

**PLAN ADOPTED BY THE [TRIBE]
AND
THE ALASKA COURT SYSTEM
FOR RESTORATIVE JUSTICE REFERRALS
UNDER CRIMINAL RULE II (i)**

This PLAN adopted by [TRIBE] and the Alaska Court System sets out the procedures for the referral of matters relating to criminal cases involving Tribal members and descendants of members.

PARTIES: This PLAN is made and entered into by the [Tribe] and the Alaska Court System on behalf of the [court location] Trial Courts (“[] Court” or “Court”).

PURPOSE: The purpose of this PLAN is involve the Tribe and traditional restorative justice approaches in Alaska Court System cases involving tribal members, recognizing that outcomes in these cases improve when the delivery of justice involves collaborative and community-based programs.

The Court’s efforts to impose meaningful and relevant consequences for the [defendant or juvenile], the community, and the victim will be aided by tribal restorative justice program sentencing recommendations that reflect the community’s assessment of the impacts of the criminal behavior and that integrate local wisdom and cultural norms.

BOTH PARTIES AGREE TO THE FOLLOWING PROCEDURES:

1. The Tribe will monitor the daily Court calendar for Tribal members or member descendants. The Tribe will submit a request for a copy of the [specify documents, eg. Complaint, indictment] from the case file, which the Court will provide to the Tribe within [] days of receipt of the request. The Court will not charge the Tribe for these documents.
2. Within [] days of notice, the Tribe will notify the Court whether it wishes to conduct a [specify sentencing system, eg circle sentencing] as to that defendant.
3. If the Tribe notifies the Court that it wishes to conduct the [proceeding] as to that defendant, the Court will notify the parties of this request. If the defendant subsequently is convicted of the crime, the Court will, within [] days of the conviction, notify the Tribe of the date that the defendant will be sentenced and whether the prosecution, defense and victim (if any) have consented to a referral. Provided that the necessary consents have been obtained, the Court will also formally refer the case to the Tribe at that time to conduct a [proceeding]. The notice and referral, if any, will identify the charge of which the defendant was convicted, any mandatory sentencing requirements (such as the presumptive or minimum term that the defendant must serve in jail), and any agreement the defendant and the state made regarding the conviction. When a case has been referred to the Tribe under these procedures, the Court will set sentencing for a date at least [] days after the date of conviction.
4. After a case is referred to the Tribe, the Tribe will take the necessary steps to convene and conduct the [proceeding] [include any specific steps as necessary, such as meeting with the defendant following the Court proceeding to answer questions and schedule an initial intake, conducting the initial intake and assessment, determining the participants in each sentencing circle, and making arrangements for the proceeding based on its assessment.] The Tribe will promptly notify the Court if it needs the Court to change the sentencing date.

5. The Tribe will complete the proceeding no later than [] days prior to the Court sentencing date. The Tribe will inform the Court, district attorney, the defendant, and the defendant's lawyer, if any, of the hearing date at least [] days before the proceeding date.
6. Through this community-based process, the [proceeding] will identify proposed terms of the defendant's sentence, which may require culturally relevant activities, a drug and alcohol assessment and treatment, restitution (such as money or services for the victim), or other steps.
7. At the end of the [proceeding], the Tribe will prepare a written report, which will state each component of the recommended sentence and timeframe for completion of each component. This report shall be provided to the Court, the defendant, the defendant's attorney and the district attorney at least [] days before the date of the sentencing.
8. The Court will carefully and respectfully consider the recommendation of the [proceeding]. The parties understand, however, that the Court is not bound by that recommendation.
9. The parties agree to meet from time to time to review the implementation of this PLAN and to make any revisions they find to be appropriate.
10. Nothing in this PLAN prevents the Tribe from conducting a [proceeding] after notification of defendant's conviction and providing a sentencing recommendation to the Court, even if a formal referral has not been made.

SIGNED THIS DAY OF [MONTH], 20__.

Christine Johnson
Administrative Director
Alaska Court System
303 K Street
Anchorage, Alaska 99501

[Tribal Official's Name]
[Title]
[Address]
[Location], Alaska 99574

Acknowledged by:

[Judge/Magistrate Judge's Name]
[Judge/Magistrate Judge]
[Address]
[Location], Alaska 99574

