Minutes - June 21, 2019

Review of Minutes

One addition was made to the 5/17/19 minutes: Catalog schedule will notify students of any errors. (Kyler)

Minutes were then approved.

UTAC Requests - DUO Feedback

Bill and Erin had a conversation, brainstorming about how UTAC should take in requests and feedback. UTAC should probably discuss how we should gather feedback and how we handle that feedback. For example, people have been expressing concerns about DUO (two-factor authentication). How can we help with this process? (Erin)

One of the other things that Anna Karaman, our Vice President for Finance and Administration, mentioned was that committees frequently turn over, and that we need to have mechanisms to pass this information along.(Bill)

What is our role in responding to these types of concerns? Where does our advisory role start and end? (Lisa)

Assessment: It would probably be a good idea to build assessment and feedback into the various projects so we know the projects are on track. In other words, how do we know we're doing a good job? (Erin)

Action item: Bring this back next meeting as old business (when we hopefully have more members in attendance). One idea is to have a form on our website to provide feedback (with an anonymous option) on technology-related issues. Then perhaps start pointing to it regularly in our email communications to campus. Right now, feedback is mostly going directly to Erin and Bill because no such mechanism exists.

Charge Review and Revisit; Calibration of Meeting Procedures (mostly postponed to a later meeting)

The data from the UTAC survey regarding presentations, etc, is in the UTAC shared drive. It would be a good idea to review this before our next meeting.

Subcommittee Supports

LMS Review Team (Scott)

The LMS Review Team met on June 6. We have slightly revised our timeline (which you can see at http://www.wou.edu/wp/lms-review), which has always been "aspirational" anyway. Right now, the plan is for four LMS vendors to come to campus weeks 2-3 of fall term, where they will make presentations about their products and answer our questions. These will be open to campus and feedback will be solicited. While we may discover others in our research over the summer, right now we have four we plan to invite: Canvas, Blackboard, D2L, and eThink (who provides Moodle hosting). We will also be creating a Moodle usage report, so we have better data about how Moodle is currently being used on campus (number of course shells, students per shell, how much content is in each course shell, etc).

Ellucian Mobile (Erin)

Nothing really new at this point. Waiting until they're needed. The production instance is now live. (You can download the apps from Google Play or the Apple Store at http://www.wou.edu/mywou.)

There were concerns expressed about the Ellucian Mobile version not being branded with a WOU look or icon. Will students be confused when they look on their phones for the app? Michael Ellis informed us that a WOU-branded app (which would have the same functionality) is in the very early stages, but there is no timeline for it. This is what we have right now.

Reminder to discuss: Can the Ellucian Mobile app send out push notifications, so when the better-branded "My WOU" app is live (down the road), we can direct people to the new app?

Technology Plan (Adele)

The subcommittee went through the various technology plans and consolidated the parts of the plans they like into an evolving draft. It's located in the UTAC Google Team Drive, under Technology Plan, and the Technology Plan Subcommittee folder.

What do we want to keep? How does it align with our strategic plan? This was basically tossing it against the wall to see what fits as a first step. Once we have a better document, we will flip around the presentation so that the parts of the strategic plan are in parentheses after each point. At this time, we don't need much input from UTAC, since it's still pretty rough, but after we have a better document we will want feedback to help refine it.

Data Reporting

No update. They are still in their initial stages, modeling their process somewhat on the LMS Review Team's process.

Apple Partnership

Apple has come to campus a few times, having a conversation about possible partnerships. One initiative might be to have coding camps, kindergarten up to university level.

They stressed that this partnership is not primarily about the technology. It's about how the technology can be used in education. For example, if people are getting iPads, they don't just want it sitting on the shelf. They want them fully integrated into their educational experience. They were very interested in issues of equity and access.

On July 9, the systems engineer is coming back to talk about how devices can be ready to go without having to run physically through UCS.

UTAC is seen as having a distinct and important role in this initiative -- perhaps not immediately, in its nascent stages -- but soon.

More information will be forthcoming. (Information provided by Bill, Erin, Camila, Lisa, and others who attended the meetings with Apple.)

WOU Cybersecurity Presentation: Phishing (Part 5) by Michael Ellis

What is phishing? Phishing are malicious emails sent to gather information that potentially compromises the end user (passwords, financial info, etc). Excellent examples were given, as well as tips on how to spot them.