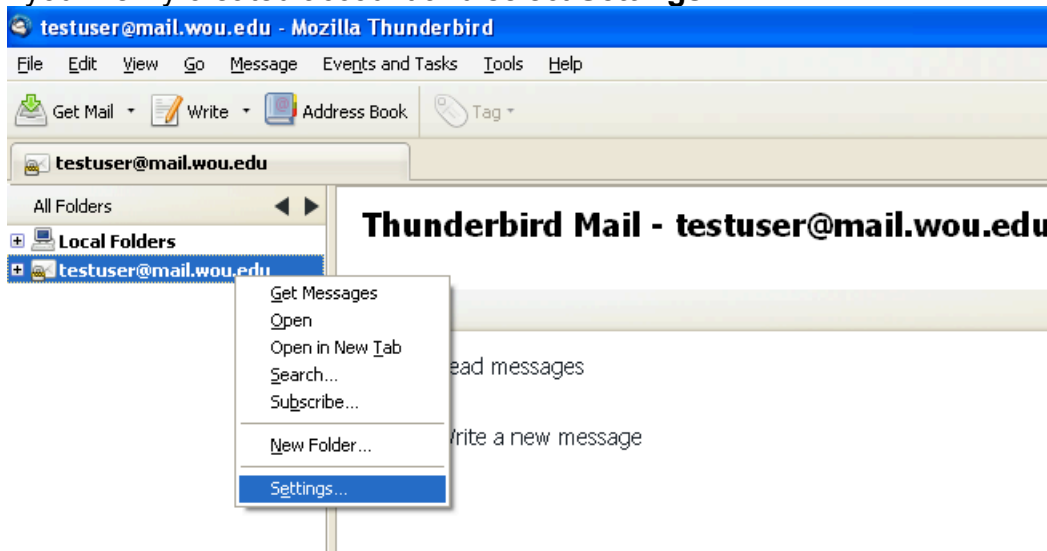
The following settings were found from: Mozilla ISP database

Username: testuser@mail.wou.edu [Edit](#)

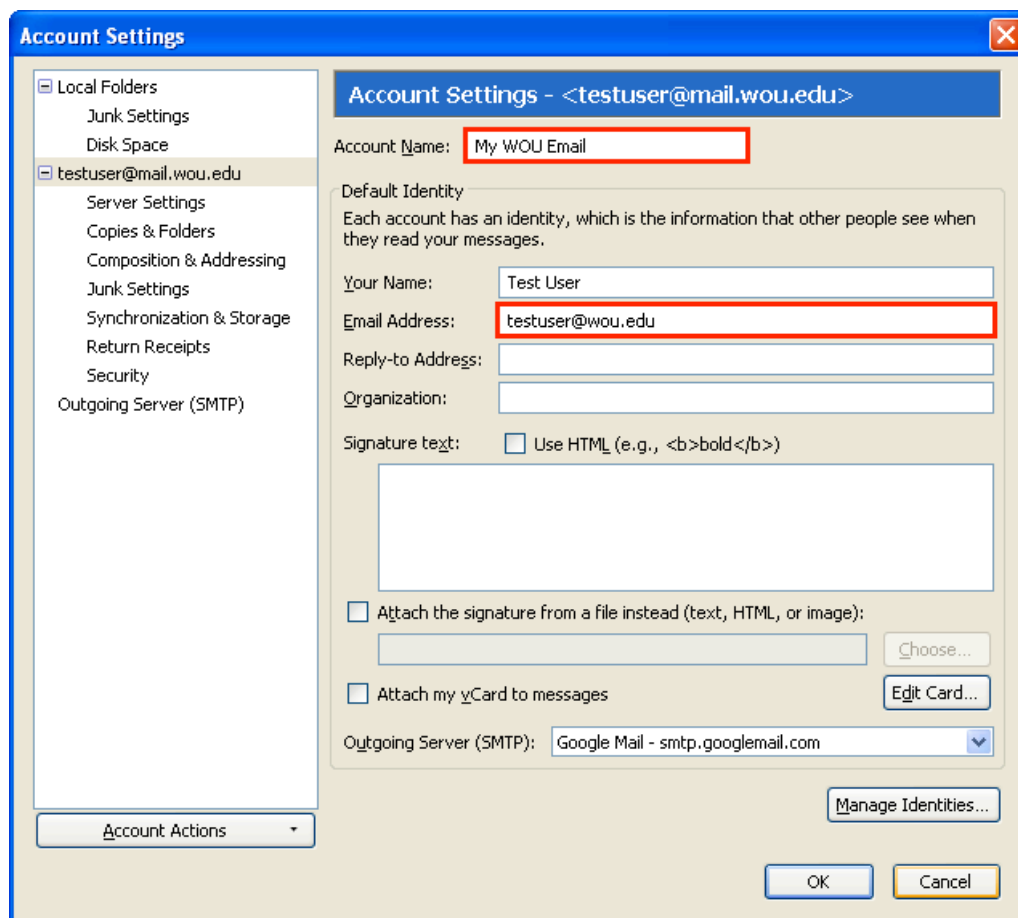
<input checked="" type="radio"/>	Incoming:	imap.googlemail.com	IMAP	993	SSL/TLS
<input checked="" type="radio"/>	Outgoing:	smtp.googlemail.com	SMTP	465	SSL/TLS

Manual Setup... Cancel Create Account

10. The Mail Account Setup window will now close. From your Thunderbird home screen, right-click on your newly created account and select **Settings...**



11. An Account Settings dialog will appear. Change the **Account Name** to anything you like. Change the **Email Address** field to your WOU username followed by **@wou.edu** (For example, testuser@wou.edu) **NOTE: Do NOT use @mail.wou.edu**
12. Click the **OK** button to save the changes.



Congratulations, your WOU Gmail account will now synchronize with Thunderbird.